

To all members of Shinfield Parish Council

Notice is hereby given, and you are summoned to attend a Meeting of the Full Council on
Wednesday, 25 June 2025, commencing at 19:30



Bruce Winton
Chief Executive and Clerk to the Parish Council
19th June 2025

**Members: Cllrs Boyer, Clarke, Fernandes, Hoyle, Jahromi, James, Johnson, Jones, Lias,
Masseron, Matic, Montgomery, Peer and Tatla (Chair)**

Agenda

1. **Public Questions**
 - 1.1 To **RECEIVE** and **CONSIDER** questions from the public
2. **Apologies and declaration of members' interest**
 - 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
 - 2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
 - 2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest
3. **Minutes of the Annual Council meeting held on 28th May 2025**
 - 3.1 To **RECEIVE** and **NOTE** the minutes of Annual Council meeting held on 28th May 2025*
 - 3.2 To **RECEIVE** information on matters arising
4. **Annual Accounts and Annual Governance and Accountability Return – Year ending 31st March 2025**
 - 4.1 To **NOTE** the Internal Audit Report *
 - 4.2 To **APPROVE** the Financial Statement for year ended 31 March 2025*
 - 4.3 To **APPROVE** Section 1 – Annual Governance Statement 2024/25*
 - 4.4 To **APPROVE** Section 2 – Accounting Statements 2024/25*
 - 4.5 To **NOTE** Notice of public access to AGAR*
 - 4.6 To **NOTE** new assertion 10*
 - 4.7 To **NOTE** the reappointment of the Internal Auditor

5. Reports from Borough Councillors

- 5.1 To **RECEIVE** and **NOTE** reports from Borough Councillors*
- 5.2 To raise any questions to Wokingham Borough Council via the Borough Councillors

6. Reports from Committees and associated Working Parties

- 6.1 To **RECEIVE** and **NOTE** the draft minutes of the Facilities Committee held on 4th June 2025* and an update from the Chair
- 6.2 To **RECEIVE** and **NOTE** the draft minutes of the Children and Young Adults Committee held on 5th June 2025* and an update from the Chair
- 6.3 To **RECEIVE** and **NOTE** the draft minutes of the Planning and Highways Committee held on 11th June 2025* and an update from the Chair
- 6.4 To **RECEIVE** and **NOTE** the draft minutes of the Finance and General Purposes Committee dated 18th June 2025* and an update from the Chair
- 6.5 To **RECEIVE** a verbal report from the Chair of the Council
- 6.6 To **RECEIVE** reports from outside bodies

7. Standing Orders

- 7.1 To **RECEIVE** and **APPROVE** the revised Standing Orders as recommended by the Finance and General Purposes Committee*

8. Equality, Diversity and Inclusion Policy

- 8.1 To **RECEIVE** and **CONSIDER** the Council's Equality, Diversity and Inclusion Policy*

9. Vision

- 9.1 To **RECEIVE** and **CONSIDER** initial thoughts from the Chair for a vision of the Parish

10. Invoices for payment

- 10.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation*
- 10.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation*
- 10.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation*

11. Correspondence

- 11.1 To **RECEIVE** and **NOTE** the provision for questions by Town and Parish Councils at meetings of Council, Executive and other committees in the new Wokingham Borough Council Constitution which came into effect on 1 June 2025*
- 11.2 To **RECEIVE** and **NOTE** the consultation results and government response on remote attendance and proxy voting in local authorities*
[Remote attendance and proxy voting in local authorities: consultation results and government response - GOV.UK](#)

12. Date of Next Meeting

- 12.1 The date of the next Full Council Meeting will be held on 23rd July 2025