

Minutes approved on:	
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**DRAFT**

**Minutes of an extraordinary meeting of the Recreation and Amenities Committee held on Wednesday 1 November 2017 in The John Heggadon meeting room, Shinfield Parish Hall, commencing 11.15 hrs.**

Present: Cllrs N Boyer, I Clarke, G Hewett, P Hughes, I Montgomery and D Peer.

Attending: Mrs. S Roberts (Clerk); K Hughes (Deputy Clerk)

17/RA/28 **Public Questions**

There were none.

17/RA/29 **Apologies and declarations of members' interests**

29.1 Apologies were received and accepted from Cllrs C Hughes and P Emmet.

29.2 There were no declarations of interest.

17/RA/30 **Committee updates**

30.1: CIL application form for bulb planting and wild flower seed beds

Members reviewed the application form circulated with the meeting papers. Following discussion, members noted this project had already been approved for funding by council from General Reserves (9 October 2017); but agreed it should also go forward as an application for CIL funding the Development Board.

The Deputy Clerk was asked to add an additional reporting field to the application form, to record the progression of the application.

30.2 Power supply for School Green

Members reviewed the application form circulated with the meeting papers. Following discussion, members approved the application form to progress to a meeting of the Development Board.

30.3 Land and allotment discussions with the University of Reading and Wokingham Borough Council

Cllr Clarke reported on a meeting with Andy Glencross from WBC to discuss the proposals for public open space and allotments.

He reported that 70 plots are coming forward south of footpath 16, and further plots are proposed on land north of footpath 16, on the land beyond Deardon Field.

He reported that a proposal for allotment plots on land near to the new Spencers Wood Primary School site were considered unsuitable. He reported that allotment plots proposed for land near Parklands could become an extension to the open space proposed for this area as part of the south of Church Lane development. Additional allotment plots will be delivered with the north of Church Lane development.

Following discussion, members agreed to write to Andy Glencross, confirming the Parish Council's views on the various sites, and to ask whether the necessary variations to planning consents can be made to facilitate this.

Cllr Clarke reported on the wish for the Parish Council to take on the rest of the land at Deardon Field. Cllr P Hughes spoke about the possibility of a land swap with Wokingham Borough Council for the land at Ryeish pitches. Members discussed the s106 money attached to Deardon Field. Following discussion, Cllr Peer and the Deputy Clerk offered to consider and put together a proposal to put to Wokingham Borough Council.

Cllr Clarke reported on a meeting with Nigel Frankland about the proposals for a public footpath, off Hyde End Road, between Dobbies Garden Centre and the southern entrance to Shinfield Meadows. Cllr Clarke spoke about discussions held over the potential for the Parish Council to lease or purchase land from the University of Reading for a community park. The Clerk was asked to liaise with Nigel Frankland for any further updates on this. Members noted that this desire for a community park could be written into any update of the Neighbourhood Plan.

Following discussion, members recommended a proposal to make a formal request to Nigel Frankland to purchase land, potentially with a view to taking out a loan against future CIL receipts.

#### 30.4 Millworth Lane Recreation Ground

Cllr Clarke reported on a meeting Cllr P Hughes, he and the Clerk attended with Chris Young and Emma Brooks from the Shinfield Association, and on proposals for the Parish Council to take over the lease of Millworth Lane Recreation Ground from the association.

Following extensive discussion, members noted the need to consider: the staffing implications of this proposal, any other costs associated with taking on a lease, and the necessary resources which might be required to be considered for the 2018/19 budget. The Clerk agreed to take this forward as an action.

Cllr Clarke reported concerns from the Tennis Club over potential rent increases.

Members discussed the poor state of the children's play area at Millworth Lane, and Cllr Boyer volunteered to be involved with obtaining and reviewing designs and quotes for a replacement.

#### **17/RA/31 Correspondence**

- 31.1 The Clerk reported on a reply received from the resident regarding a claim relating to Church Lane allotment site.
- 31.2 Cllr Peer asked about obtaining a quote for large parish map for the meeting room.

*The meeting ended at 13.15 pm.*

#### **List of actions**

<b>Ref</b>	<b>Action</b>	<b>Action by</b>
30.1	Add an additional reporting field to the CIL form to record project progress	Deputy Clerk
30.1	Progress bulb planting and wild flower planting CIL form to the development board	Clerk
30.2	Progress power supply for School Green CIL form to the development board	Clerk

30.3	Write to Andy Glencross outlining the Parish Councils views on the proposed allotment plots	Clerk
30.3	Consider and put together a proposal for land at Deardon / Ryeish Green	Cllr Peer & Deputy Clerk
30.3	Add formal request for proposal to negotiate with the University of Reading to acquire land for a community park to the next council agenda	Clerk
30.4	Consider staffing, cost and budget implications for lease at Millworth Lane Recreation Lane	Clerk
30.4	Obtain quotes / designs for a play area for Millworth Lane Recreation Ground	Clerk / Cllr Boyer