

To all members of Shinfield Parish Council

**Notice is hereby given and you are summoned to attend a meeting of the Full Council on
MONDAY 20th June 2022 at the School Green Centre, commencing 1930**



Bruce Winton
Parish Clerk
15 June 2022

Members: Cllrs N Boyer, E Brown, I Clarke, P Emmet, A Grimes, P Jahromi, L James, M Jones, D Lias, M McDowell, I Montgomery, A, Narayanan, D Peer and R Tatla.

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and consider public questions

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest

3. Minutes of Meeting on 16th May 2022

- 3.1 To **APPROVE** the minutes of the Full Council meeting on 16th May 2022* as a correct record of the meeting
3.2 To **RECEIVE** information on matters arising

4. Reports

- 4.1 To **RECEIVE** reports from the Borough Councillors
4.2 To raise any questions to WBC via the Borough Councillors
4.3 To **NOTE** the minutes of the Recreation and Amenities Committee 26th May 2022* and update from the Chairman of the Committee
4.4 To **NOTE** the minutes of the Finance & General Purposes Committee 8th June 2022* and update from the Chairman of the Committee
4.5 To **NOTE** the minutes of the Planning & Highways Committee 9th June 2022* and update from the Chairman of the Committee
4.6 To **RECEIVE** and **NOTE** reports from Working Parties
4.7 To **RECEIVE** a report from the Chairman
4.8 To **RECEIVE** reports from outside bodies

**5. Annual Accounts and Annual Governance and Accountability Return –
Year ending 31 March 2022**

- 5.1 To **NOTE** the Internal Audit Report *
- 5.2 To **APPROVE** the Financial Statement for year ended 31 March 2022*
- 5.3 To **RECEIVE** and **CONSIDER** the contents of the Shinfield Parish Council Risk Register and the changes to the Risk Register proposed by Finance & General Purposes Committee *
- 5.4 To **APPROVE** Section 1 – Annual Governance Statement 2021/22*
- 5.5 To **APPROVE** Section 2 – Accounting Statements 2021/22*
- 5.6 To **NOTE** Notice of public access to AGAR*

6. Staffing Committee Update

- 6.1 To **RECEIVE** and **CONSIDER** a verbal report from Cllr James following the Staffing Committee meeting on the 16th June 2022 which will consider changes to structure and proposals for office accommodation

7. New Community Centre

- 7.1 To **RECEIVE** and **CONSIDER** a report from Cllr Grimes on the New Community Centre

8. Invoices for Payment

- 8.1 To **CONSIDER** and **RESOLVE** to approve Lloyds Bank payment of invoices *
- 8.2 To **CONSIDER** and **RESOLVE** to approve Barclaycard payment of invoices *

9. Correspondence

- 9.1 To **RECEIVE** and **NOTE** a report from The Edmund Godson Charity *

10. Dates of Future Meetings

- 10.1 To **NOTE** that the next Full Council Meeting is on Monday 18th July 2022 at 7.30 p.m.
- 10.2 To **NOTE** that the meeting scheduled for Monday 15th August 2022 is **RESCHEDULED** for Monday 22nd August 2022 at 7.30 p.m.

** indicates one or more attachments in support of the item*