

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Full Council on Wednesday 25th September 2024 at the School Green Centre commencing at 19:30



Bruce Winton
Chief Executive and Clerk to the Parish Council
20th September 2024

Members: Cllrs Boyer, Clarke, Fernandes, Grimes, Hoyle, Jahromi, James, Johnson, Jones, Lias, Masseron, Matic, Montgomery, Peer and Tatla

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** any questions from the public

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
- 2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
- 2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest

3. Minutes of Full Council Meeting held on 28th August 2024

- 3.1 To **APPROVE** the minutes of the Full Council meeting held on 28th August 2024* as a correct record of the meeting
- 3.2 To **RECEIVE** information on matters arising

4. Reports Borough Councillors

- 4.1 To **RECEIVE** reports from the Borough Councillors*
- 4.2 To raise any questions to Wokingham Borough Council via the Borough Councillors

5. Reports from Committees and associated Working Parties

- 5.1 To **RECEIVE** and **NOTE** the draft minutes of the Facilities Committee held on 4th September 2024* and an update from the Chair of the Committee including updates from:
 - Sports Working Party
 - School Green Working Party
- 5.2 To **RECEIVE** and **NOTE** the draft minutes of the Arts, Culture and Events Committee held on 5th September 2024* and an update from the Chair of the Committee

** indicates one or more attachments in support of the item*

*** indicates papers to follow*

- 5.3 To **RECEIVE** and **NOTE** the draft minutes of the Children and Young Adults Committee held on 10th September 2024* and an update from the Chair of the Committee including updates from:
 - Events Working Party
- 5.4 To **RECEIVE** and **NOTE** the minutes of the Planning and Highways Committee held 22nd August 2024*, the draft minutes of the meeting held on 11th September 2024* and an update from the Chair of the Committee including updates from:
 - Traffic Working Party
- 5.5 To **RECEIVE** and **NOTE** the draft minutes of the Staffing Committee dated 19th September 2024* and an update from the Chair of the Committee
- 5.6 To **RECEIVE** and **CONSIDER** a verbal update from the Corporate Governance Working Party including **APPROVAL** of the draft Terms of Reference* for the Committees
- 5.7 To **RECEIVE** a verbal report from the Chair of the Council
- 5.8 To **RECEIVE** reports from outside bodies

6. School Green Centre

- 6.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk on the installation of the screening facility in the Ryeish Green room at the School Green Centre
- 6.2 To **RECEIVE** an **UPDATE** on the lease between Shinfield Parish Council and Crumbs Café

7. Local Plan Update (LPU)

- 7.1 To **RECEIVE** and **NOTE** the Wokingham Borough Council LPU

8. VE80 celebrations

- 8.1 To **RECEIVE** and **CONSIDER** proposals for VE80 commemorations* in the parish in 2025

9. Education Matters

- 9.1 To **RECEIVE** and **CONSIDER** a verbal update from the Chair of the Council

10. Joint meeting with the University of Reading and Shinfield Parish Council

- 10.1 To **RECEIVE** and **NOTE** an update from the meeting held on 14th September

11. Anti-Social Behaviour

- 11.1 To **RECEIVE** and **CONSIDER** a verbal report from Cllr Johnson on the amount of theft from the Co-op and drug related incidents

12. Correspondence

- 12.1 To **RECEIVE** and **CONSIDER** any correspondence received

13. Invoices for Payment

- 13.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation*
- 13.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation*
- 13.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation*

14. Date of Next Meeting

- 14.1 The date of the next Full Council Meeting will be held on 23rd October 2024

** indicates one or more attachments in support of the item*

*** indicates papers to follow*