

To all members of the Finance and General Purposes Committee

Notice is hereby given and you are summoned to attend a meeting of the Finance and General Purposes Committee on Wednesday 20th September 2023 at School Green Centre, commencing 19.30hrs.

Bruce Winton, Clerk
14th September 2023

Members: I Clarke, A Grimes, L James (Ch), I Montgomery, D Peer, R Tatla

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** public questions

2. Apologies and declarations of members' interests

- 4.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence
4.2 To **RECEIVE** members' declarations of interest

3. Minutes of the meeting on 21st June 2023

- 5.1 To **APPROVE** the minutes of the Finance and General Purposes Committee meeting
On 21st June 2023 as a correct record of the meeting*
5.2 To **CONSIDER** matters arising from the meeting on 21st June 2023

4. Risk Register

- 4.1 To **RECEIVE** and **CONSIDER** an update from the Clerk on the Shinfield Parish Council
Risk Register*

5. Financial reports

- 5.1 To **RECEIVE** and **NOTE** a verbal report on bank reconciliations at 31st August 2023*
5.2 To **RECEIVE** and **CONSIDER** the Booking reports as at 31st August 2023*
5.3 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk and Finance Manager
regarding the current year financial position

6. Financial Reserves and CIL

- 6.1 To **RECEIVE** and **NOTE** an update on CIL*
6.2 To **RECEIVE** and **NOTE** an update on Reserves *

7. Land Issues

- 7.1 To **RECEIVE** and **CONSIDER** a verbal update on Land Registrations including list of properties
- 7.2 To **RECEIVE** and **CONSIDER** draft heads of terms for a lease of Ryeish playing fields
- 7.3 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding provision of community space in the north of the parish
- 7.4 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding the sale of Ryeish Green Pavilion

- 8. Annual Grants Scheme**
 - 8.1 To **RECEIVE** and **CONSIDER** the recommendations of the Annual Grants Working Party*
 - 8.2 To **RECEIVE** and **CONSIDER** the attached capital grant applications*

- 9. Budget planning Assumptions and Development of 5-Year Financial Plan**
 - 9.1 To **RECEIVE** and **CONSIDER** core assumptions to be used in developing the budget for 2024/25 budget
 - 9.2 To **RECEIVE** and **CONSIDER** major changes anticipated in the coming years for the development of the 5-Year Financial Plan

- 10. Request to Replace Bus Shelter**
 - 10.1 To **RECEIVE** and **CONSIDER** a proposal to replace the bus shelter on Hollow Lane at junction with the Arborfield Road*

- 11. Investment Policy**
 - 11.1 To **RECEIVE** and **CONSIDER** a verbal update on investment policy

- 12. Shinfield Studios Proposal**
 - 12.1 To **RECEIVE** and **CONSIDER** a verbal update on the proposal from Shinfield Studios to use School Green Centre for presenting films to the general public

- 13. Financial Regulations**
 - 13.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk on Financial Regulations

- 14. Dates of future Meetings**
 - 14.1 To **NOTE** the date of the next meeting which is 13th December 2023

* Paper attached

** Paper to follow