



Finance Manager

Required from July 2018 (or ASAP)

Part Time post based at the council's office at School Green

18.5 Hours per week (hours of work negotiable)

Salary Range £23K - £27K pro rata, negotiable according to qualifications and experience

Do you have RBS Omega or similar experience? We require a Finance Manager to support the Parish Council as part of a growing team. Reporting to the Clerk, this is a new position.

You will monitor the council's financial resources, operate an effective payroll system, assist with the preparation of the year-end accounts, and provide strategic advice on the council's financial planning. If you are self-motivated, and can offer at least AAT level 3 or equivalent, experience of payroll, and budget management skills, we would love to hear from you. Details of the vacancy are available on our website, www.shinfieldparish.gov.uk.

Please contact the Clerk for further information and an application form.

CVs will not be accepted for this position.

Closing date: 12 noon Monday 4th June 2018 - Interview date: Tuesday 12th June 2018

Mrs Susan Roberts, Clerk to the Council.

Shinfield Parish Hall, School Green, Shinfield, RG2 9EH

Tel: 0118 9888 220 Email: Sue.roberts@shinfieldparish.gov.uk