

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Full Council on Wednesday 20th November 2024 at the School Green Centre commencing at 19:30



Bruce Winton
Chief Executive and Clerk to the Parish Council
15th November 2024

Members: Cllrs Boyer, Clarke, Fernandes, Grimes, Hoyle, Jahromi, James, Johnson, Jones, Lias, Masseron, Matic, Montgomery, Peer and Tatla

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** any questions from the public

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest

3. Minutes of Full Council Meeting held on 23th October 2024

- 3.1 To **APPROVE** the minutes of the Full Council meeting held on 23th October 2024* as a correct record of the meeting
3.2 To **RECEIVE** information on matters arising

4. Reports Borough Councillors

- 4.1 To **RECEIVE** and **NOTE** reports from Borough Councillors*
4.2 To raise any questions to Wokingham Borough Council via the Borough Councillors

5. Reports from Committees and associated Working Parties

- 5.1 To **RECEIVE** and **NOTE** the draft minutes of the Facilities Committee held on 30th October 2024* and an update from the Chair of the Committee including Sports Working Party and School Green Working Party
5.2 To **RECEIVE** and **NOTE** the draft minutes of the Arts, Culture and Events Committee held on 31st October 2024* and an update from the Chair of the Committee
5.3 To **RECEIVE** and **NOTE** the draft minutes of the Children and Young Adults Committee held 5th November 2024* and an update from the Chair of the Committee

** indicates one or more attachments in support of the item*

*** indicates papers to follow*

- 5.4 To **RECEIVE** and **NOTE** the draft minutes of the Planning and Highways Committee held 6th November 2024* and an update from the Chair of the Committee including Traffic Working Party
- 5.5 To **RECEIVE** and **NOTE** the draft minutes of the Staffing Committee dated 13th November 2024* and an update from the Chair of the Committee
- 5.6 To **RECEIVE** and **CONSIDER** a verbal update from the Corporate Governance Working Party
- 5.7 To **RECEIVE** a verbal report from the Chair of the Council
- 5.8 To **RECEIVE** reports from outside bodies
- 6. School Green Centre**
 - 6.1 To **RECEIVE** an **UPDATE** on the lease between Shinfield Parish Council and Crumbs Café
- 7. Wokingham Borough Council – Community Governance**
 - 7.1 To **RECEIVE** and **CONSIDER** the Terms of Reference for the Wokingham Borough Council's, Community Governance review*
- 8. Public Art**
 - 8.1 To **RECEIVE** and **APPROVE** the draft agreement with Arts4Wokingham in respect of public art for the parish*
- 9. Lailey Path**
 - 9.1 To **RECEIVE** an update on the proposed footpath on Hyde End Road from Lailey Path to Shinfield Infant and Nursery School
- 10. Education Matters**
 - 10.1 To **RECEIVE** and **CONSIDER** the response to Shinfield Parish Council from the Department of Education*
- 11. Joint meeting with the University of Reading and Shinfield Parish Council**
 - 11.1 To **RECEIVE** and **CONSIDER** the next meeting between the University of Reading and Shinfield Parish Council will be held on 4th December 2024 at 18:00
- 12. Consultation on Remote Attendance and Proxy Voting**
 - 12.1 To **RECEIVE** and **CONSIDER** a consultation on allowing remote and hybrid attendance and proxy voting at local authority meetings in England*
- 13. Councillor Photographs**
 - 13.1 To **RECEIVE** and **CONSIDER** a proposal to engage a photographer to take 'head and shoulders' photographs of councillors for the Shinfield Parish website
- 14. Correspondence**
 - 14.1 To **RECEIVE** and **NOTE** a communication from a resident in Shinfield North*
- 15. Invoices for Payment**
 - 15.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation*
 - 15.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation*
 - 15.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation*
- 16. Date of Next Meeting**
 - 16.1 The date of the next Full Council Meeting will be held on 18th December 2024

** indicates one or more attachments in support of the item*

*** indicates papers to follow*