

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Council on Monday 11 September 2017 in the John Heggadon meeting room, commencing 19.30 hrs.

Mrs. S E Roberts, Clerk
6 September 2017

Members: Cllrs N Boyer, I Clarke, P Emmet, A Grimes, G Hewett, C Hughes, P Hughes (Ch), D Lias, A Masood, I Montgomery, D Peer, R Pike.

Agenda

1. Public Questions

To receive and consider public questions

2. Apologies and declarations of members' interests

2.1 To receive and consider members' apologies for absence

2.2 To receive and consider declarations of members' interests

2.3 To receive changes to members' declarations of pecuniary interests.

3. Minutes

3.1 To approve the minutes of the council meeting on 10 July 2017 as a correct record of the meeting (enclosed)

3.2 To consider matters arising from the council meeting on 10 July 2017

4. Reports

4.1 Chairman's report

4.2 Borough Councillors' reports

4.3 Committee reports

- Finance and General Purposes Committee 26 July 2017 (enclosed)
- Planning and Highways Committee, 31 July 2017, 24 August 2017 (enclosed) to include nomination of areas within Shinfield Parish for civil parking enforcement
- Development Board, 2 August 2017 (enclosed)
- Communications and Policies Committee, 3 August 2017 (enclosed)

4.4 Reports from outside bodies

- Community Flood Resilience Group Workshop, 24 July 2017
- Spencers Wood Village Hall Management Committee, 7 August 2017
- Shinfield Association 7 September 2017

4.5 Clerk's report

5. Parish Hall Upgrade

- 5.1 To note progress to date on the improvement works to the parish hall (report attached);
- 5.2 To approve a further £3,000 in addition to the budget already approved for the parish hall upgrade; and
- 5.3 To note that due to various contract variations and additional fixtures and fittings, the works are to be extended to Friday 20th October 2017

6. Future Management of CIL

- 6.1 To note the latest position on CIL (report attached) and in particular the initial list of proposals for CIL funding discussed by members so far (set out in appendix 1);
- 6.2 To consider the draft application form in appendix 2 for CIL funding proposals and **RESOLVE** to adopt it;
- 6.3 To consider the major project proposal set out in appendix 3 of the report for developing options for enhanced community facilities at Spencers Wood and Three Mile Cross, and
 - (i) to **RESOLVE** to approve an amount of £30k from General Reserves towards this work; and
 - (ii) to authorise the Development Board to proceed with this project, with the objective of reporting to full council by no later than Summer 2018.

7. 2017 BALC AGM

- 7.1 To note the Annual General Meeting of the Berkshire Association of Local Councils will take place on Tuesday 28th November 2017 (details attached); and
- 7.2 To consider whether the parish council wishes to:
 - i. nominate a representative as one of the BALC Honorary Officers;
 - ii. put forward any Resolutions at the BALC AGM on behalf of the parish council.and **RESOLVE** accordingly, with a view to advising the BALC County Executive Officer prior to 12 noon on 19th September 2017

8. Council Insurance Renewal for 2017-18

- 8.1 To consider and **RESOLVE** to approve the Council's insurance arrangements from 1 October 2017 and approve payment thereof

9. Shinfield Community Centre

- 9.1 To receive a verbal update on the new Shinfield Community Centre

10. Invoices for Payment

- 10.1 To consider and **RESOLVE** payment of invoices for July, August and September 2017, including July and August 2017 salaries (List attached)

11. Correspondence

To receive and consider items of correspondence, including:

- Mazars: completion of the audit for the year ended 31 March 2017 and arrangements for 2017-18

12. Date of next council meeting

To confirm the date of the next meeting as Monday 9 October 2017, 19.30