

Minutes approved on:	
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## **DRAFT**

### **Minutes of a meeting of the Planning and Highways Committee held on Thursday 03 May 2018 in the John Heggadon meeting room at Shinfield Parish Hall, commencing 19:30 hrs.**

Present: Cllrs N Boyer, G Gray, A Grimes, L James, D Lias and D Peer.

Attending: K Hughes (Deputy Clerk)

17/PH/126 **Public questions**  
There were none

17/PH/127 **Apologies and declarations of members' interests**  
127.1 Apologies were received and accepted from Cllrs P Hughes and J Reid.  
127.2 There were no declarations of members' interests.

17/PH/128 **Minutes of the previous meeting**  
128.1 It was **RESOLVED** that the minutes of the meeting of 12 April 2018 were a correct record of the meeting, and these were signed by Cllr Peer.

128.2 Matters arising:

128.2.1 Croft Road development issue

The Deputy Clerk noted that an email detailing the resident's concerns has been sent to the borough members.

128.2.2 Civil Parking Enforcement

The Deputy Clerk reported that an email requested further information and input from the borough members on the request for Civil Parking Enforcement in Spencers Wood has been sent to the borough members. The Deputy Clerk was asked to liaise with the Clerk to list these matters raised to borough members on the council agenda.

128.2.3 List of outstanding items raised to borough members

The Deputy Clerk confirmed that the list of issues raised has been entered into excel.

128.2.4 Village Centre Proposals

The Deputy Clerk reported on a proposed meeting with the Development Consortium to discuss the village centre, and noted that a tentative date of Wednesday 6 June is proposed.

*Cllr Gray joined the meeting at 19:45 hrs*

128.2.5 Surface water at Langley Mead SANG

The Deputy Clerk reported on the response received back from Wokingham Borough Council regarding concerns over levels of surface water at Langley Mead SANG. The Deputy Clerk will ask Cllr P Hughes to discuss this matter with the University of Reading Estates Management Team when they meet on 23 May.

128.2.6 Proposals for a Development Corporation

Cllr Grimes noted that this item is still to be actioned.

- 128.2.7 Parking issues at Marlborough House, Basingstoke Road  
The Deputy Clerk confirmed that this matter has been raised with the WBC Monitoring Officer.
- 128.2.8 Specialist Housing application 180758  
The Deputy Clerk reported that a response from the Planning Officer on the issues raised by the committee has been circulated to members.
- 128.2.9 Drainage proposals for land east of Basingstoke Road  
The Deputy Clerk reported that a response from the Planning Officer on issues raised by the committee in relation to application 180431 has been circulated to members.
- 128.2.10 Civil Parking Enforcement  
Cllr Peer reported that Civil Parking Enforcement was discussed at a recent Borough Parish Liaison Forum, and that queries from town and parish councils regarding the process have been raised to the borough through this forum. Cllr Boyer reported that he had seen a Parking Enforcement Officer recently near Lambs Lane School.

*Cllr James joined the meeting at 20:05 hrs*

**17/PH/129 Enforcement update**

Members reviewed a report on open enforcement items. The Deputy Clerk was asked to follow up on one issue not appearing on the list.

**17/PH/130 Highways, Street lighting and footpath matters**

- 130.1 Cllr Boyer reported that the road closure signage is causing some problems for larger vehicles turning into Hyde End Road from the Basingstoke Road end. He noted that signage proposed by Thames Water, alerting vehicles exiting onto Hyde End Road from Grovelands Road and Appletree Lane, is not present. The Deputy Clerk was asked to follow up on the matter.
- 130.2 Member discussed the Eastern Relief Road and the increase in traffic using it. Cllr Boyer offered to use the SID devices to capture some traffic volume information.
- 130.3 Members discussed the LED street lighting and asked about the cost savings. The Deputy Clerk was asked to speak to the street lighting team at WBC to find out about dimming and night-time lighting.

**17/PH/131 Deposited plans:**

**173608 – Cllr Grimes**

**9 Winston Close, Spencers Wood, RG7 1DW**

Proposal Householder application for the proposed erection of two storey rear extension to dwelling

Planning Officer Rasha Khoja Comments by Unknown

Comment No comment

**181098 – Cllr Lias**

**2 Mortimer Road, Grazeley, RG7 1LA**

Proposal Householder application for the external alterations to dwelling

Planning Officer Senjuti Manna Comments by 25 May 2018

Comment No comment

**181099 – Cllr Lias**

**5 Mortimor Road, Grazeley, RG7 1LA**

Proposal Householder application for external alterations to dwelling

Planning Officer Senjuti Manna Comments by 25 May 2018

Comment No comment

**181117 – Cllr Boyer**

**16 Elizabeth Rout Close, Spencers Wood, RG7 1DQ**

Proposal Householder application for the proposed erection of a detached garage.

Planning Officer Charenjit Braich Comments by 24 May 2018

Comment Shinfield Parish Council objects to this development based on the following reasons:  
It is not in keeping with the existing street scene  
In our opinion, the proposed garage will still appear as an alien feature within the street scene of Elizabeth Rout Close. The existence of new housing to the rear of the development is, in our opinion, not a reason to dismiss the importance of the established street scene and permit this proposal.  
Shinfield Parish Council feels this proposal will still have an overbearing impact on number 15.  
The Parish Council regrets the loss of the trees on this site, which we understand have already been removed.

**180969**

**3 Sheepbridge Cottages, Basingstoke Road, Spencers Wood, RG7 1PS**

Proposal Householder applications for the single storey rear extension to dwelling plus proposed

dropped kerb  
 Planning Officer Darius Kusyk Comments by 10 May 2018  
 Comment Shinfield Parish Council supports the provision of a dropped kerb.

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131.2 **Planning decisions: Approvals**

**180622 6 Appletree Lane, Spencers Wood, RG7 1EF**  
 Proposal Householder application for the proposed erection of single storey front extension to dwelling.  
 Our comment No comment

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131.3 **Planning decisions: Refusals**

**180490 Unit 3, Thurley Business Units, Pump Lane, Grazeley, RG7 1LL**  
 Proposal Application for proposed change of use to dog day care centre  
 Our comment Shinfield Parish Council welcomes the additional mixture of employment opportunities that this proposal includes.

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17/PH/132 **Correspondence**

The following correspondence items were noted:

1. Planning appeal for application 172495 – Land at Lambs Lane and Beech Hill Road, Spencers Wood.
2. Street trading consent Amore Espresso Ltd, Mere oak Park and Ride.
3. TPO 1621/2018 for land at Nullis Farmhouse, Shinfield
4. 181057 58 Ryhill Way, Earley, RG6 4AZ. Application to carry out works to protected tree TPO134/1978 T1 Ash – fell to ground level.
5. 181145 – Adjoining parish consultation for Reading Quarry, Berrys Lane, Burghfield, RG7 1NQ. Consultation from West Berkshire District Council for an EIA Scoping Request.
6. Householder prior notification for Mapleton, Shinfield Road, RG2 9BE
7. Costings for Street Lighting refurbishment project

17/PH/133 **Date of next meeting**

The date of the next meeting was confirmed as confirmed as Thursday 24 May 2018, commencing at 19:30 hrs.

*The meeting ended at 21.15 hrs.*

**Action points:**

Ref:	Action:	By whom:
128.2.5	Add discussion of flooding at Langley Mead SANG to agenda for meeting with University of Reading Estates Management team	Clerk / Deputy Clerk
130.1	Contact WBC street works team to ask about signage for the Hyde End Road closure	Deputy Clerk
130.3	Contact WBC street lighting team to ask about night time lighting and dimming of LED lights	Deputy Clerk

**Planning stats:**

Number of plans reviewed (Civic year to date)	127
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