

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Full Council on Wednesday 18th December 2024 at the School Green Centre commencing at 19:30



Bruce Winton
Chief Executive and Clerk to the Parish Council
13th December 2024

Members: Cllrs Boyer, Clarke, Fernandes, Grimes, Hoyle, Jahromi, James, Johnson, Jones, Lias, Masseron, Matic, Montgomery, Peer and Tatla

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** any questions from the public

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest

3. Minutes of Full Council Meeting held on 20th November 2024

- 3.1 To **APPROVE** the minutes of the Full Council meeting held on 20th November 2024* as a correct record of the meeting
3.2 To **RECEIVE** information on matters arising

4. Reports Borough Councillors

- 4.1 To **RECEIVE** and **NOTE** reports from Borough Councillors*
4.2 To raise any questions to Wokingham Borough Council via the Borough Councillors

5. Reports from Committees and associated Working Parties

- 5.1 To **RECEIVE** and **NOTE** the draft minutes of the Facilities Committee held on 27th November 2024* and an update from the Chair
5.2 To **RECEIVE** and **NOTE** the draft minutes of the Arts, Culture and Events Committee held on 28th November 2024* and an update from the Chair
5.3 To **RECEIVE** and **NOTE** the draft minutes of the Planning and Highways Committee held 4th December 2024* and an update from the Chair
5.4 To **RECEIVE** and **NOTE** the draft minutes of the Finance and General Purposes Committee dated 11th December 2024* and an update from the Chair

** indicates one or more attachments in support of the item*

*** indicates papers to follow*

- 5.5 To **RECEIVE** and **CONSIDER** a verbal update from the Corporate Governance Working Party
- 5.6 To **RECEIVE** a verbal report from the Chair of the Council
- 5.7 To **RECEIVE** reports from outside bodies

6. Education Matters

- 6.1 To **RECEIVE** and **CONSIDER** any verbal update on Education matters

7. Consultation on Remote Attendance and Proxy Voting

- 7.1 To **RECEIVE** and **CONSIDER** the Council's collective response to the consultation on allowing remote and hybrid attendance and proxy voting at local authority meetings in England*

8. Council meetings

- 8.1 To **RECEIVE** and **CONSIDER** a proposal to review the council's meeting arrangements from 1st May 2025

9. Correspondence

- 9.1 To **RECEIVE** and **NOTE** any correspondence received

10. Invoices for Payment

- 10.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation*
- 10.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation*
- 10.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation*

11. High Copse

- 11.1 To **RESOLVE** that in accordance with the Public bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting as discussions on the following item may be prejudicial to the special nature of the business.
- 11.2 To **RECEIVE** and **APPROVE** the lease between Shinfield Parish Council and the University of Reading for High Copse**

12. Date of Next Meeting

- 12.1 The date of the next Full Council Meeting will be held on 29th January 2025

** indicates one or more attachments in support of the item*

*** indicates papers to follow*