

Minutes approved on:	
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Clerk: Mrs S E Roberts
Shinfield Parish Hall
School Green
Shinfield
Reading
RG2 9EH
Tel: (0118) 988 8220
E-mail: clerk@shinfieldparish.gov.uk
www.shinfieldparish.gov.uk

DRAFT

Minutes of the annual meeting of Shinfield Parish Council held on Monday 22 May 2017 in the John Heggadon meeting room at Shinfield Parish Hall, commencing 19.30 hrs.

Present: Cllrs N Boyer, P Emmet, A Grimes, G Hewett, C Hughes, P Hughes, I Montgomery, D Peer, R Pike.
Attending: S Roberts (Clerk), K Hughes (Deputy Clerk), B/Cllr Haitham Taylor, B/Cllr Pollock,

17/01 Election of Chairman

Cllr Peter Hughes was proposed by members' as Chairman for the 2017/187 civic year. Cllr P Hughes was nominated by Cllr Boyer and seconded by Cllr Peer.

Cllr P Hughes was duly elected Chairman of the council and signed an acceptance of office form.

17/02 Appointment of Vice-Chairman

Cllr Andrew Grimes was proposed by members' as Vice Chairman for the 2017/18 civic year. Cllr A Grimes was nominated by Cllr Peer and seconded by Cllr Boyer.

Cllr A Grimes was duly appointed as Vice Chairman of the council and signed an acceptance of office form.

17/03 Apologies and declarations of members' interests

- 3.1 Apologies were received and accepted from Cllrs Clarke, Lias and Masood. Members noted that Cllr Lias was in hospital and wished him a speedy recovery.
- 3.2 There were no declarations of interest, or changes to the register of members' interests

17/04 Reports

4.1 Chairman's Annual Report

Cllr P Hughes noted that the Chairman's report was distributed at the Annual Parish Meeting in April, and will be distributed to all households with the summer newsletter, due to be finalised shortly.

4.2 The Godson Charity Report

Members accepted the report from the Godson Charity. Cllr P Hughes reported that Mr Chris Young had taken the decision to stand down after 12 years' service, and had recommended Rev. Paul Willis for the position. Members approved the recommendation, and Rev. Paul Willis was duly appointed to be the council's representative to the Godson Charity for coming year.

4.3 Shinfield United Charities Report

The Clerk noted that no annual report has been received from Shinfield United Charities.

17/05 Committee Appointments 2017/18

5.1 Communications and Policies Committee

The following members were appointed to the Communications and Policies Committee:
Cllr G Hewett, Cllr C Hughes, Cllr P Hughes, Cllr A Masood and Cllr D Peer

5.2 Development Board

The following members were appointed to the Development Board:
Cllr N Boyer, Cllr A Grimes, Cllr P Hughes, Cllr D Lias, Cllr I Montgomery and Cllr D Peer

5.3 Finance and General Purpose Committee

The following members were appointed to the Finance and General Purpose Committee:
Cllr R Pike, plus the Chairs of the committees.

5.4 Planning and Highways Committee

The following members were appointed to the Planning and Highways Committee:
Cllr N Boyer, Cllr P Emmet, Cllr A Grimes, Cllr D Lias, Cllr A Masood and Cllr D Peer

5.4 Recreation and Amenities Committee

The following members were appointed to the Recreation and Amenities Committee:
Cllr N Boyer, Cllr I Clarke, Cllr P Emmet, Cllr G Hewett, Cllr C Hughes, Cllr I Montgomery, Cllr D Peer.

5.5 Staffing sub-committee

The following members were appointed to the staffing sub-committee:
Cllr A Grimes, Cllr I Montgomery, Cllr D Peer Cllr R Pike.

17/06 Appointments to outside bodies 2017/18

AWE Liaison Committee	Cllr I Montgomery
Berkshire Association of Local Councils (BALC)	Cllr D Peer
Borough Parish Liaison Forum	Cllr D Peer
Chapel Lane Preschool	Cllr I Montgomery
Godson Charity	Rev P Willis
Grazeley Village Hall Management Committee	Cllr P Hughes
Pavilion Youth Club	Members noted that Suzanne Madigan had represented the council on this outside body during 2016/17 and the Clerk was asked to invite her to represent the council again this year for the time being, pending any changes in the Club's constitution. Deputy representative Cllr I Montgomery
Rural Crime Action Group	Following discussion, members noted that the work of this body overlaps significantly with the Neighbourhood Action Group, and it was RESOLVED that no member be appointed.
Shinfield Association	Cllr I Clarke
Shinfield and Swallowfield Neighbourhood Action Group	Cllr R Pike
Shinfield North Community Flat	Cllr I Montgomery
Shinfield United Charities	To be confirmed
Shinfield Volunteer Group	Cllr G Hewett
Spencers Wood Village Hall Committee	Cllr A Grimes
Wokingham District Association of Local Councils (WDALC)	Cllr Peer
Wokingham Veteran Tree Association	Members noted that Mrs Elaine Butler had represented the council on this outside body during 2016/17 and the Clerk was asked to invite her to represent the council again this year.

The meeting ended at 19:50 hrs