

Minutes of a meeting of
Children and Young Adults Committee
Held on Thursday 2nd April 2026
At School Green Centre commencing at 19:30

Present: Cllrs Bowler, Matic, Montgomery (Chair) and Rance

Attending: B Winton, Clerk

[Cllr Montgomery welcomed Cllr Rance to the Committee](#)

26/CYA/9

Public Questions

- 9.1 There were no public questions.

26/CYA/10

Apologies for Absence and Declarations of Interest

- 10.1 Approval of apologies for absence

Apologies had been received from Cllr Johnson

- 10.2 Members' declarations of pecuniary interest

Cllr Rance advised that she was also a Borough Councillor

Cllr Matic advised that he had children of school age

- There were no other declarations of members' pecuniary interests.
- There were no other declarations of members related interest in respect of the agenda

26/CYA/11

Minutes of the previous meeting

- 11.1 The minutes of the meeting held on 5th February 2026 were approved and signed by the Chair as a correct record.

Proposed: Cllr Matic
Seconded: Cllr Rance
Approved: Unanimously

11.2 Matters arising from the minutes

26/CYA/3.1 ➤ Clerk to apply to the Police and Crime Commissioner Grant Scheme

On the agenda at Item 15.1

➤ Clerk to source an iPad for Youth Club

We have a redundant iPad which we will trial for the Youth Club

➤ Clerk to discuss additional training for Youth Club team

The Clerk has had an initial discussion with the Youth Club and will follow up after Easter to firm up training plans

26/CYA/3.2 Clerk to investigate what equipment for the Youth Club might be possible

There is a potential list of equipment that would benefit the members of the Youth Club, but the primary issue is one of storage within the building.

26/CYA/3.3 Clerk to place the Development of a Youth Council on the Agenda for the meeting on 26th November 2026

The referral to November was to allow the discussion to include the Community Engagement & Events Officer and the Teenage Youth Worker.

26/CYA/3.4 Clerk to continue to investigate options for delivery of Duke of Edinburgh Scheme

This was on the agenda – see minute 26/CYA/13.3

26/CYA/3.5 Clerk to include youth mentoring in the role profile for youth workers

This will be included in their role profile.

26/CYA/3.6 Clerk to develop overall brief for working party to establish an alliance between schools, museums, Shinfield Studios and other organisations

This was on the agenda – see minute 26/CYA/13.2

26/CYA/4

24/CYA/37.3 Clerk to request the Youth Club to design posters aimed at directing young people to websites relevant to them

This has been requested but the children have been focussed on other activities so far.

24/CYA/38.1 Clerk to arrange installation of the touchscreen device for the café

The second screen had been used to replace the one on Reception which had been damaged.

24/CYA/38.1 Clerk to add “user-friendly” agenda discussion to the agenda for the 26th November 2026 committee meeting

This will be done.

25/CYA/13.1 Clerk to add capital equipment to agenda of Finance & General Purposes Committee in February 2026

This had been done and approved. Installation was being arranged for July which was the earliest available date suitable for installers and to work around existing bookings.

25/CYA/15.1 Clerk to add “Beating of the Bounds” style event to the agenda for the ACE Meeting in March 2026

This had been done. The decision was to defer until 2027.

25/CYA/15.2 Chair of the Committee and the Clerk to report back to members on the meeting with the Headteacher of Oakbank Secondary School arranged for 12th February

This was on the agenda – see minute 25/CYA/12.2

26/CYA/12

Education

12.1 An update on the planned primary school for Spencer’s Wood

BCllr Prue Bray had informed the Wokingham Borough Council meeting on the 25th March that:

- Expect to start to start the build in Autumn 2026
- Expect the new school to open to students in September 2028
- Will be a “lift and shift” where an existing school elsewhere in the borough moves into the buildings and ceases their operation elsewhere
- The panel selecting the school will include someone from Shinfield “probably from the Parish Council”.

BCllr Bray had since confirmed that SPC would be asked for a representative. Members were asked to give consideration as to who might represent the council on the selection panel.

12.2 Oakbank School

The Chair reported back on his visit to Oakbank School with the Clerk on 12th February 2026:

- Grants – Oakbank have since submitted a capital grant request for £9,800 for 5 Table tennis tables and outdoor gym equipment
- Offers of quiet space and meeting rooms at School Green Centre
- Cinema facility
- Sports facilities
- Relationships with BM, NHM, Kew, Studio, UoR etc,
- Governing Body
- Attitudes of pupils, uniforms, SEND – bad behaviour and how it is dealt with in the first instance
- Forming a Youth Council – To be held over until the start of a new school year in September 2026

It was discussed that it would benefit all members of the committee to have the opportunity to visit the school.

ACTION - Clerk to arrange a meeting with Oakbank School and Cllrs Rance, Bowler and Pollock

12.3 Education Working Party

There have been no further meetings of the Education Working Party. It was agreed that it may be beneficial to invite BCllr Bray to an informal discussion with members of the committee.

ACTION – Clerk to arrange a meeting with BCllr Bray and members of the Children and Young Adults Committee

26/CYA/13

Youth Matters

13.1 Youth Club activities

The Clerk advised that he had been in discussions with Shinfield Rangers Football Club and there may be scope for working with them on a number of planned initiatives e.g. after school sports once the Teenage Youth Workers were in post.

13.2 Draft brief for a youth education and employment alliance

Members consider the draft circulated by the Clerk. It was agreed to follow this up further initially in discussion with Natural History Museum as they were also looking at a similar concept. AWE should be considered a potential future partner as well.

ACTION – Clerk to raise the youth education and employment alliance with Natural History Museum

13.3 Duke of Edinburgh Scheme

Cllr Matic advised the committee of the discussion he had held with WBC officers regarding the Duke of Edinburgh Scheme. It appeared possible that SPC could make use of WBC existing licence to see if this was a viable approach for SPC.

Members were keen to pursue the idea.

ACTION – Cllr Matic to make a more formal approach to WBC regarding SPC involvement I Duke of Edinburgh Award Scheme

26/CYA/14

Anti-Social Behaviour

14.1 Update on Anti-Social behaviour within the Parish

No ASB had been reported to SPC. Cllr Bowler advised of ASB around the pond off Lailey Path including damage to the fence around the pond.

26/CYA/15

Correspondence

15.1 Police and Crime Commissioner Community Fund grant application decision

The Clerk advised that the SPC application had been unsuccessful (only 47 out of 287 applications had received funding). He would resubmit We will be able to try again in the next round later in the year.

15.2 Wokingham Youth Future Focus Survey.

The Clerk advised that he had received some findings from this survey earlier in the day and shared them with members.

The responses were consistent with SPC's own experiences.

The lack of engagement with local councils, lack of arts and culture opportunities and cost of activities were issues for younger people.

The three most important things for young people in the survey were provision of online activities/gaming, Sports Groups/clubs and Parks (SPC was planning a youth shelter at Spencers Wood Recreation Ground).

ACTION – Clerk to follow up with WBC to see what scope there was for partnership working

15.3 Thames Valley Police ASB Action Plan

The Clerk advised that TVP had recently announced their ASB Action Plan which had seven Key Themes

- Understand ASB Better
- Engage with communities
- Use data smarter
- Focus on prevention and problem solving
- Improve support for victims
- Communicate clearly
- Be transparent and accountable

Member **noted** the Action Plan

26/CYA/16

Date of Next Meeting

16.1 The date of the next Children and Young Adults Committee meeting will be 4th June 2026

The meeting ended at 20.50

List of Actions

Reference	Action	Responsible
26/CYA/12.2	Clerk to arrange a meeting with Oakbank School and Cllrs Rance, Bowler and Pollock	Clerk
26/CYA/12.3	Arrange a meeting with BCllr Bray and members of the Children and Young Adults Committee.	Clerk
26/CYA/13.2	Raise the youth education and employment alliance with Natural History Museum.	Clerk
26/CYA/13.3	Make a more formal approach to WBC regarding SPC involvement in Duke of Edinburgh Award Scheme.	Cllr Matic
26/CYA/15.2	Follow up with WBC to see what scope there was for partnership working.	Clerk