

To all members of the Development Board

Notice is hereby given and you are summoned to attend a meeting of the Development Board on 2 August 2017 in the Shinfield Parish Hall meeting room, commencing 19.30 hrs.

Mrs. S E Roberts, Clerk
26 July 2017

Members: Cllrs N Boyer, A Grimes, P Hughes, D Lias, and D Peer.

Agenda

- 1. Election of Chairman**
To receive nominations and elect a Chairman for the Board.
- 2. Election of Vice-Chairman**
To receive nominations and elect a Vice-Chairman for the Board
- 3. Public questions**
To receive and consider public questions and comment.
- 4. Apologies and declarations of members' interests**
 - 4.1 To receive and consider approval of apologies for absence;
 - 4.2 To receive members' declarations of interest.
- 5. Terms of Reference**
 - 5.1 To review the Board's 2016-17 Terms of Reference (attached) and consider any changes for 2017-18
 - 5.2 To approve the Board's Terms of Reference for 2017-18
- 6. Community representatives for 2017-18**
 - 6.1 To consider proposals for the co-option of up to five community representatives / stakeholders on to the Board for 2017-18
 - 6.2 To approve the co-option of up to five community representatives / stakeholders on to the Board for 2017-18
- 7. Minutes of the Previous Meeting**
 - 7.1 To approve the minutes of 18 May 2017 as a correct record of the meeting (attached)
 - 7.2 To consider matters arising from the minutes
- 8. Shinfield Parish Hall Update**
 - 8.1 To receive and consider a report on the land ownership and governance of Shinfield Parish Hall (attached)
 - 8.2 To receive and consider draft Heads of Terms received from Shinfield United Charities (attached) and recommend accordingly to full Council

9. Design of the new Community Centre

- 9.1 To receive and consider an update report and proposed contract from the Royal Institute of British Architects on the design competition for the new Community Centre
- 9.2 To recommend accordingly to the next meeting of the Joint Shinfield Community Centre Management Committee on 15th August 2017

10. Joint Shinfield Community Centre Management Committee

- 10.1 To receive and consider the draft minutes of the last meeting of the Joint Shinfield Community Centre Management Committee on 4th July 2017 (attached)
- 10.2 To consider the agenda for the next meeting of the Committee on 15th August 2017

11. Community Infrastructure Levy

- 11.1 To receive the latest report from WBC on the Community Infrastructure Levy
- 11.2 To consider the implications for the parish council and resolve accordingly.

12. Correspondence

To consider any correspondence items received