

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Council on Monday 21 May 2018 in the John Heggadon meeting room, commencing 20.00 hrs.

Mrs. S E Roberts, Clerk
14 May 2018

Members: Cllrs N Boyer, I Clarke, P Emmet, G Gray, A Grimes, G Hewett, P Hughes, L James, D Lias, I Montgomery, D Peer, J Reid.

Agenda

1. Public Questions

To receive and consider public questions

2. Apologies and declarations of members' interests

2.1 To receive and consider members' apologies for absence

2.2 To receive and consider declarations of members' interests

2.3 To receive changes to members' declarations of pecuniary interests

3. Minutes of Meeting on 16 April 2018

3.1 To approve the minutes of the council meeting on 16 April as a correct record of the meeting (enclosed)

3.2 To consider matters arising from the council meeting on 16 April 2018, to include an update on council workforce planning (attached)

4. Reports

4.1 Chairman's report

4.2 Borough Councillors' reports, including list of issues raised previously

- Request for CPE for areas of grasscrete on Basingstoke Road
- Planning portal concerns
- Speed reduction for Hollow Lane, following opening of Shinfield ERR

4.3 Committee reports

- Finance and General Purposes Committee 19 April 2018 (draft minutes attached)
- Development Board 25 April 2018 (draft minutes attached)
- Recreation and Amenities Committee 2 May 2018 (draft minutes attached), including a recommendation to **RESOLVE** to accept WBC's offer to lease the Deardon Field Site on enhanced Community Asset Transfer Terms (Option 2 in report attached) in exchange for the freehold transfer of the Parish Council's land ownership at Ryeish Green (including the playing pitches, pavilion/changing rooms and any ancillary land in this area)
- Planning and Highways Committee 3 May 2018 (draft minutes attached)

4.4 Reports from outside bodies

4.5 Clerk's report

5. **Shinfield Community Centre**

5.1 To receive a verbal update on the new Community Centre

5.2 To **RESOLVE** accordingly

6 **General Data Protection Regulations**

6.1 To receive information relating to the General Data Protection Regulations (GDPR), which takes effect in the UK from 25 May 2018, and consider progress to date regarding the council's compliance;

6.2 To **RESOLVE** to approve the Council's Data Protection Policy (attached) and Data Subject Access Request (SAR) Policy (attached); and

6.3 To note further actions required.

7 **Invoices for Payment**

7.1 To consider and **RESOLVE** payment of invoices for April and May 2018, including April 2018 salaries. (List attached)

8. **Correspondence**

To receive and consider any items of correspondence

9. **Date of next meeting**

Monday 11 June 2018, 19.30 hrs.