

To all members of the Finance and General Purposes Committee

Notice is hereby given, and you are summoned to attend a meeting of the Finance and General Purposes Committee on Wednesday 10th December 2025 at School Green Centre, at 19.30



Bruce Winton, Clerk
5th December 2025

Members: N Boyer, L James (Ch), B Johnson, N Masseron, Z Matic, I Montgomery, D Peer

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** public questions.

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence
- 2.2 To **RECEIVE** members' declarations of interest

3. Minutes of the meeting on 15th October 2025

- 3.1 To **APPROVE** the minutes of the Finance and General Purposes Committee meeting on 15th October 2025 as a correct record of the meeting*
- 3.2 To **CONSIDER** matters arising from the meeting on 15th October 2025

4. Risk Register

- 4.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk on the Shinfield Parish Council Risk Register

5. Financial reports

- 5.1 To **RECEIVE** and **NOTE** a report on the bank reconciliation at 30th November 2025**
- 5.2 To **RECEIVE** and **CONSIDER** a verbal update on current financial position for Financial Year 2025/26

6. Financial Reserves and CIL

- 6.1 To **RECEIVE** and **NOTE** an update on CIL**
- 6.2 To **RECEIVE** and **NOTE** an update on Reserves**
- 6.3 To **RECEIVE** and **NOTE** a verbal update on the Long Term Maintenance Plan
- 6.4 To **RECEIVE** and **NOTE** Cllr Boyer (as Chair of Shinfield Parish Council) will become a signatory for Churches, Charities and Local Authorities (CCLA) investments
- 6.5 To **RECEIVE** and **NOTE** the intention to apply for a Football Foundation grant to partly cover the cost of the proposed fence for High Copse football pitches

- 6.6 To **RECEIVE** and **CONSIDER** a request from the Facilities Committee to release funds to reposition recycling bins at School Green Car Park
- 6.7 To **RECEIVE** and **CONSIDER** costs of appointing consultants to assist in Shinfield Parish Council's response to Planning Application 252498 (Loddon Garden Village)

7. Corporate Governance Working Party

- 7.1 To **RECEIVE** and **CONSIDER** a verbal update of the Corporate Governance Working Party

8. Budget Planning

- 8.1 To **RECEIVE** and **CONSIDER** initial thoughts on Long-Term Staffing Plan as they affect provisional budgets**
- 8.2 To **RECEIVE** and **CONSIDER** the provisional budgets for 2026/27**
- 8.3 To **RECEIVE** and **NOTE** the notice of Band D Equivalent Properties for 2026/27 (if available from Wokingham Borough Council in time for the meeting)**
- 8.4 To **RECEIVE** and **CONSIDER** the financial projections for 2027/28, 2028/29 & 2029/30
- 8.5 To **RECEIVE** and **CONSIDER** WBC budget proposals for 2026/27**

9. Member-Officer Protocol

- 9.1 To **RECEIVE** and **CONSIDER** a proposed member-officer protocol for Shinfield Parish Council**

10. Land Issues

- 10.1 To **RECEIVE** and **CONSIDER** a verbal update on the following items
 - 10.1.1 Land Registrations including list of properties
 - 10.1.2 Lease of Ryeish playing fields and Deardon Way Fields
 - 10.1.3 Provision of community space in the north of the parish
 - 10.1.4 Ryeish Green Pavilion Working Party
 - 10.1.5 Parish Hall Lease
 - 10.1.6 Assets of Community Value
 - 10.1.7 Millworth Lane
- 10.2 To **RECEIVE** and **CONSIDER** any areas of land potentially suitable for acquisition.

11. Live Project Teams

- 11.1 To **RECEIVE** and **CONSIDER** a summary of the current position of live project teams/working parties**

12. Grants

- 12.1 To **RECEIVE** and **CONSIDER** a capital grant application from Reading Gateway Church (St Barnabas) for £25,000**
- 12.2 To **RECEIVE** and **NOTE** the recovery of £8,000 awarded and paid to Oakbank Secondary School for a bike shelter that was not installed

13. Public Art

- 13.1 To **RECEIVE** and **CONSIDER** a verbal update on the Public Art project

14. Microgeneration

- 14.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding microgeneration

15. Dates of future Meetings

15.1 To **NOTE** the date of the next scheduled meeting which is 18th February 2026

* Paper attached/** Paper to follow