

To all members of the Arts, Culture and Events Committee

Notice is hereby given that a meeting of the Arts, Culture and Events Committee to be held on **THURSDAY 8th JANUARY 2026 at 19.30 at the School Green Centre.**



Bruce Winton
Chief Executive and Clerk to the Parish Council
2nd January 2026

Members: Cllrs Bowler, Jahromi, James, Jones, Matic (Chair), Montgomery & Peer

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** public questions

2. Apologies and declaration of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence
2.2 To **RECEIVE** members' declarations of interest

3. Minutes of the previous meeting

- 3.1 To **RECEIVE** and **APPROVE** the minutes of the Arts, Culture and Events Committee held on 30th October 2025 as a correct record of the meeting and to authorise the Chair to sign the same*
3.2 To **CONSIDER** matters arising from the minutes

4. Developing Arts & Culture in the parish

- 4.1 To **RECEIVE** and **NOTE** a verbal update for the Art Exhibition in 2026

5. Community Outreach

- 5.1 To **RECEIVE** and **CONSIDER** a verbal report on Remembrance Sunday 2025
5.2 To **RECEIVE** and **CONSIDER** a verbal report on Christmas events in the parish and whether to extend to include Grazeley for 2026
5.3 To **RECEIVE** and **CONSIDER** a report ** delivered at School Green Centre

6. Public Art

- 6.1 To **RECEIVE** and **NOTE** a verbal update from the Public Art Working party

7. Shinfield Cinema

- 7.1 To **RECEIVE** and **CONSIDER** a verbal update regarding National Theatre Live screenings
- 7.2 To **RECEIVE** and **CONSIDER** a verbal update on other potential screening partners

8. Annual Parish Meeting

- 8.1 To **RECEIVE** and **CONSIDER** a proposal to Full Council to use the Annual Parish Meeting to focus more on future activity and to increase attendance by making awards for community contribution at that meeting

9. Budget Reporting

- 9.1 To **RECEIVE** and **NOTE** the budget reports for ACE committee**

10. Engagement Working Party

- 10.1 To **RECEIVE** and **CONSIDER** a draft terms of reference for the Engagement Working Party**

11. Correspondence

- 11.1 To **RECEIVE** and **CONSIDER** any correspondence received

12. Date of Next Meeting

- 12.1 To **NOTE** the next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 5th March 2026 at 19.30

* Report attached

** Report to follow

Minutes of a meeting of
the Arts, Culture and Events Committee
Held on Thursday 30th October 2025
at School Green Centre commencing at 19.30

Present: Cllrs Bowler, Jahromi, Jones and Montgomery

Attending: B Winton (Clerk)

25/ACE/69 Public Questions

69.1 There were no public questions.

25/ACE/70 Apologies and declarations of Members' Interest

70.1 Approval of apologies for absence

Apologies had been received from Cllrs James, Matic and Peer
Cllr Jahromi as Vice-Chair of the committee acted as Chair for
the meeting

70.2 Declarations of Interest

There were no declarations of members' interests.

25/ACE/71 Minutes of the previous meeting

71.1 The minutes of the committee meeting of 4th September 2025
were approved as a correct record and signed as such by Cllr
Jahromi.

Proposed: Cllr Montgomery
Seconded: Cllr Jahromi
Approved: Unanimously

71.2 **Actions and Matters Arising**

- 25/ACE/32.3 Clerk to email members of the committee once he had received a reply from Shinfield Players regarding their involvement in the Christmas event at Frensham Green.

The Clerk had heard from Shinfield Players who had confirmed their potential involvement now that they had begun rehearsals for the pantomime. He had arranged a Teams meeting to discuss the details of the arrangements.

- 25/ACE/51.3 ➤ Cllrs Matic, Jahromi, Tatla, The Clerk and Deputy Clerk to meet with Shabina, WBC to discuss the HAF Event.

This has not yet been arranged.

ACTION – Clerk to arrange a meeting with WBC and Chair of ACE

- Deputy Clerk to request information on number of attendees from Frensham Green at the HAF Event.

WBC had confirmed that while overall numbers were up significantly there was little participation from Frensham Green residents.

- 25/ACE/53.3 Cllr Matic to write to the Film Selection Panel to thank them for their efforts and offer them a free first year's membership.

This had been done

- 25/ACE/61.1 ➤ Clerk to schedule more low-cost cinema viewings next summer.

This will be done

- Clerk to use positive feedback to promote future sessions.

This will be done

- 25/ACE/61.2 ➤ Community outreach to be added to next agenda.

This was on the agenda at Item 10

- Cllr Matic to provide contact details for a member of the public at Frensham Green who may be able to help with leafleting and engagement in that part of the parish.

This had not yet been done.

ACTION - Cllr Matic to provide contact details for a member of the public at Frensham Green who may be able to help with leafleting and engagement in that part of the parish

25/ACE/61.3 Art Exhibition

- Clerk to arrange a working party to meet in October.

The Clerk will arrange for a meeting November. Cllr Bowler offered to join the Working Party

ACTION – Clerk to arrange a meeting of the Art Exhibition Working Party

- Clerk to invite press to next gala.

This will be done

- Clerk to ask the artists and councillors for volunteers.

This will be done once the Working Party has held an initial meeting.

25/ACE/61.4 Clerk to invite Cllrs to volunteer, on a rota for the Shinfield Parish Council's stand at the Spencers Wood Carnival.

This had been done and thanks were given to those who assisted in the event.

25/ACE/63.1 Clerk to look at other live performance streaming services such as the Royal Opera House for future showings.

This is covered at Item 6.2

25/ACE/64.1 Clerk to check the availability of Yuan Yang MP for the Annual Parish Meeting and to identify categories for awards.

The Annual Parish Meeting is scheduled for Wednesday 29th April and the MP is not available due to commitments in London on that day

25/ACE/67.1 ➤ Clerk to schedule a meeting in early November for the Engagement Working Party.

This is on the agenda at 10.1

- Clerk to add rationalisation of Working Parties to the agenda of Finance and General Purposes meeting.

This will be added to the December F&GP Agenda

ACTION - Clerk to add rationalisation of Working Parties to the agenda of Finance and General Purposes Committee meeting

- Members to contact the Clerk if they are interested in joining the Engagement Working Party

No offers were received.

25/ACE/72

Developing Arts & Culture in the parish

72.1 Update on the October Children's art workshops and exhibition

14 attended the workshop held on 30th October with some good entries received. Unfortunately 28 had booked so there was a 50% no show rate meaning others who were on the waiting list were not able to attend. The event was free but perhaps a small charge should be considered for future events.

72.2 Update for the Art Exhibition 2026

The Art Exhibition Working party meeting would be arranged in the next couple of weeks and David Cotton had confirmed his availability. The wash up session identified that most of the arrangements worked very well so just some discussion on adjustments needed.

Already getting enquiries including from those keen to exhibit art other than paintings.

ACTION – Clerk to arrange a meeting of the Arts Exhibition working party in November.

72.3 Update for the Spencers Wood Carnival

The Clerk advised that SPC's presence at the carnival had gone down well with the "human fruit machine" attracting people to stop and talk to the members and staff present.

72.4 A Verbal update on Shinfield North

The Reading Lions have confirmed that they will be able to attend Frensham Green on 12th December as part of the light turn on event. Hoping to also include the Shinfield Players Theatre in the programme which would start from 6.00 p.m. and run until approximately 6.45 p.m.

ACTION – Clerk to arrange the event on Frensham Green on 12th December.

25/ACE/73

Public Art

73.1 Update from the Public Art Working

Next meeting is scheduled for Friday 31st October at 2.30 p.m.

The decision was taken to extend the closing deadline to 23rd January 2026 to enable art schools to be contacted to invite final year students to apply.

As the original closing date was 24th October, some entries had already been received.

The Business Breakfast had also been pushed back to 4th December

25/ACE/74

Shinfield Cinema

74.1 Update regarding National Theatre Live

03/10/25 - Inter Alia (16 Adults + 31 Concessions = 47)

24/10/25 - Mrs Warren's Profession (7 Adults + 32 Concessions = 39)

28/11/25 - Fifth Step

23/01/26 - Hamlet

NTL marketing materials were now available for use in our advertising.

74.2 Updated on other potential screening partners

The Clerk advised that he has made approaches to the following:

- Royal Ballet and Opera (which covers Royal Opera House) which does show productions in cinemas but does not publish details of how to join their scheme
- Metropolitan Opera House through their UK distributor offers a wide variety of types of screening including music concerts etc.
- Exhibitions on Screen which prepares films of major art exhibitions and allows screenings but similarly does not set out their process online
- Royal Shakespeare Company offers a digital screening service but nothing to cinemas

ACTION – Clerk to follow up potential partnership opportunities for screenings in the cinema.

25/ACE/75

Annual Parish Meeting

- 75.1 How to increase attendance at the Annual Parish Meeting.

At the last meeting it was agreed that the Chairman's report should be more weighted towards the future.

The following were proposed as potential award categories:

Community Contribution – Adult

Community Contribution – Young Person

Community Contribution – Charity/Organisation

Community Contribution – Business

Best Allotment Award – to be handled through the Allotments Working Party

Best community initiative – One off thing e.g. someone starts a new community event

Silver Commitment to the Community – Officers, councillors, club leaders, sport coaches etc with 25 or more years serving the parish

Gold award for 50 or more years

25/ACE/76

Budget Reporting

- 76.1 The budget report for ACE committee had been included with the papers.

Members **NOTED** the report.

25/ACE/77

Street Food Festival

- 77.1 Initial thoughts on a potential street food festival

The Clerk set out his initial thoughts on how to deliver a potential street food event based at High Copse Pavilion.

However he advised that with existing workloads and staffing arrangements this was something he felt would be extremely difficult to deliver. He advised that the current and planned event structure was now reaching a level where dedicated staff resource would be required to achieve the desired outcomes.

It was agreed to put this proposed event on hold for the time being.

25/ACE/78

Engagement Working Party

- 78.1 Draft terms of reference for the Engagement Working Party

This had not yet been done.

ACTION – Clerk to prepare draft terms of reference for the Engagement Working Party

25/ACE/79

Correspondence

- 79.1 There was no correspondence for the committee.

25/ACE/80

Date of Next Meeting

- 80.1 The next meeting of the Art, Culture and Event Committee meeting will be held on Thursday, 8th January at 19.30

Meeting closed at 20.20

List of Actions

51.3	Clerk to arrange a meeting with WBC and Chair of ACE	Clerk
61.2	Cllr Matic to provide contact details for a member of the public at Frensham Green who may be able to help with leafleting and engagement in that part of the parish	Cllr Matic
61.3	Clerk to arrange a meeting of the Art Exhibition Working Party	Clerk
67.1	Clerk to add rationalisation of Working Parties to the agenda of Finance and General Purposes meeting	Clerk
72.2	Clerk to arrange an Arts Exhibition working party meeting in November	Clerk
72.4	Clerk to arrange the event on Frensham Green on 12 th December	Clerk
74.2	Clerk to follow up potential partnership opportunities for screenings in the cinema	Clerk
78.1	Clerk to prepare draft terms of reference for the Engagement Working Party	Clerk