

To all members of the Facilities Committee

Notice is hereby given that a meeting of the Facilities Committee to be held on WEDNESDAY 7th June 2023 at 19.30 at the School Green Centre.

You are invited to attend a presentation by a sports provider prior to the meeting at 19:00



Bruce Winton
Parish Clerk
1st June 2023

Members: Cllrs Boyer, Clarke, Jahromi, James, Jones, Masseron and Peer

Agenda

1. Election of Chair of the Facilities Committee

- 1.1 To **RECEIVE** and **CONSIDER** nominations for the election of Chair of the Committee for 2023/24
- 1.2 To **ELECT** the Chair for 2023/24
- 1.3 To **SIGN A DECLARATION** of acceptance of office as Chair of the Facilities Committee

2. Election of Vice-Chair of the Facilities Committee

- 2.1 To **RECEIVE** and **CONSIDER** nominations for the election of Vice-Chair of the Committee for 2023/24
- 2.2 To **ELECT** the Vice-Chair for 2023/24
- 2.3 To **SIGN A DECLARATION** of acceptance of office as Vice-Chair of the Facilities Committee

3. Terms of Reference

- 3.1 To **RECEIVE** and **APPROVE** the terms of reference for the Facilities Committee *

4. Public Questions

- 4.1 To **RECEIVE** and **CONSIDER** public questions

5. Apologies and declaration of members' interests

- 5.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence
- 5.2 To **RECEIVE** members' declarations of interest

6. Minutes of the previous meeting

- 6.1 To **RECEIVE** and **APPROVE** the minutes of the Recreation and Amenities Committee held on 4th May as a correct record of the meeting and to authorize the Chairman to sign the same *
- 6.2 To **CONSIDER** matters arising from the minutes

7. Works Updates

- 7.1 To **RECEIVE** and **NOTE** a verbal update from the Facilities Manager on progress towards final completion of the new MUGA
- 7.2 To **RECEIVE** and **CONSIDER** a report from the Facilities Manager for the provision of enabling works for access to the Spencers Wood MUGA

8. Community Services

- 8.1 To **RECEIVE** and **NOTE** any verbal update on Community Services
- 8.2 To **RECEIVE** and **NOTE** any verbal update on the Pavilion Youth Club and the Flat at Shinfield Rise

9. Millworth Lane and Sports Provision

- 9.1 To **RECEIVE** and **CONSIDER** a verbal update regarding toilets at Millworth Lane
- 9.2 To **RECEIVE** and **NOTE** a verbal report from the Sports Working Party
- 9.3 To **RECEIVE** and **CONSIDER** the provision of fitness training at Millworth Lane

10. Allotments

- 10.1 To **RECEIVE** and **NOTE** a verbal update from the Facilities Manager regarding Orchard Rise

11. School Green Centre

- 11.1 To **RECEIVE** and **CONSIDER** a verbal update from the Facilities Manager on the timeline displaying the history of the parish and names of former Chairs of Parish Council
- 11.2 To **RECEIVE** and **NOTE** a verbal update from the Facilities Manager on the sign for the School Green Centre

12. Spencers Wood Pavilion and Recreation Ground

- 12.1 To **RECEIVE** and **NOTE** a verbal update from the Facilities Manager on the contract with Chapel Lane Pre-School
- 12.2 To **RECEIVE** and **CONSIDER** a request from a member of the public to plant a memorial tree at Spencers Wood Recreation Ground

13. Manor Ground

- 13.1 To **RECEIVE** and **CONSIDER** a verbal update from the Facilities Manager regarding the Manor Ground pavilion

14. Parish Wide Items

- 14.1 To **RECEIVE** and **CONSIDER** an update on the provision of picnic tables at Deardon Field
- 14.2 To **RECEIVE** and **CONSIDER** an update from the Facilities Manager regarding quotes for the remedial work on the fruit trees at Deardon Orchard*
- 14.3 To **RECEIVE** and **NOTE** a verbal update from the Facilities Manager on new community noticeboards*
- 14.4 To **RECEIVE** and **NOTE** a verbal update from the Clerk regarding the School Green Working Party
- 14.5 To **RECEIVE** and **CONSIDER** a policy for memorial benches within the parish*
- 14.6 To **RECEIVE** and **NOTE** any updates on plans for High Copse pavilion

15. Ryeish Green Pavilion

- 15.1 To **RECEIVE** and **CONSIDER** a verbal report from the Clerk on the marketing of Ryeish Green Pavilion

16. Date of Next Meeting

- 16.1 To **NOTE** the next meeting of the Facilities Committee meeting will be held on Wednesday, 5th July 2023 at 19:30

* Report attached

** Report to follow