

To all members of Shinfield Parish Council

Notice is hereby given, and you are summoned to attend a Meeting of the Full Council on
Wednesday, 23 July 2025, commencing at 19:30



Bruce Winton
Chief Executive and Clerk to the Parish Council
18th July 2025

**Members: Cllrs Boyer, Clarke, Fernandes, Hoyle, Jahromi, James, Johnson, Jones, Lias,
Masseron, Matic, Montgomery, Peer and Tatla (Chair)**

Agenda

1. **Public Questions**
 - 1.1 To **RECEIVE** and **CONSIDER** questions from the public
2. **Apologies and declaration of members' interest**
 - 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
 - 2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
 - 2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest
3. **Co-option of a Parish Councillor**
 - 3.1 To **RECEIVE** and **CONSIDER** the co-option of Corrine Bowler as a Shinfield Parish Councillor*
4. **Minutes of the Annual Council meeting held on 28th May 2025 and 25th June 2025**
 - 4.1 To **RECEIVE** and **APPROVE** the amended minutes of the Annual Council meeting held on 28th May 2025*
 - 4.2 To **RECEIVE** and **APPROVE** the minutes of Full Council meeting held on 25th June 2025*
 - 4.3 To **RECEIVE** information on matters arising from the minutes of the meeting held on 25th June 2025

5. Reports from Borough Councillors

- 5.1 To **RECEIVE** and **NOTE** reports from Borough Councillors*
- 5.2 To raise any questions to Wokingham Borough Council via the Borough Councillors.

6. Reports from Committees and associated Working Parties

- 6.1 To **RECEIVE** and **NOTE** the draft minutes of the Facilities Committee held on 2nd July 2025* and an update from the Chair
- 6.2 To **RECEIVE** and **NOTE** the draft minutes of the Arts Culture and Events Committee held on 3rd July 2025* and an update from the Chair
- 6.3 To **RECEIVE** and **APPROVE** the revised terms of reference for the Arts, Culture and Events Committee*
- 6.4 To **RECEIVE** and **NOTE** the draft minutes of the Planning and Highways Committee held on 9th July 2025* and an update from the Chair
- 6.5 To **RECEIVE** and **NOTE** the draft minutes of the Staffing Committee dated 16th July 2025* and an update from the Chair
- 6.6 To **RECEIVE** and **NOTE** a verbal report from the Corporate Governance Working Party
- 6.7 To **RECEIVE** a verbal report from the Chair of the Council
- 6.8 To **RECEIVE** reports from outside bodies
- 6.9 To **RECEIVE** and **CONSIDER** a request for nominations for Shinfield Parish Council Trustees to Spencers Wood Village Hall

7. Community Infrastructure Levy (CIL)

- 7.1 To **RECEIVE** and **CONSIDER** a request from Wokingham Borough Council for funding towards a pedestrian crossing on Shinfield Road*

8. Community Governance Review

- 8.1 To **RECEIVE** and **CONSIDER** the proposed ward boundaries for Shinfield Parish Council proposed by Wokingham Borough Council*

9. Vision

- 9.1 To **RECEIVE** and **CONSIDER** initial thoughts from the Chair for a vision of the Parish*

10. Invoices for payment

- 10.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation*
- 10.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation*
- 10.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation*

11. Correspondence

- 11.1 To **RECEIVE** and **NOTE** any correspondence received

12. Date of Next Meeting

- 12.1 The date of the next Full Council Meeting will be held on 24th September 2025