

Minutes Approved on:	
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3.1

DRAFT

Minutes of a meeting of the Development Board held on Thursday 17 December 2020 by Zoom videoconference, commencing 19.30 hrs.

Present: Cllrs I Clarke, A Grimes (Ch), L James, D Peer and D Lias

Attending: M Balbini (Clerk)

20/DB/14 **Public Questions**

There were no public questions

20/DB/15 **Apologies and declarations of members' interests**

15.1 Apologies were received from Cllrs. Boyer and Jahromi

15.2 There were no declarations of members' interests

20/DB/16 **Minutes of the Previous Meeting**

16.1 The minutes of the Development Board Meeting held on 11 March were **APPROVED** as an accurate record of the meeting and signed by Cllr. Grimes.

Proposed: Cllr. Peer Seconded: Cllr. Clarke Unanimously agreed

16.2 **Actions from previous minutes:**

34 Discussion to be held at May Development committee on facilities required at Shinfield West pavilion

This item was noted as complete

11 1a Clerk to speak to school about using their facilities during Summer 2020 school holidays

This item was noted as complete but not required due to TMX church centre usage

11 2c Clerk to obtain guarantee from University of Reading regarding the drainage work for 5 years at Deardon Allotments.

This item was noted as complete

11 3c Cllr. Grimes to contact Wayne Smith, WBC and Nigel Frankland, UoR to ascertain direction of travel of the village centre development

This item was noted as complete

11 1e Clerk to add land registry of land relating to the Three Mile Cross playground to the major projects

This item was noted as complete

11 3i Clerk to discuss development of the SPC brand with Susan Tyldsley, Marketing consultant.

This item was noted as complete but now passed to Cratus

3.3 Matters Arising

There were no further matters arising.

20/DB/17

Major Projects

17.1 The list of projects was **NOTED** and the following updates given and placed into the list:

1a Community Centre Construction:

Cllr. Grimes confirmed that the Shinfield Community Centre was progressing on schedule, to plan and to budget.

2a External Storage at Parish Hall:

Cllr. Grimes confirmed that this would be dealt with nearer the completion of the build.

3a New Community Centre Management:

Cllr. Grimes confirmed that the management group were seeing ongoing progress on all four streams.

4a Spencers Wood Pavilion:

Cllr. Clarke confirmed that the Pavilion was completed and ready for opening once COVID restrictions allowed.

Spencers Wood Recreation Area Improvement WP to be added to the list.

5a High Copse Sports Hub:

It was **NOTED** that the UoR had stated that this was delayed. Cllr. Grimes requested that the Clerk invite N Frankland to the next Dev Board Meeting.

1b Refurbish Spencers Wood Village Hall:

It was **NOTED** that the item should remain on the list and we were awaiting a response from SWVH.

1c Development of Deardon Field

The Clerk confirmed that he was awaiting a minute from WBC Asset Board reflecting their valuation and confirmation of value for money regarding the swop.

2c Deardon Field Allotments:

The Clerk confirmed that the water system upgrade has been approved and sent to the Landlord (UoR). Once we receive confirmation from the landlord we can commission the work.

3c Village Centre Development

Cllr. Grimes confirmed that the Clerk has invited the consortium to a meeting to discuss.

5c Millworth Lane:

Cllr. Clarke confirmed that he and Cllr. Emmet had visited the site and were planning what to do. Following discussion it was agreed that it might be beneficial to remove the caravan when the grass was drier and not once the electricity had been disconnected. The Clerk will investigate the different scenarios to removing the caravan and revert to R&A.

In addition, Cllr. Clarke thought it would be advisable to tarmac the lane from the entrance to the Recreational Ground to the entrance to the Tennis Club. Members were supportive of this and that this suggestion would be added to the plans for Millworth Lane.

1e Three Mile Cross Playground

Cllr. Lias confirmed that there was still an issue with the Barn and that the Clerk will make contact with TW and WBC to ascertain the current status of the work.

2e MereOak Pedestrian Crossing:

Cllr. Grimes confirmed that this had now been placed on the co-funding list for discussion and progression.

3d TMX Asset Purchase:

Cllr. Lias stated that they had received a surveyor's report and will discuss this at the next WP meeting. An update will also be presented at the next FC meeting

3e Shinfield Future View:

Cllr. Montgomery will be asked for an update at next week's Full Council Meeting. The Clerk added that item 4.4 of all Full Council meetings moving forward is to ask for updates from WP's

2f Chapel Lane Pre-School

This item was noted as complete and is to be removed to the completed list.

2g Village Speed Limits

Cllr. Lias confirmed that Motion had advised him not to perform a survey as traffic levels were affected by the COVID restrictions. Surveys will now be commissioned in the new year. He also stated that a test case of 30mph from the Hollow Lane roundabout to the

Black boy roundabout is in progress.

3g Village Gateway Signs:

Cllr. Lias confirmed that a test case of village gates in Grazeley was in progress.

2h Community Activity Page to be Added to Website

This item was noted as complete.

1i Take over Management of WBC land

Cllr. Clarke confirmed that he was in discussion with TW and WBC regarding land at Hyde End Lane and Ryeish Lane junction that possibly the SPC could purchase.

3i Development of Brand

Cratus is looking at ways to increase public awareness of the SPC.

2k Property Ownership:

The Clerk confirmed that this was ongoing but as the solicitor stated it would take several years and COVID limitations have extended that timeframe.

20/DB/18

Correspondence

18.1 There were no correspondence items received.

20/DB/19

Next meeting Date: 12 February 2021

The meeting ended at 9:35pm

Ref	Action	Action by
28.1 7h	Clerk to ascertain from Reading Buses who owned the Black Boy bus stop at Brookers Hill which had no bus stop sign on it on the eastbound side.	Clerk
17 5a	Clerk to invite N Frankland to the next Dev Board Meeting.	Clerk
17 4a	Spencers Wood Recreation Area Improvement WP to be added to the list.	Clerk
17 1c	Clerk to chase the asset board minute regarding value for money for Deardon Field and Ryeish Pavilion swop.	Clerk
17 1e	Clerk to discuss with TW and WBC the latest position on the TMX church lane junction	Clerk
17 3e	Cllr. Grimes and Clerk to discuss target Full Council Meeting dates for update on significant WP recommendations.	Cllr. Grimes/Clerk