

Minutes of a meeting of
the Arts, Culture and Events Committee
Held on Thursday 8th May 2025
at School Green Centre commencing at 18.30

Present: Cllrs James (*from 41.0 onwards*), Jones, Matic (Chair), Montgomery

Attending: B Winton (Clerk)

25/ACE/37 Public Questions

37.1 There were no public questions

25/ACE/38 Apologies and declarations of Members' Interest

38.1 There were apologies from Cllrs Jahromi, Peer & Tatla

38.2 There were no declarations of members' interests

25/ACE/39 Minutes of the previous meeting

39.1 The minutes of the committee meeting of 3rd April 2025 were approved as a correct record and signed as such by Cllr Matic.

Proposed: Cllr Montgomery

Seconded: Cllr Jones

Approved: Unanimously

39.2 Actions and Matters Arising

25/ACE/23.1 Clerk to convene a Working Party (including Cllrs Montgomery and Tatla) meeting to start the planning for the 2026 Art Exhibition event

This was on the agenda 4.4

25/ACE/32.1 Clerk to arrange series of summer holiday activities

This was on the agenda 4.1

- 25/ACE/32.1 Clerk to include budget reports as a standing item from the July 2025 meeting
- This will be done.
- 25/ACE/32.3 Clerk to continue to build links with WBC for events in Shinfield North and elsewhere in the parish
- This was ongoing.
- 25/ACE/32.3 Clerk to contact Shinfield Players Theatre to establish potential interest in working together on Christmas events
- The Clerk had written to Shinfield Players and received a positive response to the initial enquiry but was waiting for a more detailed response.
- ACTION – Clerk to follow up with Shinfield Players Theatre regarding potential interest in working together on Christmas events**
- 25/ACE/32.4 Clerk to add to the agenda for the Finance & General Purposes Committee meeting on 16th April the potential purchase of a minibus
- This was done but F&GP had felt it would be prudent to explore the community engagement aspects before pursuing further.
- ACTION – Clerk to develop proposals for community engagement exercise in the north of the parish**
- 25/ACE/33.1 Chair, Vice-Chair and Clerk to schedule the May programme of films
- This had been done.
- 25/ACE/33.1 Consideration to be given at July meeting on whether to convert to a Film Club arrangement
- This will be done.
- ACTION – Clerk to add 'Film Club' arrangement to the agenda of the July meeting**
- 25/ACE/33.2 Clerk to follow up registration with National Theatre Live scheme
- The details required by the National Theatre have now been provided to them.
- ACTION – Clerk to follow up registration with National Theatre Live scheme**

25/ACE/35.1 Clerk to confirm SPC attendance at the St Mary's Church Fete on 28th June

This had been done.

25/ACE/40

Developing Arts & Culture in the parish

40.1 Childrens' Exhibitions

The Clerk advised that it was the intention to send initial awareness information to all schools next week. This will be followed up with more detailed information on each event nearer to the end of the school year.

ACTION – Clerk to arrange series of summer holiday activities

40.2 VE80 Celebration

The Clerk confirmed that arrangements were all in place for the event which would commence immediately after the meeting.

40.3 Possible Events for Shinfield North

The Clerk advised that WBC are continuing to work on their elements and SPC will join in as appropriate.

ACTION – Clerk to continue to build links with WBC for events in Shinfield North and elsewhere in the parish

40.4 Art Exhibition 2026

The Working Party had an initial meeting to follow up on the debrief after February's event. We will put out a hold the date event and start building the workshop programme.

ACTION – Clerk to put out a hold the date communication to artists and start building a workshop programme

40.5 Spencers Wood Carnival

The Clerk advised that he had met with the organiser of the Spencers Wood Carnival who advised that the even in September would be the last one that she would be involved in (it would be the 18th Carnival she had been involved with).

There was a discussion about how Shinfield Parish Council may help ensure that the event was able to continue in 2026 and beyond, but no immediate decisions were taken.

ACTION – Clerk to add to Spencers Wood Carnival to the agenda for next ACE meeting

Cllr James arrived

25/ACE/41

Public Art

- 41.1 Most recent meetings have been with Arts4Wokingham on 4th April and internally on 15th April. The next meeting is currently being rescheduled.

Cllr James expressed his concerns regarding the short-notice cancellation of the most recent meeting.

ACTION – Clerk to arrange the next meeting of the Public Art Working Party

25/ACE/42

Correspondence

- 42.1 The Clerk advised that he and the Chair had met with two University of Reading students and their tutors before the evening film showing the previous Friday. Both were meeting with all the students taking part in the project the following day.

ACTION – Clerk to provide an update on the work with the film students at the next meeting.

25/ACE/43

Date of Next Meeting

- 43.1 The next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 3rd July 2025

There was no meeting scheduled for June.

The meeting ended at 7.05 p.m.

List of Actions

25/ACE/32.3	Clerk to follow up with Shinfield Players Theatre regarding potential interest in working together on Christmas events	Clerk
25/ACE/32.4	Clerk to develop proposals for community engagement exercise in the north of the parish	Clerk
25/ACE/33.1	Clerk to add 'Film Club' arrangement to the agenda of the July meeting	Clerk
25/ACE/33.2	Clerk to follow up registration with National Theatre Live scheme	Clerk
25/ACE/40.1	Clerk to arrange series of summer holiday activities	Clerk
25/ACE/40.3	Clerk to continue to build links with WBC for events in Shinfield North and elsewhere in the parish	Clerk
25/ACE/40.4	Clerk to put out a hold the date communication to artists and start building a workshop programme	Clerk
25/ACE/40.5	Clerk to add to Spencers Wood Carnival to the agenda for next ACE meeting	Clerk
25/ACE/41.1	Clerk to arrange the next meeting of the Public Art Working Party	Clerk
25/ACE/42.1	Clerk to provide an update on the work with the film students at the next meeting.	Clerk