



# Facilities Team Leader

Required from July 2018 (or ASAP)

Part Time post based at the council's office at School Green

25 Hours per week (hours of work negotiable)

Salary Range £18K - £22K pro rata, negotiable according to qualifications and experience

Do you have maintenance experience? Can you help manage the operational running and security of the Parish Council's growing facilities across the parish? Reporting to the Clerk, this new role is to provide efficient and effective caretaking and general maintenance of the parish council's properties, assets and facilities, including the security, health and safety, and general appearance of the buildings and surrounding areas to ensure they are maintained in accordance with required standards. If you are self-motivated and can offer excellent standards to ensure our facilities are safe and secure, can supervise a small team, and have knowledge of health and safety, we would love to hear from you. Details of the vacancy are available on our website,

[www.shinfieldparish.gov.uk](http://www.shinfieldparish.gov.uk)

Please contact the Clerk for further information and an application form.

CVs will not be accepted for this position.

Closing date: 12 noon Monday 4th June 2018 - Interview date: Wednesday 13th June 2018

Mrs Susan Roberts, Clerk to the Council.

Shinfield Parish Hall, School Green, Shinfield, RG2 9EH

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