*Clerk: Bruce Winton*
*Shinfield Parish Hall*
*School Green*
*Shinfield*
*Reading*
*RG2 9EH*
*Tel: (0118) 988 8220*
*E-mail: clerk@shinfieldparish.gov.uk*
*www.shinfieldparish.gov.uk*

**To all members of the Finance and General Purposes Committee**

**Notice is hereby given, and you are summoned to attend a meeting of the Finance and General Purposes Committee on Wednesday 11th November 2026 at School Green Centre, at 19:30**

Bruce Winton, Clerk
6th November 2026

Members: N Boyer, L James (Ch), B Johnson, Z Matic, I Montgomery, D Peer, A Pollock

**Agenda**

**78. Public Questions**

78.1 To **RECEIVE** and **CONSIDER** any public questions.

**79. Apologies and declarations of members' interests**

79.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence

79.2 To **RECEIVE** members' declarations of interest and Related Person Interests

**80. Minutes of the meeting on 14th October 2026**

80.1 To **APPROVE** the minutes of the Finance and General Purposes Committee meeting on 14th October 2026 as a correct record of the meeting*

80.2 To **CONSIDER** matters arising from the meeting on 14th October 2026

**81. Risk Register**

81.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk on the Shinfield Parish Council Risk Register

**82. Financial reports**

82.1 To **RECEIVE** and **NOTE** a report on the bank reconciliation as of 31st October 2026 (provided at the meeting) **

82.2 To **RECEIVE** and **CONSIDER** a detailed financial analysis of Spencers Wood Pavillion*

**83. Financial Reserves and CIL**

83.1 To **RECEIVE** and **NOTE** an update on CIL*

83.2 To **RECEIVE** and **NOTE** an update on Reserves**

83.3 To **RECEIVE** and N**OTE** a verbal update on the Long-Term Maintenance Reserve

**84. Sports Provision Within the Parish**

84.1 To **RECEIVE** and **CONSIDER** an update on the provision of padel courts at High Copse Pavilion

84.2 To **RECEIVE** and **CONSIDER** an update on the provision of a 3G pitch at High Copse Pavillion

84.3 To **RECEIVE** and **CONSIDER** an update on the pitches north of the bus lane and allotments at High Copse Pavilion

84.4 To **RECEIVE** and **CONSIDER** an update on sports provision at Millworth Lane

84.5 To **RECEIVE** and **CONSIDER** the draft Heads of Terms for the proposed licences/lease with Sports Clubs

**85. Budget 2027/28 and Five Year Plan**

85.1 To **RECEIVE** and **CONSIDER** an update on the development of the budgets for 2027/28 and subsequent years

**86. VAT Advice and Business Rates Appeal**

86.1 To **RECEIVE** and **CONSIDER** an update from the Finance Manager relating to the VAT review

86.2 To **RECEIVE** and **CONSIDER** obtaining VAT advice on the disposal of Ryeish Green Pavillion

86.3 To **RECEIVE** and **CONSIDER** an update from the Finance Manager regarding the appeal of Business Rates valuation for High Copse Pavilion

**87. Land Issues**

87.1 To **RECEIVE** and **CONSIDER** a verbal update on

87.1.1 Land registrations

87.1.2 Lease of Ryeish Green playing fields and Deardon Way Fields

87.1.3 Parish Hall Lease

87.1.4 Assets of Community Value and

87.1.5 Land at Pound Green and Hartley Court

87.2 To **RECEIVE** AND **CONSIDER** an update on the proposed disposal of Ryeish Green Pavillion

87.3 To **RECEIVE** and **CONSIDER** the purchase of Millworth Lane recreation ground (subject to permission from the University of Reading)

**88. Live Project Teams**

88.1 To **RECEIVE** and **CONSIDER** a summary of the current position of live project teams/working parties*

**89. Dates of future Meetings**

89.1 To **NOTE** the next meeting of the Finance and General Purposes Committee meeting is Wednesday, 20th January 2027

* Paper attached/** Paper to follow

*Clerk: Bruce Winton*
*School Green Centre*
*School Green*
*Reading*
*Berkshire*
*RG2 9EH*
*Tel: (0118) 988 8220*
*E-mail:*
*clerk@shinfieldparish.gov.uk*
*www.shinfieldparish.gov.uk*

# Minutes of a meeting of Finance & General Purposes Committee Held on Wednesday 14th October 2026 At School Green Centre commencing at 19.30

Present: N Boyer, Cllrs L James (Chair) & B Johnson

Attending: B Winton (Clerk)
M Kalsi-Springer (Deputy Clerk)
J Mason (Finance Manager)
1 Member of the public (*for Item 74.1 which was taken as first item of business*)

**26/FGP/64 Public Questions**

64.1 There were no public questions.

**26/FGP/65 Apologies and declarations of Members' Interest**

65.1 Approval of apologies for absence.

Apologies from committee members had been received from
Cllrs Matic, Montgomery, Peer & A Pollock

65.2 There were no declarations of members' interests or related person interests.

**26/FGP/66 Minutes of the Previous Meeting on 12th August 2026**

66.1 The minutes of the committee meeting of 12th August 2026 were approved as a correct record and signed by Cllr James as Chairman of the Committee

Proposed: Cllr Johnson
Seconded: Cllr Boyer
Approved: Unanimously

66.2 **Actions and Matters Arising**

26/FGP/38.7 Clerk to create a list of policies and prepare a draft review schedule for each to be reviewed over a four-yearly cycle.

This was on the agenda at Item 72.1.

26/FGP/54.1 Clerk to add one page summary of the Risk Register to the website.

This was on the agenda at Item 67.1.

26/FGP/55.1 Finance Manager to obtain an up-to-date statement for the NS&I account for the October meeting.

This had been done and was on the agenda at Item 68.2.

26/FGP/56.5 Facilities Manager to obtain necessary quotes for irrigation and progress installation.

This was in progress.

26/FGP/56.6 Clerk to write to Arborfield & Newland Parish Council Clerk offering the council's support in relation to CIL contributions for Loddon Valley Garden Village.

This had been done.

26/FGP/57.3 Clerk to arrange a budget discussion meeting for September 2026.

This took place on 16th September. See also Item 71.1.

26/FGP/58.1 Clerk to task Sports Master planners with an overall sports strategy for the parish.

This would be initiated once the immediate master planning for Millworth Lane had been completed. The Clerk had held a Teams meeting and discussed this in principle with them.

26/FGP/58.2 Clerk to sign the licence to occupy the field next to the Manor Ground upon receipt of a revised licence from the University of Reading.

This had been done.

26/FGP/58.2 Facilities Manager to install temporary fencing and identify any other necessary works to the field next to Manor Ground.

Orange mesh fencing had been installed but removed at the request of nearby residents.

26/FGP/59.1 Finance Manager to proceed with obtaining specialist VAT advice for the council.

See agenda item 73.1.

26/FGP/59.2 Finance Manager to progress an application to review the business rates for High Copse Pavilion.

This was in progress and had been registered on government gateway.

**26/FGP/67** **Risk Register**

67.1 A verbal update on the Shinfield Parish Council Risk Register

The Clerk advised that he had no updates to the Risk Register.

Members considered a simplified top sheet for the Risk Register to be used for initial access to residents who could then drill down into the detail should they require it. It was agreed that this should be used as an introduction to the Risk Register on the council's website.

ACTION – Clerk to add the summary Risk Register to the council website

**26/FGP/68** **Financial Reports**

68.1 Confirmation of the audit for 2025/26 having been completed

PKF had advised of the completion of the final audit letter and agreed the internal audit engagement letter. The issue relating to AGAR Assertion 10 has been discussed previously. A detailed letter of appointment from the Internal auditor had been provided with the papers for this meeting.

ACTION – Clerk to add the notification of completion of the audit to the Full Council agenda

68.2 Report on the bank reconciliation as of 30th September (a signed to be provided at the meeting) including the NS&I Bank account

The Chair of the Committee confirmed that he had reviewed the bank reconciliations at the end of July 2026 and that all was in order. A copy of the signed reconciliation was presented to members.

Statement from NS&I has been checked by Cllr James and the balances signed off as correct.

Members **NOTED** the Chair's report.

68.3 To receive an update on the financial position for Financial Year 2026/27

The Chair presented a summary of the financial performance for the first 6 months of the financial year. This showed a forecast which was £111.7k worse than the budget.

There was an adverse variance of £18.0k in terms of revenue budget items. This included cafe performance £39.7k worse as has been previously reported. Income from interest was £44.6k higher than expected and other significant variations included staff vacancies (£15.7k better), Pitch hire income (£14.4k worse) and Ryeish Green Pavilion (£3.7k worse due to repairs and higher insurance premiums).

The remaining £93.7k related to items which had previously been agreed to be funded from a reserve (£27.0k) or from CIL (£56.7k).

Members **NOTED** the report.

The Chair asked if a more detailed analysis of Spencers Wood Pavilion could be provided for the next meeting

ACTION – Clerk to provide a detailed analysis of Spencers Wood Pavilion

68.4 A report on room bookings to 30th September 2026

The Clerk advised that he had looked at actual bookings for School Green Centre and Spencers Wood Pavilion for the first 6 months of the year, bookings already on the system and future anticipated bookings. School Green Centre was expected to achieve its budget target while Spencers Wood Pavilion was expected to be slightly ahead of budget.

Cllr Johnson asked if there could be a more visual representation of the data

ACTION - Clerk to arrange a more visual representation of bookings data

**26/FGP/69 Financial Reserves and CIL**

69.1 Update on Community Infrastructure Levy (CIL)

There had been no changes in the CIL position since the last meeting.

Members **NOTED** the report

69.2 Update on Reserves

The Chair provided an update on reserves as of 30th September and the general reserves were currently £526.4k due to having received the final element of the precept but not yet having spent it. CIL reserves were £1,612.7k and earmarked reserves were £363.1k for a total of £2,502.3k.

Members **NOTED** the report.

69.3 A verbal update on Long Term Maintenance Reserve

The Clerk advised that work was still ongoing to refine the original draft list of items.

**26/FGP/70 Sports provision within the parish**

70.1 Recommendations from the Facilities Committee for the provision of padel courts at High Copse Pavilion

Members discussed the recommendations from the Facilities group regarding firming up proposals for Padel in the parish with the location being at High Copse Pavilion. It was agreed that the order of costs should be confirmed before any formal request for funds was made to Full Council, but a report should be made to Full Council setting out progress to date.

ACTION – Clerk to add padel tennis update to the agenda for Full Council on 21st October.

The Clerk advised that he had spoken to the consultants working on Millworth Lane who would be able to provide a full service to support the planning application, tendering and project management of a padel installation.

70.2 An update on the current position regarding sports provision at High Copse, Millworth Lane and the land adjacent to the Manor Ground

The University of Reading had given written notification that they had no objections to padel tennis being installed at High Copse and the Clerk had requested formal permission required under the lease. Permission for the lease of Cow Herds field to allow a 3G pitch was still progressing through UoR process.

A request had been made to extend the licence for the field adjacent to Manor Ground until June 2027 had been made to allow the trial of the field for a mountain bike trail to continue.

70.3 An update on discussions regarding the Tennis Club licence

Cllr Johnson and the Clerk had held a Teams meeting with Shinfield Tennis Club and put forward a proposal for rent, arrears for rent not collected and the costs of providing the toilet block. This was being considered by the tennis club.

ACTION – Cllr Johnson and the Clerk to conclude the rent discussion and licence terms with the tennis club

**26/FGP/71** **Budgets 2027/28 and subsequent years**

71.1 A summary of the discussions from the meeting on 16th September 2026

Members considered and confirmed the list of items discussed at the meeting on 16th September for potential inclusion in the first draft budget for 2027/28 onwards. It was recognised that not all items would be retained in the final budgets submitted for approval in January 2027.

ACTION – Clerk and Finance Manager to incorporate initial assumptions into first draft budget

**26/FGP/72** **Policy Review Programme**

72.1 An update on the development of a programme for a four-year cycle for policy reviews

The Clerk provided an initial four-year cycle for reviewing each of the council's policies. As previously agreed by Full Council, the first quarter of 2027 would cover a review of Standing Orders and Financial Procedures with the full cycle commencing from 3rd quarter of 2027 (July to September). Each quarter had a general "theme" to allow updating of related policies at the same time. The proposed cycle included break quarters to allow for catch up if required.

It was noted that this cycle would not preclude a review of any policy that needed to be updated due changes in legislation or operational need and did not stop new policies being created where required.

Members agreed to recommend the proposed cycle to Full Council.

Proposed: Cllr Boyer
Seconded: Cllr Johnson
Approved: Unanimously

ACTION – Clerk to add the four-year cycle of policy reviews to the agenda for Full Council on 21st October.

72.2 The process for the review of Standing Orders and Financial Regulations scheduled to take place in the first quarter of 2027

It was agreed that Cllr Boyer, the Clerk and Deputy Clerk would form a small working party to review Standing Orders and Financial Regulations.

ACTION – Clerk to arrange the working party

**26/FGP/73** **VAT Advice and Business Rates Appeal**

73.1 An update on VAT review from the Finance Manager

Finance Manager has provided a summary of the current position and is currently providing detailed reports to the consultant engage to help the council to establish business and non-business activities. They will also undertake a partial exemption calculation for the last 4 years.

It was agreed that there was an urgency to consider the need to "opt to Tax" for Millworth Lane and High Copse.

ACTION – Clerk and Finance Manager to discuss with consultant

73.2 An update from the Finance Manager regarding the appeal of Business Rates valuation for High Copse Pavilion

The Finance Manager advised that the review process had begun. The expectation was that the process could take up to 12 months, but the consultant engaged had suggested that the nature of the council's application was that this was more likely to be less than 6 months.

**26/FGP/74** **Grant Applications**

74.1 A capital grant request from Three Mile Cross Bowling Club to support making the clubhouse and toilets more accessible

*This item was taken as the first item of business for the meeting*

Members considered a capital grant application from Three Mile Cross Bowls Club aimed at improving disabled access to the clubhouse and providing a level access disabled toilet. Members agreed to recommend the grant application to Full Council with the proviso that the club worked with the council to attract new members at all ages and to support council community engagement initiatives.

Proposed: Cllr Boyer
Seconded: Cllr Johnson
Approved: Unanimously

ACTION – Clerk to add to the agenda for Full Council on 21st October

ACTION – To provide an interim update to Three Mile Cross Bowls Club

74.2 A capital grant request from First Impressions Theatre towards providing a dedicated space for their activities within the parish

Members gave careful consideration to the request but felt that as this was a request from a limited company, they could not support a grant request.

The motion was to reject the grant application

Proposed: Cllr Boyer
Seconded: Cllr Johnson
Approved: Unanimously

ACTION – Clerk to inform the applicant

74.3 A grant request from Shinfield Infants & Nursery School towards the repair of the school turret clock

A request had been made from the school for £1,032 for the repair of the school turret clock. This would, if approved, come from the £6,000 from the grants budget that had not been allocated.

Members agreed to recommend the grant application to Full Council.

Proposed: Cllr Johnson
Seconded: Cllr Boyer
Approved: Unanimously

ACTION – Clerk to add to the agenda for Full Council on 21st October.

**26/FGP/75 Land issues**

75.1 A verbal update on land registrations; Lease of Ryeish playing fields and Deardon Way Fields; Ryeish Green Pavilion; Parish Hall Lease; Assets of Community Value and Millworth Lane land

The Clerk advised that there had been two recent enquiries about Ryeish Green Pavilion, but these could not be treated in isolation as any lease or disposal of the building would need to have tested the market. The Finance Manager advised that the insurance premium for the pavilion has increased to £3,700 p.a. from £1,200 as insurers did not want to continue to insure an unused building.

Cllr A Pollock had previously advised he wished to be involved in the decision process but had not yet provided his thoughts to Cllr James.

Members were concerned that the matter had been unresolved for a prolonged period and agreed that Full Council should consider whether the property should be formally marketed either for lease or sale.

ACTION – Clerk to add Ryeish Green Pavilion to the agenda for Full Council on 21st October

ACTION – Clerk to ask Cllr A Pollock to provide his thoughts on Ryeish Green pavilion to committee members

**26/FGP/76 Live project teams**

76.1 A summary of the current position of live project teams/working parties

Members **NOTED** the report from the Clerk.

**26/FGP/77** **Date of Next Meeting**

77.1 It was agreed to make the following switches of dates between Staffing and Finance & General Purposes committee meetings:

- The next Finance & General Purposes Committee meeting would be 11th November 2026
- The next Staffing Committee would be 9th December 2026
- Finance & General Purposes Committee would then meet on Wednesday 20th January 2027 (the week before Full Council is asked to approve the budgets)
- Staffing Committee would meet on Wednesday 17th February 2027

ACTION – Clerk to send amended meeting invites to the relevant members and arrange updated information for the website

The meeting ended at 21.00

**List of Actions**

| Minute | Action | Responsible |
|---|---|---|
| 67.1 | Add the summary Risk Register to the council website. | Clerk |
| 68.1 | Add the notification of completion of the audit to the Full Council agenda. | Clerk |
| 68.3 | Provide a detailed analysis of Spencers Wood Pavilion. | Clerk |
| 68.4 | Arrange a more visual representation of bookings data. | Clerk |
| 70.1 | Add a padel tennis update to the agenda for Full Council on 21st October. | Clerk |
| 70.3 | Conclude the rent discussion and licence terms with Shinfield Tennis Club. | Cllr Johnson and Clerk |
| 71.1 | Incorporate the initial assumptions into the first draft budget. | Clerk and Finance Manager |
| 72.1 | Add the four-year cycle of policy reviews to the agenda for Full Council on 21st October. | Clerk |
| 72.2 | Arrange the working party to review Standing Orders and Financial Regulations. | Clerk |
| 73.1 | Discuss with the consultant the need to opt to tax for Millworth Lane and High Copse. | Clerk and Finance Manager |
| 74.1 | Add the Three Mile Cross Bowls Club capital grant application to the agenda for Full Council on 21st October. | Clerk |
| 74.1 | Provide an interim update to Three Mile Cross Bowls Club. | Clerk |
| 74.2 | Inform First Impressions Theatre that the grant application was rejected. | Clerk |
| 74.3 | Add the Shinfield Infants & Nursery School grant application to the agenda for Full Council on 21st October. | Clerk |
| 75.1 | Add Ryeish Green Pavilion to the agenda for Full Council on 21st October. | Clerk |
| 75.1 | Ask Cllr A Pollock to provide his thoughts on Ryeish Green Pavilion to committee members. | Clerk |
| 77.1 | Send amended meeting invitations to the relevant members and arrange updated information for the website. | Clerk |

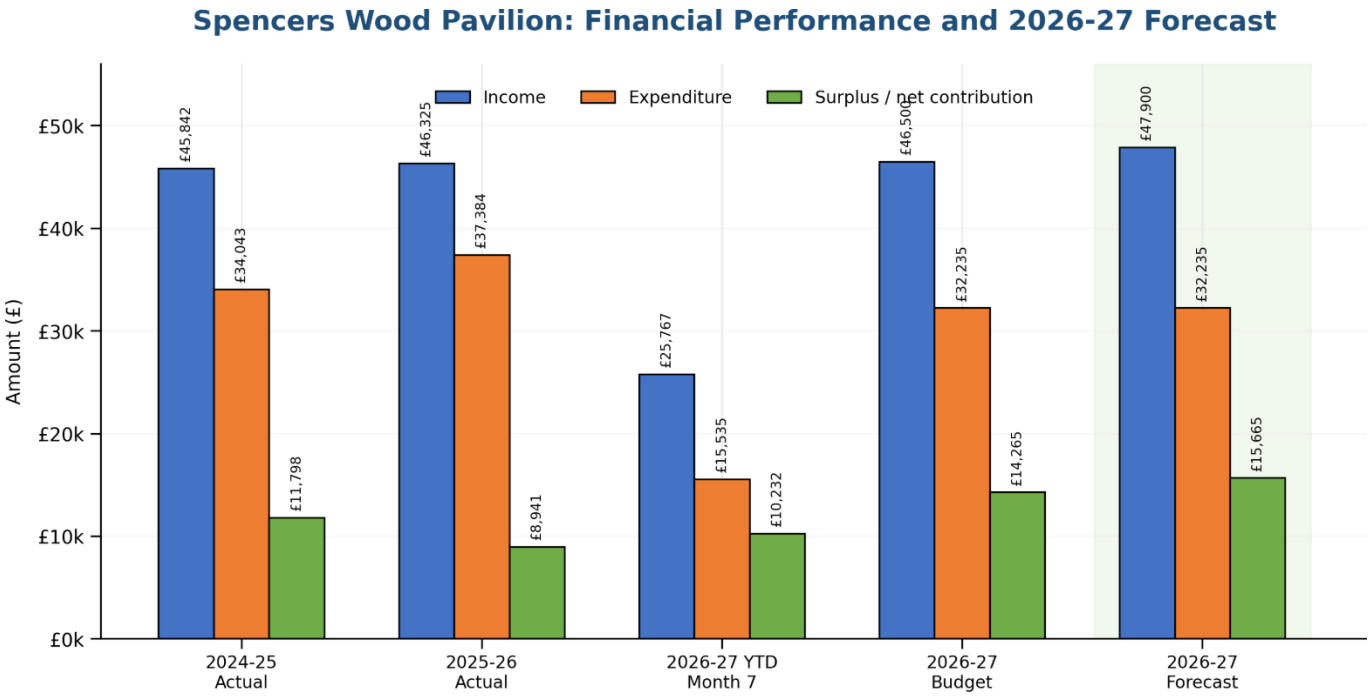
# Spencers Wood Pavilion Performance Report

## 1. Executive summary

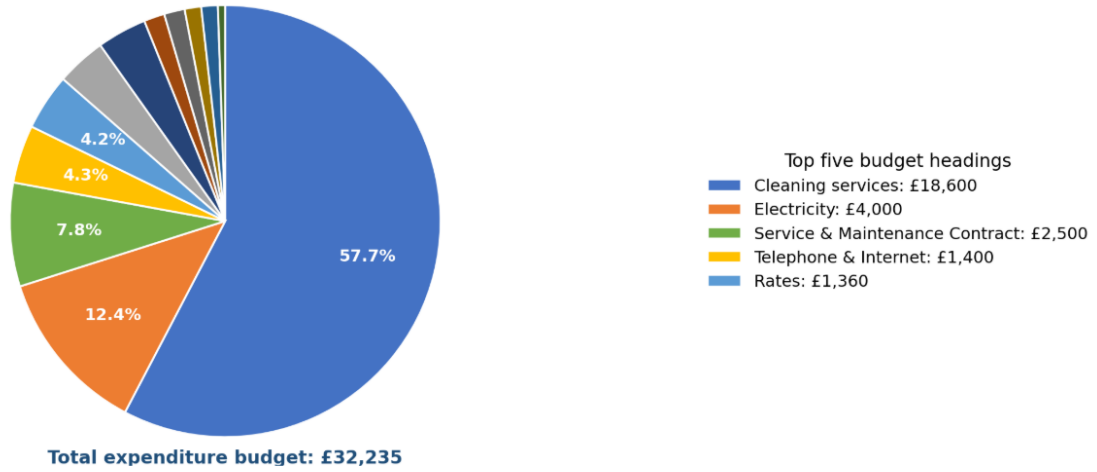
- Spencers Wood Pavilion generated a net surplus of £8,841 in 2025/26 and has a budgeted surplus of £8,400 for 2026/27 (based on direct costs for the building i.e. before any apportionment of costs from staff)
- Room hire income is stable rather than rapidly growing with a small surplus against the budgeted income expected (£47,900 VAT ex against a budget of £46,500 VAT Ex)
    - Room hires includes dance, faith, health, fitness, children's activities, voluntary organisations and parties.
    - This includes £24,000 from the pre-school with the next review due in 2027
    - The Voluntary Car Service occupies a small office. Its rent (£3,900 VAT ex) is matched by a council grant for the same amount and is therefore financially neutral.
- The largest expense item is cleaning, which is budgeted as £18,600 + VAT (54.5% of direct expenditure).

## 2. Financial performance

| Measure | 2024-25 actual | 2025-26 actual | 2026-27 YTD (month 7) | 2026-27 annual budget | 2026-27 Forecast |
|---|---|---|---|---|---|
| Income | £45,842 | £46,325 | £25,767 | £46,500 | £47,900 |
| Expenditure | £34,043 | £37,384 | £15,535 | £32,235 | £32,235 |
| Net contribution | £11,798 | £8,941 | £10,232 | £14,265 | £15,665 |



## Spencers Wood Pavilion: 2026-27 Expenditure Budget




**Total expenditure budget: £32,235**

| Rank | Expenditure heading | Current Annual Budget | Share of total |
|---|---|---|---|
| 1 | Cleaning services | £18,600 | 57.7% |
| 2 | Electricity | £4,000 | 12.4% |
| 3 | Service & Maintenance Contract | £2,500 | 7.8% |
| 4 | Telephone & Internet | £1,400 | 4.3% |
| 5 | Rates | £1,360 | 4.2% |
| 6 | Water & Waste | £1,200 | 3.7% |
| 7 | Commercial Waste Services | £1,200 | 3.7% |
| 8 | Furniture, Fittings & Equipment | £500 | 1.6% |
| 9 | Responsive Repairs & Maintenance | £500 | 1.6% |
| 10 | Planned Preventive Maintenance | £400 | 1.2% |
| 11 | Cleaning Supplies | £400 | 1.2% |
| 12 | Corporate Subscriptions | £175 | 0.5% |

# Financial Summary - CIL

# Item 83.1 a

| | Happened | Expected | TOTAL |
|---|---|---|---|
| **CIL Received** | 4,001,728 | | 4,001,728 |
| **Anticipated CIL Receipts** | | 1,764,626 | 1,764,626 |
| **Total Receipts** | 4,001,728 | 1,764,626 | 5,766,354 |
| | | | |
| **Expenditure - Completed Projects** | (2,236,434) | | (2,236,434) |
| **Balance** | 1,765,294 | 1,764,626 | 3,529,920 |
| | | | |
| **Earmarked for Major Schemes** | | | |
| Millworth Lane | (33,686) | (1,466,314) | (1,500,000) |
| School Green ( inc Recycling bins) | (29,061) | (20,939) | (50,000) |
| Public Art | (5,000) | (45,000) | (50,000) |
| High Copse | (38,985) | (15) | (39,000) |
| High Copse - Containers & Fence | (9,784) | (41,851) | (51,635) |
| High Copse - Cricket Equipment | (6,600) | (33,400) | (40,000) |
| Spencers Wood Shelter | (19,563) | (0) | (19,563) |
| Microregeneration | (8,600) | (241,400) | (250,000) |
| Neighbourhood Plan Renewal | (2,500) | (12,000) | (14,500) |
| Picnic Benches High Copse | 0 | (4,000) | (4,000) |
| Noticeboards High Copse and Frensham Green | 0 | (2,500) | (2,500) |
| Electric Bike | (1,720) | (2,280) | (4,000) |
| | (155,498) | (1,869,700) | (2,025,198) |
| | | | |
| Under / Overcommitted at present date | | | 1,504,722 |
| | | | |
| Proposed but no specific funds allocated/available | | | |
| Transport Strategy | | (100,000) | (100,000) |
| Community Gardens | | (50,000) | (50,000) |
| Purchase Land - Millworth Lane | | (150,000) | (150,000) |
| **Total Approved** | 0 | (300,000) | (300,000) |
| | | | |
| Maximum Under / Overcommitted | | | 1,204,722 |
| | | | |
| **"Shopping" List** | | | |
| Pound Land - Beke Avenue | | (500,000) | (500,000) |
| Refurbishment of Ryeish Green | | (400,000) | (400,000) |
| Upgrade - School Green Centre | | (250,000) | (250,000) |
| **Total** | 0 | (1,150,000) | (1,150,000) |
| | | | |
| POTENTIAL BALANCE FINAL SURPLUS | | | 54,722 |

# Update on CIL Reserves - 31st October 2026

**Item 83.1 b**

| Date Paid to SPC | Funding Received: Pre Apr 22 | Apr-22 | Oct-23 | Apr-24 | Oct-24 | Apr-25 | Oct-25 | Apr-26 | A TOTAL | Anticipated CIL Receipts per WBC December Report: Oct-26 | Apr-27 | Future | C TOTAL | Total CIL Income | Total Allocated to Schemes | Spent | Committed |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Previously Received | 3,176,693 | 115,915 | 176,217 | 280,395 | 140,198 | 23,147 | 33,008 | 56,155 | 4,001,728 | | | | | | | | |
| Outstanding to WBC | | | | | | | | | | | | | | | | | |
| East & West of Hyde End Road | | | | | | | | | | | | 953,000 | 953,000 | | | | |
| North of Arborfield Road | | | | | | | | | | | | 716,000 | 716,000 | | | | |
| Potential CIL - WBC Portal | | | | | | | | | | 24,740 | 70,886 | | 95,626 | | | | |
| **TOTAL CIL RECEIPTS** | **3,176,693** | **115,915** | **176,217** | **280,395** | **140,198** | **23,147** | **33,008** | **56,155** | **4,001,728** | **24,740** | **70,886** | **1,669,000** | **1,764,626** | **5,766,354** | **A + C** | | |
| **CLOSED PROJECTS** | | | | | | | | | | | | | | | **D** | **B** | |
| Millworth Lane Playground | 97,514 | | | | | | | | 97,514 | | | | 0 | | 97,514 | 97,514 | 0 |
| Spencers Wood Pavilion | 398,595 | | | | | | | | 398,595 | | | | 0 | | 398,595 | 398,595 | 0 |
| School Green Centre | 1,363,832 | | | | | | | | 1,363,832 | | | | 0 | | 1,363,832 | 1,363,832 | 0 |
| Lap Tops | 12,916 | | | | | | | | 12,916 | | | | 0 | | 12,916 | 12,916 | 0 |
| Bollards | 19,966 | | | | | | | | 19,966 | | | | 0 | | 19,966 | 19,966 | 0 |
| Spencers Wood Recreation Grd | 140,998 | | | | | | | | 140,998 | | | | 0 | | 140,998 | 140,998 | 0 |
| The Manor Cricket Ground | 34,782 | | | | | | | | 34,782 | | | | 0 | | 34,782 | 34,782 | 0 |
| Allotments | 35,172 | | | | | | | | 35,172 | | | | 0 | | 35,172 | 35,172 | 0 |
| St Marys Community Hall | 7,902 | | | | | | | | 7,902 | | | | 0 | | 7,902 | 7,902 | 0 |
| Shinfield Players - Grant | 20,000 | | | | | | | | 20,000 | | | | 0 | | 20,000 | 20,000 | 0 |
| Tennis Club Toilets | 46,103 | | | | | | | | 46,103 | | | | 0 | | 46,103 | 46,103 | 0 |
| Artificial Cricket Pitches - The Manor | 13,900 | | | | | | | | 13,900 | | | | 0 | | 13,900 | 13,900 | 0 |
| SGC - Reconfiguration Café | 19,754 | | | | | | | | 19,754 | | | | 0 | | 19,754 | 19,754 | 0 |
| St Barnabas Hall | 25,000 | | | | | | | | 25,000 | | | | 0 | | 25,000 | 25,000 | 0 |
| | | | | | | | | | | | | | | | 2,236,434 | 2,236,434 | 0 |
| **ACTIVE PROJECTS** | | | | | | | | | | | | | | | | | |
| Millworth Lane | 417,561 | 115,915 | 176,217 | 280,395 | 140,198 | 23,147 | 33,008 | 56,155 | 1,242,596 | 24,740 | 70,886 | 161,778 | 257,404 | | 1,500,000 | 33,686 | 1,466,314 |
| School Green ( inc Recycling bins) | 50,000 | | | | | | | | 50,000 | | | | 0 | | 50,000 | 29,061 | 20,939 |
| Public Art | 50,000 | | | | | | | | 50,000 | | | | 0 | | 50,000 | 5,000 | 45,000 |
| High Copse | 39,000 | | | | | | | | 39,000 | | | | 0 | | 39,000 | 38,985 | 15 |
| High Copse - Containers & Fence | 51,635 | | | | | | | | 51,635 | | | | 0 | | 51,635 | 9,784 | 41,851 |
| High Copse - Cricket Equipment | 40,000 | | | | | | | | 40,000 | | | | 0 | | 40,000 | 6,600 | 33,400 |
| Spencers Wood Shelter | 19,563 | | | | | | | | 19,563 | | | | 0 | | 19,563 | 19,563 | 0 |
| Microregeneration | 250,000 | | | | | | | | 250,000 | | | | 0 | | 250,000 | 8,600 | 241,400 |
| Neighbourhood Plan Renewal | 12,000 | | | | | | | | 12,000 | | | | 0 | | 14,500 | 2,500 | 12,000 |
| Picnic Benches High Copse | 4,000 | | | | | | | | 4,000 | | | | 0 | | 4,000 | | 4,000 |
| Noticeboards High Copse and Frensham Green | 2,500 | | | | | | | | 2,500 | | | | 0 | | 2,500 | | 2,500 |
| Electric Bike | 4,000 | | | | | | | | 4,000 | | | | 0 | | 4,000 | 1,720 | 2,280 |
| | | | | | | | | | | | | | | | 2,025,198 | 155,498 | 1,869,700 |
| ALLOCATED BUT NOT STARTED | | | | | | | | | | | | | | | | | |
| Transport Strategy | | | | | | | | | 0 | | | 100,000 | 100,000 | | 100,000 | 0 | 100,000 |
| Community Gardens | | | | | | | | | 0 | | | 50,000 | 50,000 | | 50,000 | 0 | 50,000 |
| Purchase of Millworth Lane | | | | | | | | | | | | 150,000 | 150,000 | | 150,000 | 0 | 150,000 |
| | | | | | | | | | | | | | | | 300,000 | 0 | 300,000 |
| **TOTAL ALLOCATIONS** | **3,176,693** | **115,915** | **176,217** | **280,395** | **140,198** | **23,147** | **33,008** | **56,155** | **4,001,728** | **24,740** | **70,886** | **461,778** | **557,404** | | **4,561,632** | **2,391,932** | **2,169,700** |
| UNALLOCATED TO ANY SPECIFIC PROJECT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,207,222 | 1,207,222 | | 5,766,354 | Forecast CIL Receipts | |
| Expires | | Apr-27 | Oct-28 | Apr-29 | Oct-29 | Apr-30 | Oct-30 | | | Oct-31 | Apr-32 | Oct-32 | | | 4,561,632 | Allocated | |
| | | | | | | | | | | | | | | | 1,204,722 | Under funded | |
| BALANCE ON CIL CASH RESERVE (A-B) | **30/09/2026** | | Rialtas - Financial System | | 1,609,796 | | | | | | | | Check | | 1,609,796 | Balance in Cash Terms | |

A — When funding was received

B — What future funding is expected

C — What has been spent and is left to be spent on individual projects ( including commitments)

D — Theoretical balance of CIL available for new projects

# Project Team Summary report
## As At 6th November 2026

| Project Team | Membership | Last Mtg | Next Mtg | Assigned Budget £ | Comments (Full Council Actions in **purple**) |
|---|---|---|---|---|---|
| Education | R Hoyle<br>L James<br>I Montgomery<br>B Winton<br>P Bray<br>O Gill<br>G Cole<br>M Zhang<br>A Lamping<br>Oakbank parent<br>Barbara Stanley,<br>Swallowfield PC | 07/01/2026 | TBC | N/A | Last Meeting covered<br>Hyde End Lane School Site<br>Aldergrove extension<br>GLT and Oakbank School<br><br>CYA held a meeting with BCllr Prue Bray regarding children's services in more general terms on 6th October. |
| Traffic | L James<br>B Johnson<br>D Peer<br>B Winton<br>E Shaw<br>S Tyler<br>B Gilmour<br>M Harding | 09/05/2025 | TBC | 100,000 | Petition for closure of Church Lane still under consideration by WBC Highways Dept.<br><br>Separate discussion with BCllr Betteridge and M Gould on 5th October about School Green Car Park also briefly touched on more general traffic matters. Clerk has requested availability of both for a follow up meeting. |
| Sports | B Johnson<br>I Clarke<br>L James<br>B Winton<br>T Grover | 01/06/2026 | TBC | 1,500,000 | Revised proposals approved by Full Council in April 2025.<br><br>Planning Application for Fitness Centre now submitted.<br><br>Awaiting Sportslab reports on Padel and Millworth Lane |
| Engagement | C Bowler<br>Z Matic<br>I Montgomery<br>D Peer<br>J Rance<br>L Hope<br>R Walker (as required)<br>N Watson<br>B Winton<br>R Tatla (TBC) | N/A | TBC | N/A | New Engagement Working Party reconvened at ACE meeting on 29th October. Clerk arranging a meeting for December. |
| Public Art | Z Matic<br>D Peer<br>L James<br>B Winton<br>Arts4Wokingham | 17/04/2026 | 07/08/2026<br>Fundraising | N/A | Full Council selected final design on 27th May 2026.<br><br>Agreement to go to Artist.<br><br>Main Working Party and Fundraising Working Party meetings to be arranged. |
| Café | G Poole<br>B Johnson<br>D Peer<br>H Pollock<br>L James<br>J Cromwell<br>L Hope<br>B Winton | 30/10/2026 | TBC | N/A | Meeting held on 30th October to consider initial views of the new Café Manager. |
| IT Working Party | B Johnson<br>L James<br>Z Matic<br>L Hope<br>J Mason<br>B Winton | 24/06/2026 | 18/11/26<br>Provnl | N/A | Initial meeting held to discuss Terms of Reference.<br><br>Next meeting provisionally arranged. |
| Corporate Governance Working Party | N Boyer<br>M Kalsi-Spiller<br>B Winton | N/A | 26/11/2026 | N/A | Full Council on 21st October 2026 approved four yearly cycle of reviewing all council policies starting with Standing Orders and Financial Procedures. Membership will change to best match the policies under review. |
| Allotments | I Montgomery<br>S Ali<br>F Lane<br>Allotment holders | 12/10/2026 | TBC | N/A | TAGM for allotment holders held on 12th October. Facilities committee has approved actions to address concerns raised. |

The following were removed from the list at February 2026 F&GP Meeting
Art Exhibition
Shinfield North Options
School Green
The following were removed from the list at June 2026 F&GP Meeting
Corporate Governance
Ryeish Green Pavilion