



Minutes of a meeting of
Full Council
Held on Monday 22nd August 2022
At School Green Centre commencing at 19.30

Present: P Emmet, A Grimes (Chair), L James, D Lias, I Montgomery, D Peer, R Tatla

BCllrs J Frewin, C Johnson, J Rance

Attending: B Winton (Clerk), One member of the public

22/71

Public Questions

- 71.1 A Member of the public attended the meeting to explain the problems with Anti-Social Behaviour (ASB) being experienced by them and their neighbours in properties overlooking Spencers Wood Recreation Ground. The resident has regularly reported incidences of crime and ASB with little effect and the situation has become worse for residents with the latest ASB including motorcycles being ridden across the grass of the recreation ground and a mother and her children being accosted in the same location. The Resident set out the actions they had taken to date but they did not want the onus to fall purely to residents and asked what else the Parish (and Borough) Council could do.

After a lengthy discussion, the following actions were identified:

- a. BCllr Johnson would be meeting the Police and Crime Commissioner shortly and would raise the matter directly with them
- b. There would be a collective approach from the Parish and Borough Councillors to the PCC
- c. Clerk to identify the powers that were employed to assist in dealing with ASB in Grazeley
- d. Police/PCSOs to be asked to attend Full Council to discuss the approach to ASB
- e. Clerk to speak to Youth Club manager regarding the comments made about the Youth Club



22/72

Apologies and declarations of Members' Interest

- 72.1 Apologies had been received from Cllrs Brown and Jahromi (illness), Clarke (holiday) and Boyer (other commitment). Apologies had also been received from Borough Cllr Munro.
- 72.2 There were no declarations of members' interests.
- 72.3 There were no changes to members' declarations of pecuniary interest.
- 72.4 The Clerk advised that following Cllr Narayanan's non-attendance a Casual Vacancy now existed.

22/73

Minutes of the Previous Meeting

- 73.1 The minutes of the committee meeting of 18th July 2022 were approved as a correct record and signed as such by the Chairman.

Proposed: Cllr Emment
Seconded: Cllr Montgomery
Approved: Unanimously

- 73.2 The following matters arising were covered:

47.1.1 Cllr Grimes to write to both Lidl and Aldi regarding what, if any, plans they had for a shop in Shinfield.

WBC had advised that the planning application was expected to be received in the next week

ACTION – Clerk to circulate when received

47.1.2 Robyn's Nest

The Clerk has suggested a trial offer of Full English breakfast.

53.1 The Clerk to write to BCllr Batth regarding the pelican crossing at Crossfield School.

Clerk has written to BCllr Batth, but no answer has yet been received.

ACTION – Clerk to follow up with BCllr Batth



53.1 Clerk to investigate taking on WBC playgrounds.

No update at this stage.

ACTION – Clerk to Follow Up

53.5 Clerk to write to Motion regarding the proposed traffic measures for Three Mile Cross

Motion had provided a report on Village Gates. Planning & Highways Committee wished to establish a Working Party looking at Speeding and rat runs across the parish and would be considering draft terms of reference at their next meeting on 1st September 2022. This would bring all matters together.

ACTION – This would revert to Planning & Highways with updates back to Full Council

56.1 Clerk to establish the whereabouts of the archives

This matter was ongoing.

ACTION – Clerk to confirm whereabouts of SPC archives

56.2 Facilities Manager to maintain an up-to-date asbestos register

The Clerk has discussed with Facilities Manager and there will be an ongoing action to compile and maintain an asbestos register.

63.1 Cllr Grimes to reinvite Borough Councillors to attend Full Council

This had been done.

63.6 Cllr Grimes to speak to Paul Fishwick at WBC

Cllr Grimes had now spoken to Paul Fishwick at WBC.

63.6 Clerk to arrange a meeting with Shinfield Infants School regarding footpath provision

The Clerk advised this was still to be arranged

ACTION – Clerk to arrange meeting with Shinfield Infants School



64.2 Clerk to issue new electronic diary invites

This has been done.

65.1 Clerk to initiate first meeting of Village Green Working Party

The R&A committee has agreed terms of reference for the working party

ACTION – Clerk to arrange the initial meeting

66.1 Cllr Grimes and Clerk to continue to work with WBC on land swaps

This was on the agenda at Item 6.1

67.2 Clerk to arrange for the installation of bollards at the School Green Centre

The bollards were due to arrive with the contractor on 8th September and an installation date will be confirmed as soon as possible after that

69.1 Draft Questionnaire on Housing

This was on the agenda at Item 5.1

69.2 Email from Matthew Gould (WBC) regarding the removal of the proposed bus gate on Beke Avenue to be discussed at Planning & Highways

This will be discussed at the next meeting on 1st September

ACTION – Clerk to add to P&H Agenda



22/74

Reports

74.1

Reports from Borough Councillors

BCllr Rance gave a brief summary of her written report. Members **NOTED** the report.

BCllr Frewin provided a verbal update. The key elements being:

- Dealing with Multiple planning issues and challenges, pushing hard to get improved planning enforcement and engagement
- Engaged in trying to get Wokingham web site improvements, making it much more user friendly and intuitive
- Engaged with customer excellence project, pushing hard to get customer experience measures across all Wokingham services
- Multiple issues working to get ASB team more engaged with Shinfield
- Land behind Garret Drive, trying to find details of proposals
- ASB by developers, ongoing issues including ongoing Taylor Wimpey issues.
- TPO issue Foxglade, pushing to get retrospective actions
- Planning enforcement, pushing to get appropriate action and not just retrospective application approach, multiple issues
- Cutbush Lane east road signage, ongoing issue
- Road traffic accidents on Hyde End Road, trying to get action from Wokingham

BCllr Johnson provided a verbal update. The key elements being:

- Rumours that there would be changes to weekly collections were incorrect
- Attends the AWE Liaison committee and AWE were very clear that they would not wish to see any intrusions into the buffer zone
- Will talk to Cllr Frewin regarding housing deficiencies

74.2

Questions to Wokingham Borough Council via Borough Councillors

There were no questions from Councillors for Wokingham Borough Council via Borough Councillors.

74.3

Minutes of Recreation & Amenities Committee 18th August 2022

There would be a visit to Ryeish Green Pavilion on Tuesday 6th September at 16.00 for those Members who would like to attend.

The Clerk advised that Terms of Reference had now been agreed for the Village Green Working Party.

The Clerk advised of the plans for a Help for Ukraine Event

Members **NOTED** the minutes of the R&A Committee meeting on 18th August 2022.

Cllr Grimes asked the Clerk to look at SPC's participation in the Spencers Wood Carnival

ACTION – Clerk to arrange SPC's participation

74.4 Minutes of the Planning & Highways Committee 17th August 2022

It was intended to create a Working Party on speed limits, speeding and rat runs in the parish.

Members **NOTED** the minutes of the Planning & Highways Committee meeting on 17th August 2022.

74.5 Working Parties

There were no reports from Working Parties

74.6 Chairman's Report

Cllr Grimes advised that he was now the interim Chairman of the Spencers Wood Village Hall committee until the AGM in November 2022. The previous Chairperson had been voted out by the committee. The committee was trying to get to grips with the finances, constitution, and operation of the hall. In addition to the committee there are four registered trustees and SPC will continue to have a role as a trustee as well as having representation on the committee. Cllr Grimes has recommended to the committee that they appoint an external auditor to review the finances. Cllr James suggested that SPC should be cautious about its involvement in the current situation and Cllr Grimes advised that this would be the case and there was no change expected to SPC's ongoing involvement.

Cllr Grimes provided an update on the new bus schedule which would come into effect from 5th September and run until March 2023. The key message to residents would be that they need to use the services, or they would be lost.

74.7 Reports from Outside Bodies

There were no reports from outside bodies.

22/75

Housing Questionnaire

- 75.1 BClr Frewin, Cllr Grimes and the Clerk had all had an input to the draft list of questions for the questionnaire.

Members suggested some modification to the proposed wording but were content for this to proceed subject to the changes being made

Proposed: Cllr Emment
Seconded: Cllr Montgomery
Approved: Unanimously

ACTION – Clerk to update the draft questionnaire and issue it

22/76

Land Swaps

- 76.1 Cllr Grimes advised that if no suitable alternative use for Ryeish Pavilion were to present itself it may be possible to include the Pavilion in the ongoing land swap discussions and passing the responsibility for any future disposal of the building to WBC. This would negate the current imbalance on land valuations.

22/77

School Green Centre

- 77.1 Cllr Grimes advised that the library was now operational, the outstanding IT work had been completed and the café was operating well. The deadline for resolving snagging issues was now two months away and the main issues were fire doors and ramps into the courtyard. The Clerk was asked to investigate the arrangements with BP Pulse regarding the electric vehicle charging points.

ACTION – Clerk to report on the arrangements with BP Pulse

22/78

Invoices for Payment

- 78.1 Payment of the Lloyds Bank invoices was **APPROVED**.

Proposed: Cllr Emment
Seconded: Cllr Lias
Approved: Unanimously



68.2 Payment of the Barclaycard invoices was **APPROVED**.

Proposed: Cllr Tatla
Seconded: Cllr Montgomery
Approved: Unanimously

22/79 Correspondence

79.1 There was no correspondence.

22/80 Dates of Next Meeting

80.1 The next Full Council Meeting is on Thursday 15th September 2022 at 7.30p.m.

The meeting ended at 21.22



List of Actions

47.1.1	Clerk to circulate Lidl Planning Application when received	Clerk
53.1	Clerk to follow up provision of pelican crossing at Crosfields School with BCllr Batth	Clerk
53.1	Clerk to investigate taking on WBC Playgrounds	Clerk
56.1	Clerk to confirm the whereabouts of SPC archives	Clerk
63.6	Clerk to arrange a meeting with Shinfield Infants School regarding footpath provision	Clerk
65.1	Clerk to initiate first meeting of Village Green Working Party	Clerk
66.1	Cllr Grimes and Clerk to continue to work with WBC on land swaps	Cllr Grimes Clerk
67.2	Clerk to update on progress of installing bollards at the School Green Centre	Clerk
69.2	Clerk to include discussion of email from Matthew Gould on agenda for Planning & Highways meeting on 1 st September	Clerk
71.1a	BCllr Johnson would be meeting the Police and Crime Commissioner shortly and would raise the matter directly with them	BCllr Johnson
71.1b	There would be a collective approach from the Parish and Borough Councillors to the PCC	SPC/WBC Councillors
71.1c	Clerk to identify the powers that were employed to assist in dealing with ASB in Grazeley	Clerk
71.1d	Police/PCSOs to be asked to attend Full Council to discuss the approach to ASB	Clerk
71.1e	Clerk to speak to Youth Club manager regarding the comments made about the Youth Club	Clerk
74.3	Clerk to arrange SPC participation at Spencers Wood Carnival	Clerk
75.1	Clerk to update draft questionnaire and issue it	Clerk
77.1	Clerk to report on the arrangements with BP Pulse	Clerk