

Minutes approved on:	13 June 2016
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Minutes of the annual meeting of Shinfield Parish Council held on Monday 09 May 2016 in the John Heggadon meeting room at Shinfield Parish Hall, commencing 19.30 hrs.

Present: Cllrs I Clarke, P Emmet, J English, J Greenway, A Grimes, C Hughes, P Hughes, A Masood, I Montgomery, C Moore, D Peer, R Pike.

Attending: S Roberts (Clerk), K Hughes (Deputy Clerk), Mr Gordon Hewitt, Mr Nigel Boyer

16/01 Election of Chairman

Cllr Peter Hughes was proposed by members' as Chairman for the 2016/17 civic year. Cllr P Hughes was nominated by Cllr Peer and seconded by Cllr Grimes.

Cllr P Hughes was duly elected Chairman of the council and signed an acceptance of office form.

16/02 Appointment of Vice-Chairman

Cllr Andrew Grimes was proposed by members' as Vice Chairman for the 2016/17 civic year.

Cllr A Grimes was nominated by Cllr C Hughes and seconded by Cllr Peer.

Cllr A Grimes was duly appointed as Vice Chairman of the council and signed an acceptance of office form.

16/03 Apologies and declarations of members' interests

3.1 Apologies were received and accepted from B/Cllrs Batth, Haitham-Taylor, Munro, Patman and Pollock.

3.2 There were no changes to the declaration of members' interests

16/04 Reports

4.1 Chairman's Annual Report

Cllr P Hughes noted that the Chairman's report was distributed to all residents with the spring newsletter.

4.2 The Godson Charity Report

Cllr P Hughes noted the report from the Godson Charity, where a sum of money annually is distributed within this parish.

4.3 Shinfield United Charities Report

The Clerk noted that no annual report has been received from Shinfield United Charities.

Cllr Moore joined the meeting at 19:45 hrs

16/05 Committee Appointments 2016/17

5.1 Communications and Policies Committee

The following members were appointed to the Communications and Policies Committee:

Cllr J English, Cllr J Greenway, Cllr C Hughes, Cllr A Masood, Cllr C Moore and Cllr D Peer

5.2 Finance and Staffing Committee

The following members were appointed to the Finance and Staffing Committee:

Cllr I Clarke, Cllr A Grimes, Cllr C Hughes, Cllr I Montgomery, Cllr D Peer, Cllr R Pike

5.3 Planning and Highways Committee

The following members were appointed to the Planning and Highways Committee:
Cllr P Emmet, Cllr J Greenway, Cllr A Grimes, Cllr A Masood and Cllr D Peer

5.4 Recreation and Amenities Committee

The following members were appointed to the Recreation and Amenities Committee:
Cllr I Clarke, Cllr P Emmet, Cllr J English, Cllr C Hughes, Cllr I Montgomery, Cllr D Peer.

5.5 Development Board

The following members were appointed to the Development Board:
Cllr J Greenway, Cllr A Grimes, Cllr I Montgomery, Cllr D Peer.

16/06 Appointments to outside bodies 2016/17

AWE Liaison Committee	Cllr Montgomery
Berkshire Association of Local Councils (BALC)	Cllr Peer
Campaign Against Waste	Cllr English
Campaign to Protect Rural England	Members noted that Mrs Patricia Green had represented the council on this outside body during 2015/16 and the Clerk was asked to invite her to represent the council again this year.
Chapel Lane Preschool	Cllr Montgomery
Godson Charity	Members noted that Mr Chris Young had represented the council on this outside body during 2015/16 and the Clerk was asked to invite him to represent the council again this year.
Grazeley Village Hall Management Committee	Cllr P Hughes
Pavilion Youth Club	Members noted that Mrs Suzanne Madigan had chaired the youth club committee during 2015/16 and the Clerk was asked to invite her to represent the council on the management committee again this year.
Rural Crime Action Group	Cllr Emmet
Shinfield Association	Cllr Clarke
Shinfield and Swallowfield Neighbourhood Action Group	Cllr Pike, Cllr English
Shinfield North Community Flat	Cllr Montgomery
Shinfield Volunteer Group	Cllr C Hughes
Spencers Wood Village Hall Committee	Cllr P Hughes
Wokingham Area Access Group	-
Wokingham Biodiversity Group	Members noted that Mrs Elaine Butler had represented the council on this outside body during 2015/16 and the Clerk was asked to invite her to represent the council again this year.
Borough Parish Liaison Forum	Cllr Peer and Cllr P Hughes
Wokingham District Association of Local Councils (WDALC)	Cllr Peer
Wokingham Homestart	-
Wokingham Veteran Tree Association	Members noted that Mrs Elaine Butler had represented the council on this outside body during 2015/16 and the Clerk was asked to invite her to represent the council again this year.

The meeting ended at 20:10 hrs