

To all members of the Development Board

Notice is hereby given and you are summoned to attend a meeting of the Development Board on 14 June 2018 in the Shinfield Parish Hall meeting room, commencing 20.00 hrs.

Mrs. S E Roberts, Clerk
8 June 2018

Members: Cllrs N Boyer, A Grimes, P Hughes, D Lias, D Peer, and J Reid.

Agenda

- 1. Election of Chairman**
To receive nominations and elect a Chairman for the Board.
- 2. Election of Vice-Chairman**
To receive nominations and elect a Vice-Chairman for the Board
- 3. Public questions**
To receive and consider public questions and comment.
- 4. Apologies and declarations of members' interests**
 - 4.1 To receive and consider approval of apologies for absence;
 - 4.2 To receive members' declarations of interest.
- 5. Terms of Reference**
 - 5.1 To review the Board's 2017-18 Terms of Reference (attached) and consider any changes for 2018-19
 - 5.2 To approve the Board's Terms of Reference for 2018-19
- 6. Community representatives for 2018-19**
 - 6.1 To consider proposals for the co-option of up to five community representatives / stakeholders on to the Board for 2018-19
 - 6.2 To approve (if appropriate) the co-option of up to five community representatives / stakeholders on to the Board for 2018-19
- 7. Minutes of the Previous Meeting**
 - 7.1 To approve the minutes of 25 April 2018 as a correct record of the meeting (attached)
 - 7.2 To consider matters arising from the minutes
- 8. Locality Project**
 - 8.1 To receive and consider Locality's report and findings of the community engagement project in Spencers Wood
 - 8.2 To consider next steps for recommendation to Council

9. Shinfield Community Centre

9.1 To consider a verbal update on the Shinfield Community Centre, to include:

- Shinfield United Charities and draft Heads of Terms for the purchase of the parish hall land (attached)
- AOC Architects Ltd
- Future working arrangements

10. Joint Shinfield Community Centre Management Committee

10.1 To confirm the parish council representatives on the Joint Shinfield Community Centre Management Committee

10.2 To receive and consider the draft minutes of the last meeting of the Joint Committee on 15 August 2017 (attached)

10.3 To consider the agenda for the next meeting of the Committee on 19 June 2018

11. Community Infrastructure Levy

11.1 To receive the latest report from WBC on the Community Infrastructure Levy

11.2 To consider the implications for the parish council and resolve accordingly.

12. Correspondence

To consider any correspondence items received

13. Date of next meeting

To note the date of the next meeting: currently Thursday 20 September 2018, 19.30