

Minutes of a meeting of
the Arts, Culture and Events Committee
Held on Thursday 3rd October 2024
at School Green Centre commencing at 19.30

Present: Cllrs Jones, Matic (Chair), Montgomery and Peer

Attending: B Winton (Clerk)

24/ACE/70

Public Questions

70.1 There were no public questions

24/ACE/71

Apologies and declarations of Members' Interest

71.1 There were apologies from Cllr Jahromi & James for this meeting

71.2 There were no declarations of members' interests

24/ACE/72

Minutes of the previous meeting

72.1 The minutes of the committee meeting of 5th September 2024 were approved as a correct record and signed as such by Cllr Matic.

Proposed: Cllr Montgomery

Seconded: Cllr Peer

Approved: Unanimously

72.2 Actions and Matters Arising

60.2 Clerk to ascertain the time frame for work on the plaza

The Clerk had requested an update from WBC on this matter but not yet received a response.

ACTION – Clerk to ascertain the time frame for work on the plaza

Peeyman Jahromi

60.2 Clerk to create a draft Gantt Chart for the project

This was on the agenda

60.2 Clerk to arrange the first meeting of the public art working party

This was on the agenda. Cllrs Peer and James had indicated that they wished to be part of the working party.

63.1 Clerk to continue to develop and promote the art exhibition

This was on the agenda

63.1 Clerk to ask other parish councils to promote the art exhibition in their newsletters

The Clerk advised that he would make a request nearer the date. He would also ask if they could circulate the call for artists when we send out a reminder.

ACTION – Clerk to ask other parish councils to promote the art exhibition in their newsletters

63.2 Cllr Montgomery to arrange for Cllr James to be second signatory on the Shinfield North Community Fund account

Cllr Montgomery advised that this was in progress

ACTION – Cllr Montgomery to arrange for Cllr James to be second signatory on the Shinfield North Community Fund account

63.4 Clerk to pursue options for Christmas lighting at the School Green Centre

The Clerk suggested that one effective option would be to apply pea lights to the screens on the northern side of School Green. This would be a much cheaper option and easier to achieve.

ACTION – Clerk to obtain costs for lighting on the decorative screens on the School Green to coincide with the period of the Christmas tree

63.4 Clerk to investigate options for providing a community Christmas tree in Grazeley

The Chair of GVMH had now been in contact with the Clerk regarding a Christmas tree in Grazeley.

ACTION – Clerk to investigate options for providing a community Christmas tree in Grazeley

- 64.1 Clerk to continue preparation of the Operating Plan for the cinema
This is on the agenda
- 64.2 Clerk to provide contact details of film selection panel to Cllrs Matic and Jahromi
This had been done
- 64.2 Clerk to arrange a room booking for the film selection panel
This had been done
- 64.3 Clerk and Cllr Matic to follow up with University of Reading and Activate Learning regarding their possible involvement
The Clerk will follow up with Professor Ghosh at the University of Reading and Activate Learning regarding their involvement in the cinema.
- ACTION – Clerk and Cllr Matic to follow up with University of Reading and Activate Learning regarding their possible involvement**
- 67.1 Clerk to add VE Day 80th Anniversary commemoration to the Full Council agenda
This is on the agenda.

24/ACE/73

Developing Arts & Culture in the parish

73.1 Art Exhibition

The Clerk advised that there was no material update for this meeting as the main emphasis has been on the introduction of the cinema. The screens for the exhibition had been booked.

73.2 Possible Events for Shinfield North

Cllr Montgomery advised members that there had been discussions regarding joint working with Reading Borough Council.

73.3 Spencers Wood Carnival

SPC's presence at the event had gone well and there was more interest than in 2023. The location and having access to power to allowed use of a screen to show the cinema and this was a definite plus.

Initial thoughts for 2025 are to make use of the MUGA and feature sports that tie in with the development of Millworth Lane



73.4 **Christmas Activities**

The Christmas Fayre and Rockin' Around the Christmas Tree was confirmed for Friday 6th October.

The fayre will be extended to include the Grazeley Room to give more space to the event.

This will allow use of the Ryeish Green room cinema as a space to sit away from the general throng. The projector would be running with a montage of Christmas movies. This would set the scene for the overall event and help advertise for the cinema itself

24/ACE/74

School Green Centre Cinema

74.1 **Operating plan**

The Clerk took members through the overall plan for the launch event for the cinema.

The detailed instructions for the cinema operation had been written and were being tested with each member of the Customer Care team.

74.2 **Film Selection process**

Clr Matic reported on the first selection panel meeting and the films chosen for screening.

74.2 **Initial Film Prices**

In response to lower prices from cinemas nearby it was felt that the initial pricing for the cinema should be lower than originally anticipated with a headline price of £5 for an adult ticket.

This would apply until the New Year and be reviewed in the light of the first batch of ticket sales.

ACTION – Clerk to amend the pricing for cinema tickets for the screenings in November & December 2024

24/ACE/75

Community Services

75.1 **Mobile Catering**

The Clerk advised that there was nothing further to add with all catering outlets operating well. It was agreed that this would be removed from the agenda unless any matter arose on this subject.



24/ACE/76

Public Art

- 76.1 The Clerk has not yet commenced the preparation of an initial Gantt chart as the priority has been the delivery of the cinema. A delivery of May half-term 2026 was discussed as a possible target date but this would need to be confirmed as feasible with Arts4Wokingham.

ACTION – Clerk to discuss with Arts4Wokingham and develop an initial Gantt chart for the project

24/ACE/77

VE Day 80th Anniversary Event

- 77.1 This event, to take place on Thursday 8th May 2025, had been approved at Full Council on 25th September 2024.

The pipe band had been confirmed and the Clerk would arrange purchase of an appropriate beacon for use at the event.

ACTION – Clerk to arrange purchase of a beacon for the VE 80th Anniversary event and develop the overall plan for the event.

- 77.2 There was no decision on whether fireworks would be included in the event and the Clerk was asked to speak to the University of Reading and report back to the next meeting.

ACTION – Clerk to speak to the University of Reading regarding the use of the ridge SANG for the VE80th Anniversary Event

24/ACE/78

Correspondence

- 78.1 The Clerk advised that he had received an enquiry from St Mary's Church to establish if the council would like to participate in their annual Christmas tree festival. It was agreed that Shinfield Parish Council would participate in the event.

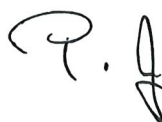
ACTION – Clerk to arrange SPC involvement in the St Mary's Church Christmas Tree Festival

24/ACE/79

Date of Next Meeting

- 79.1 The next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 31st October 2024 at 19:30

The meeting ended at 20.55



List of Actions

60.2	Clerk to ascertain the time frame for work on the plaza	Clerk
63.1	Clerk to ask other parish councils to promote the art exhibition in their newsletters	Clerk
63.2	Cllr Montgomery to arrange for Cllr James to be second signatory on the Shinfield North Community Fund account	Clerk
63.4	Clerk to obtain costs for lighting on the decorative screens on the School Green to coincide with the period of the Christmas tree	Clerk
63.4	Clerk to investigate options for providing a community Christmas tree in Grazeley	Clerk
64.3	Clerk and Cllr Matic to follow up with University of Reading and Activate Learning regarding their possible involvement	Clerk
74.2	Clerk to amend the pricing for cinema tickets for the screenings in November & December 2024	Clerk
76.1	Clerk to discuss with Arts4Wokingham and develop an initial Gantt chart for the project	Clerk
77.1	Clerk to arrange purchase of a beacon for the VE 80 th Anniversary event and develop the overall plan for the event	Clerk
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78.1	Clerk to arrange SPC involvement in the St Mary's Church Christmas Tree Festival	Clerk

A handwritten signature in black ink, appearing to be 'P. J.', is located at the bottom right of the page.