

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend the Annual Meeting of the Council on Monday 21 May 2018 in the John Heggadon meeting room, commencing 19.30 hrs.

Mrs S E Roberts, Clerk
14 May 2018

Members: Cllrs N Boyer, I Clarke, P Emmet, G Gray, A Grimes, G Hewett, P Hughes, D Lias, L James, I Montgomery, D Peer, J Reid.

Agenda

1. **Election of Chairman**
 - 1.1 To receive nominations for the election of Chairman for 2018/19
 - 1.2 To elect the Chairman for 2018/19
 - 1.3 To sign a declaration of acceptance of office as Chairman of the Council

2. **Election of Vice-Chairman**
 - 2.1 To receive nominations for the election of Vice-Chairman for 2018/19
 - 2.2 To elect the Vice-Chairman for 2018/19
 - 2.3 To sign a declaration of acceptance of office as Vice-Chairman of the Council

3. **Apologies and declarations of members' interests**
 - 3.1 To receive and consider members' apologies for absence
 - 3.2 To receive and consider declarations of members' interests
 - 3.3 To receive changes to members' declarations of pecuniary interests.

4. **Annual Reports 2017/18**
 - 4.1 To receive a report from the Chairman 2017/18 (attached)
 - 4.2 To receive other annual reports:
 - 4.2.1 The Godson Charity
 - 4.2.2 Shinfield United Charities

5 Committee Appointments 2018/19

- 5.1 To appoint committee members as follows:
 - 5.1.1 Communications and Policies Committee
 - 5.1.2 Development Board
 - 5.1.3 Finance and General Purposes Committee
 - 5.1.4 Planning and Highways Committee
 - 5.1.5 Recreation and Amenities Committee
 - 5.1.5 Staffing Committee

6. Appointments to outside bodies

- 6.1 To appoint/confirm representatives to serve on the following outside bodies:

Arborfield, Barkham, Shinfield and Swallowfield Parishes Community Forum (formerly Neighbourhood Action Group)	
AWE Liaison Committee	
Berkshire Association of Local Councils (BALC)	
Godson Charity	
Grazeley Village Hall Management Committee	
Rural Crime Action Group	
Shinfield Association	
Shinfield North Community Flat	
Shinfield Volunteer Group	
Shinfield United Charities	
Spencers Wood Village Hall Committee	
Spencers Wood Pavilion Youth Club	
Borough/Parish Liaison Forum	
Wokingham District Association of Local Councils (WDALC)	
Wokingham Veteran Tree Association	

7. Appointment of a Data Protection Officer

- 7.1 To appoint a Data Protection Officer to meet the council’s responsibilities under the General Data Protection Regulations

8. General Power of Competence

- 8.1 To note the council’s position regarding the General Power of Competence for the municipal year 2018-19.