

To all members of the Arts, Culture and Events Committee

Notice is hereby given that a meeting of the Arts, Culture and Events Committee to be held on THURSDAY 8th February 2024 at 19.30 at the School Green Centre.



Bruce Winton
Parish Clerk
1st February 2024

Members: Cllrs Jahromi, James, Jones, Masseron, Matic, Montgomery, Peer and Tatla

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** public questions

2. Apologies and declaration of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence
- 2.2 To **RECEIVE** members' declarations of interest

3. Minutes of the previous meeting

- 3.1 To **RECEIVE** and **APPROVE** the minutes of the Arts, Culture and Events Committee held on 30th November as a correct record of the meeting and to authorise the Chairman to sign the same*
- 3.2 To **CONSIDER** matters arising from the minutes

4. Developing Arts & Culture in the parish

- 4.1 To **RECEIVE** and **CONSIDER** a verbal update on exhibitions
- 4.2 To **RECEIVE** and **CONSIDER** a verbal report on Christmas events
- 4.3 To **RECEIVE** and **CONSIDER** a verbal update on possible event(s) for Shinfield North
- 4.4 To **RECEIVE** and **CONSIDER** possible events for October Half-Term

5. Shinfield Parish Council Communications

- 5.1 To **RECEIVE** and **CONSIDER** an update on the "Made in Shinfield" concept

6. Community Services

- 6.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk on mobile catering within the parish

7. Public Art

- 7.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding public art in the parish

8. Correspondence

- 8.1 To **RECEIVE** and **CONSIDER** any correspondence received

9. Date of Next Meeting

- 9.1 To **NOTE** the next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 7th March at 19:30

* Report attached

** Report to follow

Minutes of a meeting of
the Arts, Culture and Events Committee
Held on Thursday 30th November 2023
at School Green Centre commencing at 19.30

Present: Cllrs James, Jahromi, Jones, Masseron, Montgomery, Peer and Tatla (Chair)

Attending: B Winton (Clerk)
No member of the public

23/ACE/49

Public Questions

- 49.1 There were no public questions. Members noted the discussion with Charlotte Haitham Taylor and Robin Cops from Arts4Wokingham which had preceded the meeting. The Chair had thanked both for the informative and thought-provoking discussion.

23/ACE/50

Apologies and declarations of Members' Interest

- 50.1 There were no apologies for absence.
- 50.2 There were no declarations of members' interests

23/ACE/51

Minutes of the previous meeting

- 51.1 The minutes of the committee meeting of 2nd November 2023 were approved as a correct record and signed as such by Cllr Tatla.

Proposed: Cllr Jahromi
Seconded: Cllr Montgomery
Approved: Unanimously

51.2 **Actions and Matters Arising**

- 23/ACE/28.3 Clerk to keep Wokingham Arts Society informed with the planning for the Art Exhibition

The Clerk advised that he would keep Wokingham Arts Society fully informed in the planning for the Art Exhibition.

23/ACE/28.4 Clerk to report back to the next meeting regarding potential involvement by More Arts in the Art Exhibition

The Clerk had met with two representatives of More Arts on 6th November and the organisation would be very keen to be involved in the exhibition. They were looking to relaunch their art rental activities and participation in the exhibition would help raise their profile. They believed that they would be able to source at least 40 pieces of art (all from Wokingham borough A-level art students) which would help ensure there was sufficient content for the exhibition.

Again the Clerk would keep More Arts fully informed regarding planning for the Art Exhibition

23/ACE/29.2 Clerk to use the next newsletter to start a database of local artists and craftspeople

This had been done with 2 initial responses.

23/ACE/30.3 Clerk to continue to monitor the coffee trailer performance

The Clerk advised that the operator had decided to cease trading for the time being at Spencers Wood Recreation ground and concentrate instead on establishing her business at Ryeish Sports Hub. The operator had advised that there was a low footfall in the area and having two sets ups each day was proving to be labour intensive. They were, however, grateful for having been offered use of the space.

23/ACE/30.4 Clerk to continue to follow up the pizza vehicle proposal

The Clerk advised that the pizza vehicle had received its trading licence and started operations from Spencers Wood Recreation ground on Thursday 23rd November. There had been no complaints or concerns raised from residents to the Clerk following the first week's trading. The Clerk had briefly visited the Spencers Wood Recreation ground on the way to the meeting and the van look good in situ with no obvious issues or concerns.

23/ACE/35.10 Cllr Tatla to report back to the next meeting regarding her discussions with Nicola Peacock

Cllr Tatla advised that she had met with Nicola Peacock and had a wide-ranging discussion on subjects including:

- The council having a presence in the north of the parish. One option may be to speak to Benjamin Hindle at an early stage of discussions regarding the potential redevelopment of the ECMWF site
- The development of public art. Nicola Peacock had suggested that there may be £10k available for this

ACTION – Clerk to contact Benjamin Hindle regarding the redevelopment of the ECMWF site

23/ACE/43.1 Clerk to continue to keep the Art Exhibition on the agenda

This will be a standing item

23/ACE/43.2 Clerk to continue to investigate the possibility of a children's Sing for Yourself session

The Clerk had not followed up the idea of a possible Children's SingforYourself. There was a discussion on possible options for an adult choir, but it was decided to add Community Choir to the June 2024 Agenda

ACTION – Clerk to enquire about the possibility of a children's SingforYourself

23/ACE/43.4 Clerk to proceed with the planning for the Festive Fayre/Rockin' Around the Christmas Tree event

The Clerk advised that there were approximately 30 stalls arranged via a commercial hire of the rooms. The Christmas Tree element would be led by the SingforYourself group leader.

23/ACE/44.1 Clerk to use the agreed logo in the Made in Shinfield Parish poster

That was on the agenda at Item 5.1.

23/ACE/46.1 Clerk to add to add Public Art to the agenda for Full Council on 22nd November

This matter had been discussed and agreed by Full Council on 22nd November. This was on the agenda at Item 7.1

23/ACE/46.2 Clerk to draft a design brief for Public Art for consideration by the committee

This was also covered by Item 7.1 on the agenda.

23/ACE/52

Developing Arts & Culture in the parish

Art Exhibition

52.1 The Clerk and Deputy Clerk had had a meeting with an artist called David Cotton who has responded to the article in the annual newsletter. Mr Cotton has a great deal of experience with art exhibitions through Reading art groups and was very keen to offer his help with the art exhibition.

Mr Cotton was broadly in agreement with the draft plans for the exhibition but made the following observations:

- He would recommend making a charge for artists' participation (even if only to cover costs). This shows a level of commitment on the part of the artist
- He would recommend having a modest preview evening (again with a charge)
- Proceeds going to a nominated charity would be seen in a positive light by the artists
- The rooms intended for the exhibition would be ample for 200-300 items, but we should check the impact of shadows cast by the art panels
- Liked the "off the wall" element as getting people interested in art

The Clerk recommended asking Mr Cotton to join the exhibition working party

ACTION – Clerk to invite Mr Cotton to join the Art Exhibition Working Party

Christmas Events

52.2 The Festive Fayre and Rockin' Around the Christmas Tree would be taking place on Friday 1st December. Pound Green and Ryeish Green rooms had been hired out to the organisers of the Festive Fayre element who had approximately 30 local businesses turning up for the event which starts at 3.30 p.m. to catch after school traffic.

At 5.30 everyone would be invited out to the School Green Christmas Tree for the formal turning on of the lights by the Chairman of the Council followed by Rockin' Around the Christmas Tree element which was a 25-minute programme of well-known Christmas songs prepared and led by the leader of the SingforYourself group.

The Festive Fayre would continue until 8.00 p.m. and the café would be open throughout. There would be a Repair Cafe in the main café between 4.00 and 6.00.

Possible Events for Shinfield North

- 52.3 The Clerk advised that he and the Facilities Manager had visited Crosfields School last week to see what facilities they had particularly in support of community events. The school would be keen to support a community event as part of their own community engagement. Date and rates for facilities hire would be subject to what was being proposed and when.

It was agreed that the Annual Litter Pick should be focussed on Shinfield North in 2024 as a first event under this initiative.

ACTION – Clerk to arrange the 2024 Annual Litter pick to be focused in Shinfield North

- 52.4 The Clerk was asked to speak to the organiser of the annual event in Grazeley to see if they would be interested in helping to establish another community event in the north of the parish.

ACTION – Clerk to speak to the organiser of the annual event in Grazeley

Proposals for Sleep Out Event

- 52.5 The possibility of an annual sleep out event was discussed perhaps using the Spencers Wood recreation Ground and Pavilion as a based. It was decided not to pursue such an event at present while other initiatives were being followed through.

23/ACE/53

Shinfield Parish Council Communications

- 53.1 The Clerk advised that the details of the Made in Shinfield posters were being finalised and with the approved logo this would start to be rolled out.

ACTION – Clerk to arrange the use of the Made in Shinfield posters

23/ACE/54

Community Services

- 54.1 **Update on the Youth Club and Flat at Shinfield Rise**

It was agreed that the youth club activities should more correctly be covered by the Childrens and Young Adults Committee

ACTION – Clerk to arrange for the Children and Young Adults Committee to cover Youth Club activities in future

54.2 **Coffee Trailer**

This had been covered earlier.

54.3 **Pizza Vehicle**

This had been covered earlier.

54.4 **Mobile Catering**

The Clerk advised that there would be a joined-up publication of information on mobile catering in the parish

ACTION – Clerk to arrange sharing of information on mobile catering in the parish

23/ACE/55

Public Art

55.1 It was agreed that there should be a working party to progress the design brief for public art. It was agreed that there should be representation from Arts4Wokingham on the working party and, if he was interested in joining, David Cotton.

Councillors James, Matic, Masseron, Peer and Tatla all expressed an interest in joining the working party.

It was discussed that it may be possible to include CIL as match funding to help progress the project.

ACTION – Clerk to arrange the Public Art Working Party

ACTION – Clerk to invite Art4Wokingham and Mr Cotton to join the Public Art Working Party

Correspondence

56.1 There was no correspondence for the committee.

23/ACE/57

Date of Next Meeting

57.1 The next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 4th January 2024 at 19:30. Cllrs Jahromi and Montgomery sent their apologies in advance for this meeting.

The meeting ended at 21.15

List of Actions

23/ACE/35.10	Clerk to contact Benjamin Hindle regarding the redevelopment of the ECMWF site	Clerk
23/ACE/43.2	Clerk to investigate the possibility of a children's Sing for Yourself session	Clerk
	Clerk to add Community Choir to the June 2024 Agenda	Clerk
23/ACE/52.1	Clerk to invite Mr Cotton to join the Art Exhibition Working Party	Clerk
23/ACE/52.3	Clerk to arrange the 2024 Annual Litter Pick to be focused in Shinfield North	Clerk
23/ACE/52.4	Clerk to speak to the organiser of the annual event in Grazeley	Clerk
23/ACE/53.1	Clerk to arrange the issue of the Made in Shinfield posters	Clerk
23/ACE/54.1	Clerk to arrange for the Children and Young Adults Committee to cover Youth Club activities in future	Clerk
23/ACE/54.4	Clerk to arrange sharing of information on mobile catering in the parish	Clerk
23/ACE/55.1	Clerk to arrange the meeting of the Public Art Working Party	Clerk
	Clerk to invite Art4Wokingham and Mr Cotton to participate in the Working Party	Clerk