

Minutes approved on:	
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Minutes of a meeting of Shinfield Parish Council held on Monday 16th May 2022 at School Green Centre, commencing 2015.

Present: Cllrs N Boyer, E Brown, P Emmment, A Grimes (Chair), P Jahromi, L James, M Jones, D Lias, I Montgomery, D Peer, R Tatla

Attending: Bruce Winton (Clerk), Kouy Young (Deputy Clerk)

22/43 **Public Questions**

None

22/44 **Apologies and declarations of members' interests**

44.1 Apologies were received from Cllrs Clarke and Narayanan

44.2 There were no declarations of interest.

44.3 There were no changes to members' declarations of pecuniary interests.

22/45 **Council Minutes**

It was **RESOLVED** that:

45.1 The minutes of the Council meeting held on 11th April 2022 that had been circulated prior to the meeting were **APPROVED** and the Chairman authorised to sign the same.

Proposed: Cllr Emmment

Seconded: Cllr Jahromi

Approved: Unanimously

45.2 Matters Arising

There were no matters arising.

22/46 Reports

46.1 Reports provided from BCllrs were **NOTED**

46.2 It was **NOTED** that information provided in BCllr Rance's report stated that the overgrown foliage growing next to the A33 was in fact the responsibility of WBC and NOT SPC.

- The Deputy Clerk will undertake to provide this information to BCllr Rance

46.3 It was proposed that questions for BCllrs in regards to their reports be drawn up ahead of the any upcoming Full Council Meetings

Proposer: Cllr Peer

Seconded: Cllr Jahromi

Approved: Unanimously

46.4 The minutes from the Recreation and Amenities Committee 28th April 2022 and the update from the Chairman of the Committee (attached) were **NOTED**

46.5 Reports from Working parties were **NOTED**

46.6 A report from the Council Chairman was **NOTED**

46.7 Reports from Cllr Brown regarding Keep Mobile and SHARE Foodbanks was **NOTED**

22/47 New Community Centre

47.1 A verbal report from the Council Chairman was provided. It was **NOTED** that new sound proofing panels were to be installed in the Tower Room on the week commencing 23rd May 2022

It was proposed that Cllr Grimes undertake to investigate putting forward a claim for incurred costs, due to no sound proofing installed when the School Green Centre was built

Proposer: Cllr Peer

Seconded: Cllr Emmet

Approved: Unanimously

47.1.1 The following items of the Chairmans report were **NOTED**:

- Installation works for the WBC library to be fitted in the café area of the Centre is due to be commenced on week commencing 23rd May 2022
- Outdoor Furniture for the Café area is due to arrive in early June
- A date for the outside area behind the Centre to be landscaped by the Consortium is yet to be determined

47.1.2 It was requested by Cllr Peer that investigations be carried out as to why it is believed the café does not have the equipment to provide a full cooked breakfast

22/48 Invoices for Payment

48.1 Payment of the Lloyds Bank Invoice was **APPROVED**

The Clerk undertook to investigate the cost for the mobile phone bill

Proposer: Cllr Lias

Seconded: Cllr Montgomery

Approved: Unanimous

48.2 Payment of the Lifebuild invoice for an amount of £36,929.09 was **APPROVED**

It was **NOTED** that Cllr Peer is concerned for the cost of the additional works carried out to the Café kitchen

Proposer: Cllr Lias

Seconded: Cllr Emmet

Approved: Unanimous

48.3 The Payment of the Barclaycard Invoice was **APPROVED**

Proposer: Cllr Montgomery

Seconded: Cllr Jahromi

Approved: Unanimous

22/49 Resignation of Deputy Clerk

49.1 The Resignation of the Deputy Clerk was **NOTED**

49.2 It was **AGREED** that the Clerk would work with the Staffing Committee to amend the current staffing structure after the departure of the Deputy Clerk, subject to Full Council approval

Proposer: Cllr Peer

Seconded: Cllr Emmet

Approved: Unanimously

The Meeting closed at 21:40pm

Action Items:

Minute Ref	Details	Action By:
46.2	Deputy Clerk to inform BCllr Rance that overgrown foliage growing next to the A33 was in fact the responsibility of WBC and NOT SPC.	Deputy Clerk
46.3	Cllrs to prepare questions in regard to BCllrs reports prior to Full Council meeting	SPC Council Members
47.1	Cllr Grimes undertake to investigate putting forward a claim for incurred costs, due to no sound proofing installed when the School Green Centre was built	Cllr Grimes
47.1.2	Investigations to be carried out as to why the it is believed the café does not have the equipment to provide a full cooked breakfast	Clerk
48.1	Clerk to Investigate the cost of the phone bill presented on	Clerk