

To all members of Shinfield Parish Council

**Notice is hereby given and you are summoned to attend a meeting of the Council on Monday 10 July 2017 in the John Heggadon meeting room, commencing 19.30 hrs.**

Mrs S E Roberts, Clerk  
5 July 2017

Members: Cllrs N Boyer, I Clarke, P Emmet, A Grimes, G Hewett, C Hughes, P Hughes (Ch), D Lias, A Masood, I Montgomery, D Peer, R Pike.

### **Agenda**

#### **1. Public Questions**

To receive and consider public questions

Mrs Rosemary Taylor, resident of the parish, has presented the following question for the council to consider:

Which individual instigated the idea to replace Mrs Taylor and Mrs Gill as trustees of Shinfield United Charities? What was their reason for this and why did each parish councillor think this was morally acceptable?

#### **2. Apologies and declarations of members' interests**

2.1 To receive and consider members' apologies for absence

2.2 To receive and consider declarations of members' interests

2.3 To receive changes to members' declarations of pecuniary interests.

#### **3. Minutes**

3.1 To approve the minutes of the council meeting on 12 June 2017 as a correct record of the meeting (enclosed)

3.4 To consider matters arising from the council meeting on 12 June 2017

#### **4. Reports**

4.1 Chairman's report

4.2 Borough Councillors' reports

- 4.3 Committee reports
  - Recreation and Amenities Committee 19 June 2017 (enclosed)
  - Special Finance and General Purposes Committee 26 June 2017 (enclosed), to include to **RESOLVE** to approve the decisions for grant awards in the first round of applications for 2017-18 (enclosed)
  - Planning and Highways Committee, 26 June 2017 (enclosed)
- 4.4 Reports from outside bodies
  - Borough-Parish Liaison Forum 3 July 2017
  - Shinfield and Swallowfield Neighbourhood Action Group, 5 July 2017
- 4.5 Clerk's report

## 5. **Parish Hall Upgrade**

- 5.1 To receive and consider a report on the parish hall upgrade (attached) and to note the appointment of Hillier Fox as the main contractors for the parish hall refurbishment works;
- 5.2 To note the commencement of works from 24<sup>th</sup> July 2017 for a period of 13 weeks up to Friday 29<sup>th</sup> September 2017;
- 5.3 To **RESOLVE** to approve contract variations and the purchase of additional fixtures and fittings up to the total budget approved for the parish hall upgrade of £114, 800 (excl. VAT).

## 6. **Shinfield Community Centre**

- 6.1 To receive and consider an update on the new Shinfield Community Centre (report attached)
- 6.2 To **RESOLVE** to agree that Shinfield Parish Council takes over project management and delivery of the new Shinfield Community Centre from Wokingham Borough Council

## 7. **Invoices for payment**

- 7.1 To consider and **RESOLVE** payment of invoices for June and July 2017, including June 2017 salaries. List attached
- 7.2 to consider prior approval of salary payments for July and August, plus any invoices that may incur an interest or late payment charge if not paid in a timely manner. All invoices paid will be listed in the September invoice list.

## 8 **Correspondence**

To receive and consider items of correspondence

## 9 **Date of next council meeting**

To confirm the date of the next meeting as Monday 11 September 2017, 19.30