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To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Full Council on
MONDAY 16th August at the Spencers Wood Pavilion, commencing 19.30 hrs.

Mike Balbini, Clerk
 04 August 2021

Members: Cllrs P Alexander N Boyer, E Brown, I Clarke, P Emmet, A Grimes, P Jahromi, L James, D Lias, M McDowell, I Montgomery, A, Narayanan, M O'Brien, and D Peer.

Agenda

1. **Public Questions**
 - 1.1 To **RECEIVE** and consider public questions
2. **Apologies and declarations of members' interests**
 - 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
 - 2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
 - 2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest
3. **Minutes of Meeting on 21 June 2021**
 - 3.1 To **APPROVE** the minutes of the Full Council meeting on 19 July 2021 as a correct record of the meeting (attached)
 - 3.2 To **RECEIVE** information on matters arising
 - 3.3 To **APPROVE** the minutes of the Full Council Extraordinary Meeting on 27 May 2021 as a correct record of the meeting (attached)
 - 3.4 To **APPROVE** the minutes of the Full Council Extraordinary Meeting on 04 Aug 2021 as a correct record of the meeting (attached)
4. **Reports**
 - 4.1 To **NOTE** the minutes of the Recreation and Amenities committee 29 July 2021 (attached)
 - 4.2 To **NOTE** the minutes of the Planning and Highways committee 05 August 2021 (attached)
 - 4.3 To **RECEIVE** and **NOTE** reports from Working Parties.
 - 4.4 To **RECEIVE** a report from the Chairman.
 - 4.5 To **RECEIVE** a report from the Clerk (attached)
 - 4.6 To **RECEIVE** reports from the Borough Councillors.

- 4.7 To raise any questions to WBC via the Borough Councillors.
- 4.8 To **RECEIVE** reports from outside bodies. **(none received)**
- 4.9 To **RECEIVE** and **NOTE** a report from Cllr James on Cratus

- 5. **Neighbourhood CIL proportion report from WBC**
 - 5.1 To **NOTE** the CIL allocation report for June (attached)

- 6 **New Community Centre**
 - 6.1 To **RECEIVE** and **CONSIDER** a report from Cllr Grimes on the New Community Centre

- 7. **Invoices for Payment**
 - 7.1 To **CONSIDER** and **RESOLVE** payment of invoices up to 08/08/2021 (attached)
 - 7.2 To **CONSIDER** and **RESOLVE** Barclaycard payment of invoices up to 08/08/2021 (attached)
 - 7.3 To **CONSIDER** and **RESOLVE** payment of Invoice No 12 for the New Community Centre (attached)
 - 7.4 To **CONSIDER** and **NOTE** the Contract Register, tracking the payments for
 - 7.4.1 Lifebuild and the New Community Centre (attached)
 - 7.5 To **CONSIDER** and **RATIFY** the following approvals issued by the Clerk to enable the migration to the new Community Centre to progress without jeopardy to the process (attached).
 - 7.5.1 Migration of server to Community Centre £1,632 (attached)
 - 7.5.2 Hardware required for the migration £3,013.85 (attached)

- 8. **Recommendations from committees or groups to FC of 16 August 2021**
 - 8.1 To **RECEIVE** and **CONSIDER** as approved by the FC at July's meeting to approve the Terms of Reference for the Communications and Policies committee (attached)
 - 8.2 To **RECEIVE** and **CONSIDER** as approved by the FC at July's meeting for the C&P committee to meet just prior to the F&GP and BD meetings. Revised schedule attached for approval (attached)
 - 8.3 To **RECEIVE** and **CONSIDER** as previously circulated an asset list of the Parish with all assets owned or not by the SPC (attached)

- 9 **Correspondence – none received**

Exclusion of the Press and the Public

To **CONSIDER** and **RESOLVE** that, in view of the confidential nature of the business about to be transacted in relation to personal and business information, it is advisable in the public interest that the public and press are temporarily excluded and they are asked to withdraw from the next items on the agenda.

- 10 **Replacement van for SPC**
 - 10.1 To **RECEIVE** and **CONSIDER** as approved by R&A at its May 2021 meeting to replace the outgoing contract diesel van with an electric van (attached)

- 11 **Migration to 365 following demise of**
 - 11.1 To **RECEIVE** and **CONSIDER** the quote from our IT providers to support 365 post October 2021 when the current 365 provision is decommissioned (attached)

- 12 Date of next meeting**
 - 12.1 20 September 2021 at Spencers Wood Pavilion**