

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Full Council on Wednesday 26th June 2024 at the School Green Centre commencing at 19:30



Bruce Winton, Parish Clerk
21st June 2024

Members: Cllrs Boyer, Clarke, Fernandes, Grimes, Hoyle, Jahromi, James, Johnson, Jones, Lias, Masseron, Matic, Montgomery, Peer and Tatla

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** any questions from the public

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest

3. Minutes of Annual Council Meeting and Full Council Meeting held on 22nd May 2024

- 3.1 To **APPROVE** the minutes of the Annual Council Meeting held on 22nd May 2024*. There were no matters arising
3.2 To **APPROVE** the minutes of the Full Council meeting held on 22nd May 2024* as a correct record of the meeting
3.3 To **RECEIVE** information on matters arising

4. Annual Accounts and Annual Governance and Accountability Return – Year ending 31 March 2024

- 4.1 To **NOTE** the Internal Audit Report *
4.2 To **APPROVE** the Financial Statement for year ended 31 March 2024*
4.3 To **APPROVE** Section 1 – Annual Governance Statement 2023/24*
4.4 To **APPROVE** Section 2 – Accounting Statements 2023/24*
4.5 To **NOTE** Notice of public access to AGAR*

5. Reports Borough Councillors

- 5.1 To **RECEIVE** reports from the Borough Councillors*
5.3 To raise any questions to WBC via the Borough Councillors

** indicates one or more attachments in support of the item*

*** indicates papers to follow*

6. Reports from Committees and associated Working Parties

- 6.1 To **NOTE** the draft minutes of the Facilities Committee dated 5th June 2024* and update from the Chairman of the Committee including updates from:
 - Sports Working Party
 - School Green Working Party
- 6.2 To **NOTE** the draft minutes of the Arts, Culture and Events Committee dated 6th June 2024* and update from the Chairman of the Committee including updates from:
 - Events Working Party
- 6.3 To **NOTE** the draft minutes of the Planning & Highways Committee dated 12th June 2024* and update from the Chairman of the Committee including updates from:
 - Traffic Working Party
- 6.4 To **NOTE** the draft minutes of the Finance and General Purposes Committee dated 19th June 2024* and update from the Chairman of the Committee including updates from:
 - Corporate Governance Working Party
- 6.5 To **RECEIVE** and **CONSIDER** an update from the Engagement Working Party and **AGREE** the parent committee for this working party
- 6.6 To **RECEIVE** a verbal report from the Chairman
- 6.7 To **RECEIVE** reports from outside bodies

7. Terms of Reference of Committees

- 7.1 To **RECEIVE** and **CONSIDER** whether the Standing Orders should include the following:-
 - a requirement for nominations for Chair and Vice-Chair of Standing Committees to be received in advance of the relevant meeting
 - members of the Standing Committees should attend appropriate training relating to the committee on which they sit
- 7.2 To **RECEIVE** and **CONSIDER** the process for reviewing committee Terms of Reference
- 7.3 To **RECEIVE** and **APPROVE** the Terms of Reference for the following committees:-
 - Facilities Committee
 - Arts, Culture and Events Committee

8. School Green Centre

- 8.1 To **RECEIVE** and **CONSIDER** a verbal update from the Chairman on the installation of the screening facility in the Ryeish Green room at the School Green Centre

9. Education Matters

- 9.1 To **RECEIVE** and **CONSIDER** a verbal update from the Chairman

10. Correspondence

- 10.1 To **RECEIVE** and **NOTE** the appointment of Mr Andrew Oughton as trustee of the Edmund Godson Charity for a further three years*
- 10.2 To **RECEIVE** and **NOTE** the report from the Edmund Godson Charity*
- 10.3 To **RECEIVE** and **CONSIDER** a request from Wokingham Borough Council on Tackling Violence Against Women and Girls*

** indicates one or more attachments in support of the item*

*** indicates papers to follow*

11. Invoices for Payment

- 11.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation*
- 11.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation*
- 11.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation*

12. Date of Next Meeting

- 12.1 The date of the next Full Council Meeting will be held on 24th July 2024

** indicates one or more attachments in support of the item*

*** indicates papers to follow*