

To all members of the Finance and General Purpose Committee

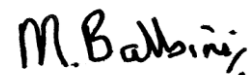
Notice is hereby given and you are summoned to attend a zoom virtual meeting of the Finance and General Purpose Council on **WEDNESDAY 12th August 2020, commencing 19.30 hrs.**

Since this meeting is being held virtually due to the COVID 19 restrictions the following applies regarding resident's participation in the meeting:

Residents wishing to raise questions at agenda point 1, (Public Questions) are invited to either:

- Email the Clerk that you wish to be electronically invited to attend the meeting. The virtual meeting platform will be zoom and individual invitations sent out
- Email your question to the Clerk on clerk@shinfieldparish.gov.uk and your question will be read out by the Clerk at the meeting
- Post your question to the Shinfield Parish Hall, School Green, Shinfield, Reading, RG2 9EH and your question will be read out by the Clerk at the meeting

All questions, or requests to join the zoom meeting electronically, received by 5PM Tuesday 11th August 2020 will be included in and invited to the meeting.



Mike Balbini, Clerk
05 August 2020

Members: I Clarke, A Grimes, L James (Ch), I Montgomery, and D Peer.

Agenda

1. Public questions

- 1.1 To receive and consider public questions and comment

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **NOTE** apologies.
- 2.2 To **RECEIVE** members declarations of interest relating to the business of the meeting
- 2.3 To **RECEIVE** changes to members' declarations of pecuniary interests.

3. Minutes of meeting on 12 February 2020

- 3.1 To **APPROVE** the minutes of the Finance and General Purposes Committee meeting on 12 February 2020 as a correct record of the meeting (attached)
- 3.2 To **CONSIDER** matters arising from the meeting on 12 February 2020

4. Financial update on Major Projects within the parish.

4.1 To **RECEIVE** and **CONSIDER** a verbal report from Cllr James regarding the CIL and projected spend.

4.2 To **RECEIVE** a verbal update on progress of the following major projects in the parish:

4.2.1 The Shinfield Community Centre

4.2.2 The Spencers Wood Pavilion Refurbishment.

4.2.3 Millworth Lane Transfer of Lease and Improvements to Facilities.

5. Financial Reports

5.1 To **NOTE** the Bank Reconciliation Report as at the end of July 2020 as signed by Cllr James on 05 August 2020 (provided at meeting)

5.2 To **REVIEW** and **CONSIDER** the actual vs budget vs forecast expenditure to end July 2020. (attached).

5.3 To **NOTE** a status report from the Clerk on the AGAR for 2019/20 (attached)

5.4 To **NOTE** that the VAT payment receipt status is monthly

5.5 To **NOTE** that the current review of Financial Regulations will be presented at the next F&GP meeting

6. Current preferred Providers and Supplier Contracts

6.1 To **RECEIVE** and **NOTE** List of Council Contracts and Approved Suppliers (attached)

7. Financial Reserves and CIL

7.1 To **REVIEW** and **CONSIDER** the latest position on CIL (attached)

7.2 To **REVIEW** and **CONSIDER** the Shinfield Parish Council's schedule of CIL forecast/expenditure (attached)

7.3 To **RECEIVE** and **NOTE** a change to the annual reporting requirements of CIL (attached)

7.4 To commence review of further infrastructure investment

8. Committee budgets for 2021/22

8.1 To **RECEIVE** and **NOTE** a request from Cllr James regarding the chairs of committees planning ahead for the budget setting to commence in October 2020.

9. Community Development Strategy

9.1 To **RECEIVE** and **CONSIDER** allocating a budget to procure the services of a consultancy to run a community development strategy for the parish.

10. Date of next meeting

10.1 To **NOTE** the date of the next meeting as 14 October 2020 via Zoom