

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Council on Monday 12 March 2018 in the John Heggadon meeting room, commencing 19.30 hrs.

Mrs. S E Roberts, Clerk
5 March 2018

Members: Cllrs N Boyer, I Clarke, P Emmet, G Grey, A Grimes, G Hewett, C Hughes, P Hughes(Ch), L James, D Lias, I Montgomery, D Peer, J Reid.

Agenda

- 1. Public Questions**
To receive and consider public questions

- 2. Apologies and declarations of members' interests**
 - 2.1 To receive and consider members' apologies for absence
 - 2.2 To receive and consider declarations of members' interests
 - 2.3 To receive changes to members' declarations of pecuniary interests

- 3. Minutes of Meeting on 12 February 2018**
 - 3.1 To approve the minutes of the council meeting on 12 February 2018 as a correct record of the meeting (enclosed)
 - 3.2 To consider matters arising from the council meeting on 12 February 2018

- 4. Reports**
 - 4.1 Chairman's report
 - 4.2 Borough Councillors' reports
 - 4.3 Committee reports
 - Planning and Highways Committee 19 February 2018 (minutes attached), to include report on WBC's Highways & Transport Communication Briefing, 26 February 2018
 - 4.4 Reports from outside bodies, to include:
 - 4.5 Clerk's report

5. Invoices for Payment

- 5.1 To consider and **RESOLVE** payment of invoices for February and March 2018, including February 2018 salaries. (List attached)

6. Correspondence

To receive and consider any items of correspondence, to include:

- Response from HMRC regarding VAT, 27 February 2018
- Response from Ministry of Housing, Communities and Local Government, 1 March 2018
- Interim internal audit report for y/e 31st March 2018, 1 March 2018
- Local Council Public Advisory Service, Committee on Standards in Public Life review of local government ethical standards, 2 March 2018

7. Date of next meeting

Monday 16 April 2018, 19.30hrs.