

To all members of Shinfield Parish Council

Notice is hereby given, and you are summoned to attend a Meeting of the Full Council on Wednesday, 29 July 2026, commencing at 19:30 at the School Green Centre.



Bruce Winton
Chief Executive and Clerk to the Parish Council
23rd July 2026

Members: Cllrs Bowler, Boyer (Chair), Clarke, Hoyle, Jahromi, James, Johnson, Masseron, Matic, Montgomery, Peer, Pollock A, Pollock H, Poole and Rance

Agenda

84. Public Questions

- 84.1 To **RECEIVE** and **CONSIDER** questions from the public

85. Apologies and declaration of members' interest

- 85.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
85.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
85.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest

86. Minutes of the Council Meeting held on 24th June 2026

- 86.1 To **APPROVE** the minutes of the Council meeting held on 24th June 2026* as a correct record of the meeting
86.2 To **RECEIVE** information on matters arising

87. Code of Conduct

- 87.1 To **RECEIVE** and **NOTE** a report from the Wokingham Borough Council Monitoring Officer regarding a Code of Conduct Breach by Cllr Masseron*

88. Reports from Borough Councillors

- 88.1 To **RECEIVE** and **NOTE** reports from Borough Councillors*
- 88.2 To raise any questions to Wokingham Borough Council via the Borough Councillors

89. Reports from Committees and associated Working Parties

- 89.1 To **RECEIVE** and **NOTE** the draft minutes of the Facilities Committee held on 1st July 2026* and an update from the Chair
- 89.2 To **RECEIVE** and **NOTE** the draft minutes of the Arts, Culture and Events Committee held on 2nd July 2026* and an update from the Chair
- 89.3 To **RECEIVE** and **NOTE** the draft minutes of the Planning and Highways Committee held 8th July 2026* and an update from the Chair
- 89.4 To **RECEIVE** and **NOTE** the draft minutes of the Staffing Committee dated 15th July 2026* and an update from the Chair
- 89.5 To **RECEIVE** a verbal report from the Chair of the Council
- 89.6 To **RECEIVE** reports from outside bodies

90. Corporate Governance

- 90.1 To **RECEIVE** and **CONSIDER** approval of the Terms of Reference of the Facilities Committee as recommended by the Committee*
- 90.2 To **RECEIVE** and **CONSIDER** approval of the Terms of Reference of the Arts, Culture and Events Committee*
- 90.3 To **RECEIVE** and **CONSIDER** approval of the Terms of Reference of the Planning and Highways Committee*
- 90.4 To **RECEIVE** and **CONSIDER** approval of the Terms of Reference of the Staffing Committee*
- 90.5 To **RECEIVE** and **CONSIDER** a request from the Planning and Highways Committee for Cllr Bowler to join the committee
- 90.6 To **RECEIVE** and **CONSIDER** the appointment of Mrs R Tatla to the Children and Young Adults Committee as a non-councillor without voting rights (as allowed in Standing Order 11a)

91. Capital Grant to Shinfield Players Theatre

- 91.1 To **RECEIVE** and **CONSIDER** a request from Shinfield Players Theatre to vary a grant of £20,000 approved in November 2023 for new dressing rooms to be used instead on essential foundation repairs*

92. Community Engagement

- 92.1 To **RECEIVE** and **CONSIDER** options and costings on proposals for parish newsletters from the Arts, Culture and Events Committee

93. Invoices for payment

- 93.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation*
- 93.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation*
- 93.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation*

94. Correspondence

- 94.1 To **RECEIVE** and **NOTE** any correspondence received

95. Cafe

- 95.1 To **RESOLVE** that, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, namely matters under investigation, unverified allegations concerning identifiable third parties and commercially sensitive information
- 95.2 To **RECEIVE** and **CONSIDER** a financial report on the café**
- 95.3 To **RECEIVE** and **CONSIDER** a report from the Café Working Party***

96. High Copse Pavilion and pitches

- 96.1 To **RESOLVE** that, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, namely matters under investigation, unverified allegations concerning identifiable third parties and commercially sensitive information
- 96.2 To **RECEIVE** and **CONSIDER** a report from the Facilities Committee Chair regarding recent events and future use of the pitches at High Copse***

97. Date of Next Meeting

- 97.1 The date of the next Full Council Meeting will be held on 23rd September 2026

* Report attached

** Report to follow

*** Report to members of the Council only