

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Full Council on THURSDAY 29th September 2022 at the School Green Centre, commencing 19.30

This meeting replaces the one originally scheduled for Thursday 15th September 2022 which was cancelled due to the death of HM The Queen



Bruce Winton
Parish Clerk
22nd September 2022

Members: Cllrs N Boyer, E Brown, I Clarke, P Emmet, A Grimes, P Jahromi, L James, M Jones, D Lias, M McDowell, I Montgomery, D Peer and R Tatla.

Agenda

- 1. Public Questions**
 - 1.1 To **RECEIVE** and **CONSIDER** questions from a member of the public in respect of parking at One shop on Basingstoke Road in Spencers Wood and in respect of online access to committee papers and minutes
 - 1.2 To **RECEIVE** and **CONSIDER** underwriting Spencers Wood Carnival 2022
- 2. Apologies and declarations of members' interests**
 - 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
 - 2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
 - 2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest
- 3. Make a Difference**
 - 3.1 To **RECEIVE** and **CONSIDER** a proposal* from the Chairman and the Clerk for a new permanent item on the Full Council agenda
- 4. Minutes of Meeting on 22nd August 2022**
 - 4.1 To **APPROVE** the minutes of the Full Council meeting on 22nd August 2022* as a correct record of the meeting
 - 4.2 To **RECEIVE** information on matters arising

5. Reports

- 5.1 To **RECEIVE** reports from the Borough Councillors **
- 5.2 To raise any questions to WBC via the Borough Councillors
 - a. To ask Borough Councillors if Wokingham Borough Council will set up a licensing scheme for Houses in Multiple Occupation (HMOs)
- 5.3 To **NOTE** the minutes of the Recreation and Amenities Committee 27th September (if available)** (meeting originally scheduled for 8th September 2022 and update from the Chairman of the Committee)
- 5.4 To **NOTE** the minutes of the Planning & Highways Committee 1st September 2022* and update from the Chairman of the Committee
- 5.5 To **RECEIVE** and **NOTE** reports from Working Parties
- 5.6 To **RECEIVE** a report from the Chairman
- 5.7 To **RECEIVE** reports from outside bodies
- 5.8 To **RECEIVE** and **CONSIDER** a report from Cllr James and the Clerk regarding Wokingham Borough Council proposals for the refurbishment of California County Park Lakeside

6. Land Swaps

- 6.1 To **RECEIVE** and **CONSIDER** a verbal report from R&A regarding potential future uses of Ryeish Green Pavilion
- 6.2 To **RECEIVE** and **CONSIDER** the potential for including the pavilion in the discussions on land swaps

7. New Community Centre

- 7.1 To **RECEIVE** and **CONSIDER** a verbal report from Cllr Grimes on the New Community Centre

8. Invoices for Payment

- 8.1 To **CONSIDER** and **RESOLVE** to approve Lloyds Bank payment of invoices *
- 8.2 To **CONSIDER** and **RESOLVE** to approve Barclaycard payment of invoices *

9. Correspondence

- 9.1 To **RECEIVE** and **CONSIDER** any general correspondence

10. Date of Next Meetings

- 10.1 To **NOTE** that the next Full Council Meeting is on Thursday 20th October 2022 at 7.30 p.m.

** indicates one or more attachments in support of the item*

*** indicates papers to follow*

Underwriting the Costs of Spencers Wood Carnival 2022

Recreation & Amenities Committee have authority to make grant awards and as such approved a grant of £3,500 in late 2021 in support of the costs of the carnival to be held on 17 September 2022.

Following the death of HM The Queen Shinfield Parish Council guidance issued centrally stated that local councils were precluded from any celebratory events being undertaken or sponsored by them during the period of mourning.

Shinfield Parish Council advised the organisers of that position and they subsequently cancelled the carnival.

The organisers acting in good faith had paid over a large proportion of the grant awarded to them by SPC to suppliers as follows:

	£	
Website hosting	69.00	An annual fee
Event insurance	571.00	
Marquee hire	1,601.40	
Printing of raffle tickets	54.00	
Printing of promotional signs	210.00	
Premises Licences	140.00	An annual fee
	2,645.40	

Members are asked to consider underwriting the expenses incurred on the 2022 event in order to ensure that the carnival remains financially viable and able to continue to operate in 2023 as a service to the whole community.

Make a Difference

Introduction

Shinfield Parish Council's vision is to improve the quality of life for everyone who lives, works and travels through Shinfield Parish, both now and in the future.

While many activities are correctly dealt with by the council's various committees and there has been an increase in the number of working parties to look at specific topics it is felt that there are some items that would be better discussed at Full Council level as they cross the boundaries of committees and/or would benefit from engagement with and involvement from the parish's borough councillors and other relevant individuals or organisations.

This new addition to the standing items on the Full Council Agenda will allow members time to consider where SPC might make a difference and how that difference could be achieved. This may include:

- Items we can achieve directly
- Items we can negotiate or partner with others to achieve
- Items where we can have an influence on the outcomes from others

There is no intention or desire to cut across the existing committee structure. The desire is to identify council-wide issues that can be best addressed by council-wide discussion

Engagement with the Public

There is a desire to get members of the public more directly engaged with the workings of the council. Some of the most proactive discussions have been where a member of the public has come to a meeting e.g. to discuss speeding on Hyde End Road or Anti-Social Behaviour at Spencers Wood Recreation Ground.

The Clerk intends to ask residents specifically about what areas of council activity they would like to know more about (e.g. ASB, Village Green, youth services in the parish etc.) and how they would like to be provided with that information (e.g. presentations/exhibitions, workshops, public meetings etc.).

This engagement will improve the outcomes from the council's work and help fulfill our need to consult on relevant projects.

Consultation for any given activity is likely to be in two distinct phases:

- Phase 1 – To identify which of a range of **viable** approaches residents favoured the most
 - Council would need to identify the viable options first to ensure that there was an appropriate focus (i.e. to avoid "Boaty McBoatface" suggestions)
- Phase 2 – To inform residents which option(s) would be taken forward and to seek inputs which would fine tune these

Approach

- To decide on which topics this approach would be most appropriate for
 - For example some items may have a longer timescale and/or Working Party approach
 - Others may be better dealt with in committee
 - This would be the first order of business for this item at the October Full Council Meeting
- To set an initial programme of topics which is built into the Full Council agenda
 - This timing would be able to take into account when it would be most effective to have the discussion and not necessarily handle items in order of perceived priority
 - This then becomes a rolling programme to
 - ensure that a focus is retained but
 - Still allows Full Council the flexibility if there any changes to circumstances
- To spend time at each Full Council discussing a specific topic
 - With the intention to have a set of SMART objectives at the end of the discussion
 - This item would be deliberately put near the start of the meeting
 - To ensure adequate time for the discussion
 - To take advantage of the presence of Borough Councillors
 - As a consequence the remaining items will need to be dealt with more concisely

Worked Example

- Assume Anti-Social Behaviour is selected as a topic for discussion
 - As ASB reduces over the winter the topic is scheduled for January 2023 to allow implementation before the weather improved and ASB became an issue again
 - This allows mobilization of resources, appointment of security company (if a chosen route)
- Preparations
 - Clerk and others undertake research to help identify options/potential approaches
 - Other relevant parties are invited to attend
 - Borough Councillors and officers
 - Police/PCSOs
 - Potential security provider
 - One or more residents from known trouble areas
- The discussion allows inputs from all including the invited experts
- The intention is to arrive at a workplan for the issue
- SMART objectives are set
 - Specific – Who and what?
 - Measurable – by how much?
 - Achievable – How?
 - Relevant – Why?
 - Time-Bound – When?
- A follow up discussion is set on the Agenda



Minutes of a meeting of
Full Council
Held on Monday 22nd August 2022
At School Green Centre commencing at 19.30

Present: P Emmet, A Grimes (Chair), L James, D Lias, I Montgomery, D Peer, R Tatla

BCllrs J Frewin, C Johnson, J Rance

Attending: B Winton (Clerk), One member of the public

22/71

Public Questions

- 71.1 A Member of the public attended the meeting to explain the problems with Anti-Social Behaviour (ASB) being experienced by them and their neighbours in properties overlooking Spencers Wood Recreation Ground. The resident has regularly reported incidences of crime and ASB with little effect and the situation has become worse for residents with the latest ASB including motorcycles being ridden across the grass of the recreation ground and a mother and her children being accosted in the same location. The Resident set out the actions they had taken to date but they did not want the onus to fall purely to residents and asked what else the Parish (and Borough) Council could do.

After a lengthy discussion, the following actions were identified:

- a. BCllr Johnson would be meeting the Police and Crime Commissioner shortly and would raise the matter directly with them
- b. There would be a collective approach from the Parish and Borough Councillors to the PCC
- c. Clerk to identify the powers that were employed to assist in dealing with ASB in Grazeley
- d. Police/PCSOs to be asked to attend Full Council to discuss the approach to ASB
- e. Clerk to speak to Youth Club manager regarding the comments made about the Youth Club



22/72

Apologies and declarations of Members' Interest

- 72.1 Apologies had been received from Cllrs Brown and Jahromi (illness), Clarke (holiday) and Boyer (other commitment). Apologies had also been received from Borough Cllr Munro.
- 72.2 There were no declarations of members' interests.
- 72.3 There were no changes to members' declarations of pecuniary interest.
- 72.4 The Clerk advised that following Cllr Narayanan's non-attendance a Casual Vacancy now existed.

22/73

Minutes of the Previous Meeting

- 73.1 The minutes of the committee meeting of 18th July 2022 were approved as a correct record and signed as such by the Chairman.

Proposed: Cllr Emment
Seconded: Cllr Montgomery
Approved: Unanimously

- 73.2 The following matters arising were covered:

47.1.1 Cllr Grimes to write to both Lidl and Aldi regarding what, if any, plans they had for a shop in Shinfield.

WBC had advised that the planning application was expected to be received in the next week

ACTION – Clerk to circulate when received

47.1.2 Robyn's Nest

The Clerk has suggested a trial offer of Full English breakfast.

53.1 The Clerk to write to BCllr Batth regarding the pelican crossing at Crossfield School.

Clerk has written to BCllr Batth, but no answer has yet been received.

ACTION – Clerk to follow up with BCllr Batth



53.1 Clerk to investigate taking on WBC playgrounds.

No update at this stage.

ACTION – Clerk to Follow Up

53.5 Clerk to write to Motion regarding the proposed traffic measures for Three Mile Cross

Motion had provided a report on Village Gates. Planning & Highways Committee wished to establish a Working Party looking at Speeding and rat runs across the parish and would be considering draft terms of reference at their next meeting on 1st September 2022. This would bring all matters together.

ACTION – This would revert to Planning & Highways with updates back to Full Council

56.1 Clerk to establish the whereabouts of the archives

This matter was ongoing.

ACTION – Clerk to confirm whereabouts of SPC archives

56.2 Facilities Manager to maintain an up-to-date asbestos register

The Clerk has discussed with Facilities Manager and there will be an ongoing action to compile and maintain an asbestos register.

63.1 Cllr Grimes to reinvite Borough Councillors to attend Full Council

This had been done.

63.6 Cllr Grimes to speak to Paul Fishwick at WBC

Cllr Grimes had now spoken to Paul Fishwick at WBC.

63.6 Clerk to arrange a meeting with Shinfield Infants School regarding footpath provision

The Clerk advised this was still to be arranged

ACTION – Clerk to arrange meeting with Shinfield Infants School

64.2 Clerk to issue new electronic diary invites

This has been done.

65.1 Clerk to initiate first meeting of Village Green Working Party

The R&A committee has agreed terms of reference for the working party

ACTION – Clerk to arrange the initial meeting

66.1 Cllr Grimes and Clerk to continue to work with WBC on land swaps

This was on the agenda at Item 6.1

67.2 Clerk to arrange for the installation of bollards at the School Green Centre

The bollards were due to arrive with the contractor on 8th September and an installation date will be confirmed as soon as possible after that

69.1 Draft Questionnaire on Housing

This was on the agenda at Item 5.1

69.2 Email from Matthew Gould (WBC) regarding the removal of the proposed bus gate on Beke Avenue to be discussed at Planning & Highways

This will be discussed at the next meeting on 1st September

ACTION – Clerk to add to P&H Agenda



22/74

Reports

74.1 Reports from Borough Councillors

BCllr Rance gave a brief summary of her written report. Members **NOTED** the report.

BCllr Frewin provided a verbal update. The key elements being:

- Dealing with Multiple planning issues and challenges, pushing hard to get improved planning enforcement and engagement
- Engaged in trying to get Wokingham web site improvements, making it much more user friendly and intuitive
- Engaged with customer excellence project, pushing hard to get customer experience measures across all Wokingham services
- Multiple issues working to get ASB team more engaged with Shinfield
- Land behind Garret Drive, trying to find details of proposals
- ASB by developers, ongoing issues including ongoing Taylor Wimpey issues.
- TPO issue Foxglade, pushing to get retrospective actions
- Planning enforcement, pushing to get appropriate action and not just retrospective application approach, multiple issues
- Cutbush Lane east road signage, ongoing issue
- Road traffic accidents on Hyde End Road, trying to get action from Wokingham

BCllr Johnson provided a verbal update. The key elements being:

- Rumours that there would be changes to weekly collections were incorrect
- Attends the AWE Liaison committee and AWE were very clear that they would not wish to see any intrusions into the buffer zone
- Will talk to Cllr Frewin regarding housing deficiencies

74.2 Questions to Wokingham Borough Council via Borough Councillors

There were no questions from Councillors for Wokingham Borough Council via Borough Councillors.

74.3 Minutes of Recreation & Amenities Committee 18th August 2022

There would be a visit to Ryeish Green Pavilion on Tuesday 6th September at 16.00 for those Members who would like to attend.

The Clerk advised that Terms of Reference had now been agreed for the Village Green Working Party.

The Clerk advised of the plans for a Help for Ukraine Event

Members **NOTED** the minutes of the R&A Committee meeting on 18th August 2022.

Cllr Grimes asked the Clerk to look at SPC's participation in the Spencers Wood Carnival

ACTION – Clerk to arrange SPC's participation

74.4 Minutes of the Planning & Highways Committee 17th August 2022

It was intended to create a Working Party on speed limits, speeding and rat runs in the parish.

Members **NOTED** the minutes of the Planning & Highways Committee meeting on 17th August 2022.

74.5 Working Parties

There were no reports from Working Parties

74.6 Chairman's Report

Cllr Grimes advised that he was now the interim Chairman of the Spencers Wood Village Hall committee until the AGM in November 2022. The previous Chairperson had been voted out by the committee. The committee was trying to get to grips with the finances, constitution, and operation of the hall. In addition to the committee there are four registered trustees and SPC will continue to have a role as a trustee as well as having representation on the committee. Cllr Grimes has recommended to the committee that they appoint an external auditor to review the finances. Cllr James suggested that SPC should be cautious about its involvement in the current situation and Cllr Grimes advised that this would be the case and there was no change expected to SPC's ongoing involvement.

Cllr Grimes provided an update on the new bus schedule which would come into effect from 5th September and run until March 2023. The key message to residents would be that they need to use the services, or they would be lost.

74.7 Reports from Outside Bodies

There were no reports from outside bodies.



22/75

Housing Questionnaire

- 75.1 BClr Frewin, Cllr Grimes and the Clerk had all had an input to the draft list of questions for the questionnaire.

Members suggested some modification to the proposed wording but were content for this to proceed subject to the changes being made

Proposed: Cllr Emmet
Seconded: Cllr Montgomery
Approved: Unanimously

ACTION – Clerk to update the draft questionnaire and issue it

22/76

Land Swaps

- 76.1 Cllr Grimes advised that if no suitable alternative use for Ryeish Pavilion were to present itself it may be possible to include the Pavilion in the ongoing land swap discussions and passing the responsibility for any future disposal of the building to WBC. This would negate the current imbalance on land valuations.

22/77

School Green Centre

- 77.1 Cllr Grimes advised that the library was now operational, the outstanding IT work had been completed and the café was operating well. The deadline for resolving snagging issues was now two months away and the main issues were fire doors and ramps into the courtyard. The Clerk was asked to investigate the arrangements with BP Pulse regarding the electric vehicle charging points.

ACTION – Clerk to report on the arrangements with BP Pulse

22/78

Invoices for Payment

- 78.1 Payment of the Lloyds Bank invoices was **APPROVED**.

Proposed: Cllr Emmet
Seconded: Cllr Lias
Approved: Unanimously



68.2 Payment of the Barclaycard invoices was **APPROVED**.

Proposed: Cllr Tatla
Seconded: Cllr Montgomery
Approved: Unanimously

22/79 Correspondence

79.1 There was no correspondence.

22/80 Dates of Next Meeting

80.1 The next Full Council Meeting is on Thursday 15th September 2022 at 7.30p.m.

The meeting ended at 21.22



List of Actions

47.1.1	Clerk to circulate Lidl Planning Application when received	Clerk
53.1	Clerk to follow up provision of pelican crossing at Crosfields School with BCllr Batth	Clerk
53.1	Clerk to investigate taking on WBC Playgrounds	Clerk
56.1	Clerk to confirm the whereabouts of SPC archives	Clerk
63.6	Clerk to arrange a meeting with Shinfield Infants School regarding footpath provision	Clerk
65.1	Clerk to initiate first meeting of Village Green Working Party	Clerk
66.1	Cllr Grimes and Clerk to continue to work with WBC on land swaps	Cllr Grimes Clerk
67.2	Clerk to update on progress of installing bollards at the School Green Centre	Clerk
69.2	Clerk to include discussion of email from Matthew Gould on agenda for Planning & Highways meeting on 1 st September	Clerk
71.1a	BCllr Johnson would be meeting the Police and Crime Commissioner shortly and would raise the matter directly with them	BCllr Johnson
71.1b	There would be a collective approach from the Parish and Borough Councillors to the PCC	SPC/WBC Councillors
71.1c	Clerk to identify the powers that were employed to assist in dealing with ASB in Grazeley	Clerk
71.1d	Police/PCSOs to be asked to attend Full Council to discuss the approach to ASB	Clerk
71.1e	Clerk to speak to Youth Club manager regarding the comments made about the Youth Club	Clerk
74.3	Clerk to arrange SPC participation at Spencers Wood Carnival	Clerk
75.1	Clerk to update draft questionnaire and issue it	Clerk
77.1	Clerk to report on the arrangements with BP Pulse	Clerk

Minutes of a meeting of
Planning & Highways Committee
Held on Thursday 1st September 2022
At School Green Centre commencing at 19.30

Present: Cllrs P Emmment, A Grimes, P Jahromi, L James, D Lias, D Peer (Chair), R Tatla

Attending: Jo Marshall

22/PC/80 Public Questions

80.1 No public questions have been received

22/PC/81 Apologies and declarations of Members' Interest

81.1 Apologies had been received from Cllr Brown who is unwell, Cllr Boyer and Cllr Jones. Apologies from the Clerk.

81.2 There were no declarations of members' interests.

22/PC/82 Minutes of the Previous Meeting

82.1 The minutes of the committee meeting of 17th August 2022 were approved as a correct record and signed as such by Cllr Peer.

Proposed: Cllr Jahromi
Seconded: Cllr Emmment
Approved: Unanimously

22/PC/83 Actions and Matters Arising

22/PC/72 Clerk to ensure that Speedwatch activity is reported on the website

This has been noted and will be done whenever Speedwatch conduct a patrol. Cllr Emmment advised that a Speedwatch patrol had been carried out on 31st August and the details passed to the Clerk and Media & Communications officer for the website. This will now be a routine activity.

28.5 Make good Footpath 17.

N Frankland has advised that UoR is in discussion with WBC regarding a programme of improvements to this footpath. The Clerk was to monitor progress on this work. There is no update at this time

ACTION – Clerk to continue monitor situation until issue resolved

22/PC/56.1 Taylor Wimpey Reinstatement of Footpath 13

The Clerk was to monitor the situation until the issue was resolved. The Clerk had no update at this time.

ACTION – Clerk to monitor situation until issue resolved

22/PC/68.2 Clerk to contact Reading Borough Council regarding the formal opening of Green Park Station

RBC have confirmed that SPC will formally be invited to attend the opening when scheduled.

22/PC/73.1 Clerk to submit comments in relation to Planning Application 222331

The clerk has submitted comments in accordance with the discussion at the previous meeting

22/PC/75.1 Clerk to submit SPC's comments to WBC's Local Cycling and Walking Infrastructure Plan

The Clerk had submitted the draft response prepared by Cllr Brown as discussed at the previous meeting

22/PC/75.3 Clerk to inform Loddon Valley ramblers regarding decision to pay for one Kissing Gate

The Clerk has informed the Ramblers.

ACTION – Clerk to advise when gates installed

22/PC/75.3 Clerk to contact landowner regarding availability of land for potential retail development

The Clerk has not yet sent this letter

ACTION – Clerk to send letter as discussed at previous meeting

22/PC/76.1 Clerk to share Motion Report on Village Gates with Borough Councillors

The clerk has shared the report with Borough Councillors. Borough Councillor Rance has offered to participate in the working party

22/PC/76.1 Clerk to draft terms of reference for a working party on speeding and rat runs

This is Item 8 on the agenda

22/PC/77.1 Clerk to share Major Infrastructure Update report with all members and collate responses to WBC

The Clerk has distributed the report and will do so each time an update is issued by WBC

22/PC/84 Schedule of Deposited Plans

84.1 Planning Application 222304

Members felt that the concerns raised regarding the original planning application 163327 were still valid and the Clerk was asked to register this view on the planning portal. The committee felt that this may be a case of developers challenging the DEPZ.

ACTION – Clerk to submit comment on planning portal

84.2 Planning Appeal 201002

After considering the appeal, members decided they had no comments to make.

22/PC/85 Enforcement Update

85.1 The Planning Enforcements have not yet been received for August. The Clerk will issue these when available.

ACTION – Clerk to issue report when available

- 85.2 The Planning Enforcements have not yet been received for August. The Clerk will issue these when available.

ACTION – Clerk to issue report when available

22/PC/86

Highways, Street Lighting and Footpath Matters

- 86.1 Cllr Emmet advised that the large hole on Footpath 18 had now been filled. The Clerk was asked to obtain more details regarding the TRO proposed for outside the Post Office in Three Mile Cross.

ACTION – Clerk to obtain details of the TRO

22/PC/87

Road Traffic

- 87.1 Role of the Working Party

The draft role of the working party was discussed, and some amendments suggested by members.

ACTION – Clerk to revise the Role of the Working Party to reflect the discussions

- 87.2 Members of the Working Party

Councillors P Emmet, L James, D Lias, D Peer, R Tatla offered to be part of the Working Party.

- 87.3 Required Output

Cllr Grimes was keen to ensure that the Working Party set itself SMART objectives in its approach to the task and would discuss these further directly with the Clerk.

ACTION – Clerk to discuss with Cllr Grimes

Members wished to see a timetable that would produce one Section every two months with a draft review by Planning & Highways in February 2023 before the final document goes to Full Council in October 2023.

87.4 Next Steps

ACTION – Clerk to arrange the first meeting of the Working Party in the first week of October (evening or daytime)

22/PC/88 Shinfield Centre Food Store Application

88.1 Planning Application

Members approved in principle of the store but wished to consider the details of the planning application when it was available.

88.2 Work Compound

Members considered the proposed location for the work compound and were content provided there was no adverse impact on the School Green Centre.

ACTION – Clerk to respond to WBC

22/PC/89 Correspondence

89.1 Bus Gate on Beke Avenue

Members were concerned that the removal of the bus gate was seriously detrimental to the aspiration to make the centre of Shinfield an easy place to walk. There was a strong desire to see the bus gate reinstated. Cllr Lias will take up this matter with WBC Executive on behalf of Planning & Highways.

a. ACTION – Cllr Lias to follow up with WBC

b. ACTION – Clerk to add to agenda for October Meeting

89.2 Stanbury House Development

SPC have been asked to put forward a name for the road on this development. It was decided to maintain a link with neighbouring properties named after the Duke of Wellington and so members decided to put forward the name Copenhagen Rise (Copenhagen being the name of his horse at Waterloo).

ACTION – Clerk to inform WBC of the recommended name

22/PC/90

Project Schedule

- 90.1 The Clerk was asked to check with John Russell at Motion regarding the travel plan for Crosfields school. There were no other comments on the Project Schedule.

ACTION – Clerk to check with Motion

The meeting ended at 21.09

The next meeting is Thursday 6th October 2022

List of Actions

28.5	Clerk to chase UoR for a response regarding Footpath 17	Clerk
22/PC/56.1	Clerk to keep TW reinstatement of Footpath 13 on agenda until matter resolved	Clerk
22/PC/75.3	Clerk to advise committee when Loddon Valley Ramblers have installed Kissing Gates	Clerk
22/PC/75.3	Clerk to contact landowner regarding availability of land for potential retail development	Clerk
22/PC/84.1	Clerk to submit comments on Planning Application 222304 via planning portal	Clerk
22/PC/85.1 22/PC/85.2	Clerk to distribute live and closed enforcement reports for August when available from WBC runs	Clerk
22/PC/86.1	Clerk to obtain more details regarding the TRO proposed for outside the Post Office in Three Mile Cross.	Clerk
22/PC/87.1	Clerk to revise the Role of the Traffic Working Party to reflect the discussions at 1 st September Meeting	Clerk
22/PC/87.3	Clerk to discuss with Cllr Grimes how to set SMART objectives for the Traffic Working Party	Clerk
22/PC/87.4	Clerk to arrange the first meeting of the Traffic Working Party in the first week of October (evening or daytime)	Clerk
22/PC/88.2	Clerk to respond to WBC regarding the positioning of the works compound for the construction of the village centre food store	Clerk
22/PC/89.1a	Cllr Lias to follow up Beke Avenue bus gate with WBC	Cllr Lias
22/PC/89.1b	Clerk to add to discussion on Beke Avenue bus gate to the agenda for October Meeting	Clerk

Payments Already Processed at Lloyds Bank Between 16th August & 6th September

Date Paid	Supplier / Payee	Amount Paid Including VAT £	Description
16/08/2022	Guardian News & Media Ltd	690.00	Job Advert Deputy Clerk
16/08/2022	Absolute Brilliance Cleaning Ltd	7,745.61	Cleaning Pavilion July
16/08/2022	SSE Southern Electric	116.38	Standing Charge & Estimated Electricity Ryeish Green
16/08/2022	Nigel Jeffries Landscaping Ltd	1,675.20	Grass Cutting all sites - 2 Cuts July
16/08/2022	Octagon Home & Business Protection	138.00	Call Out to Repair Cafe External Door
16/08/2022	Berks Extinguisher Service	109.20	Replace Fire Extinguisher - Grazeley
16/08/2022	Gavin Fullbrook (Window Cleane	760.00	Windows August - SGC (Internal & External) & Spencers Wood Pavilion
16/08/2022	Alphabet (GB) Ltd	468.85	August Rental Van
18/08/2022	Telefonika UK Ltd	221.98	4 Mobiles (Clerk & Deputy & Facilities) August Clearance undergrowth and brambles
24/08/2022	Josh Chamberlain Arborist	1,200.00	overhanging pathway at Deardon Orchard
24/08/2022	Select Environmental Services	2,643.58	Waste Collection Services at all Sites & Litter Bins- July 2022
24/08/2022	Fcc Recycling (UK) Ltd	98.70	Non Hazardous Waste 29/07/2022
24/08/2022	MFG UK Ltd	2,060.68	Monthly Support, Licences, Phones, Internet & Cloud.
24/08/2022	SSE Southern Electric	2,282.67	Electricity & Standing Charge SWP
24/08/2022	Lister Wilder	24.14	Protective Visor for Facilities
24/08/2022	A1 Locksmiths (Berkshire) Ltd	47.50	Additional Set Keys - Spencers Wood Pavilion
24/08/2022	Furnitubes International Limit	10,745.70	Cafe Furniture
24/08/2022	Motion Consultants Ltd	2,100.00	Draft Speed Limit Strategy
30/08/2022	SSE Energy Solutions	1,243.98	New Meter SGC July
30/08/2022	Lloyds Bank plc	12.27	Fee £7.00 & Charges £5.27
31/08/2022	Employees	15,119.78	Net Pay August
31/08/2022	Nest Pension Contributions	1,570.00	Pension Contributions August
31/08/2022	HMRC Payee	4,437.60	NI & PAYE August Business Rates School Green Centre
01/09/2022	Wokingham Borough Council	1,995.47	(November 2021 to September 2022) - reassessed from June 2022
01/09/2022	Wokingham Borough Council	246.00	Business Rates September - Pavilion & Ryeish Green Pavilion
05/09/2022	Loddon Valley Ramblers	600.00	Grant for Kissing Gate
Aug/Sept	Various Hall Hirers in Month	600.00	Refunds of Damage Deposits
	Total	<u>58,953.29</u>	

Barclaycard Payments August 2022

Item 8.2

Date Paid	Supplier	Amount Including VAT £	Description
07/08/2022	Adobe	39.95	Software Licence August
12/08/2022	Electric Mania	23.49	Electric Fan for Front of House
13/08/2022	Value Products	9.39	"No Smoking" Sign
20/08/2022	Canva Software	99.99	Software for Artwork
24/08/2022	The Safety Supply Company	51.60	Protective Gloves Facilities
30/08/2022	Stapleoffice Ltd	9.98	Small Envelopes for Key Fobs
	Total	<u>234.40</u>	