

To all members of Shinfield Parish Council

Notice is hereby given and you are summoned to attend a meeting of the Full Council on Wednesday 26th February 2025 at the School Green Centre commencing at 19:30



Bruce Winton
Chief Executive and Clerk to the Parish Council
20th February 2025

Members: Cllrs Boyer, Clarke, Fernandes, Grimes, Hoyle, Jahromi, James, Johnson, Jones, Lias, Masseron, Matic, Montgomery, Peer and Tatla

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** any questions from the public

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
- 2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
- 2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest

3. Minutes of Full Council Meeting held on 29th January 2025

- 3.1 To **APPROVE** the minutes of the Full Council meeting held on 29th January 2025* as a correct record of the meeting
- 3.2 To **RECEIVE** information on matters arising

4. Reports Borough Councillors

- 4.1 To **RECEIVE** and **NOTE** reports from Borough Councillors*
- 4.2 To raise any questions to Wokingham Borough Council via the Borough Councillors

5. Reports from Committees and associated Working Parties

- 5.1 To **RECEIVE** and **NOTE** the draft minutes of the Facilities Committee held on 5th February 2025* and an update from the Chair
- 5.2 To **RECEIVE** and **NOTE** the draft minutes of the Arts, Culture and Events Committee held on 6th February 2025* and an update from the Chair
- 5.3 To **RECEIVE** and **NOTE** the draft minutes of the Planning and Highways Committee held 12th February 2025* and an update from the Chair
- 5.4 To **RECEIVE** and **NOTE** the draft minutes of the Finance and General Purposes Committee dated 19th February 2025* and an update from the Chair

** indicates one or more attachments in support of the item*

*** indicates papers to follow*

- 5.5 To **RECEIVE** and **CONSIDER** a verbal update from the Corporate Governance Working Party
- 5.6 To **RECEIVE** a verbal report from the Chair of the Council
- 5.7 To **RECEIVE** reports from outside bodies

6. Appointments to outside bodies

- 6.1 To **APPOINT** Cllr Montgomery and David Purton as representatives to serve on Shinfield Utilities Charities

7. Millworth Sports Park

- 7.1 To **RECEIVE** and **CONSIDER** revised drawings and costs for the proposed Millworth Sports Park**

8. Correspondence

- 8.1 To **RECEIVE** and **NOTE** any correspondence received

9. Wokingham Borough Council

- 9.1 To **RECEIVE** and **CONSIDER** Shinfield Parish Council's response to the first phase of consultation on WBC's Community Governance review*
- 9.2 To **RECEIVE** and **CONSIDER** Shinfield Parish Council's response to WBC's Plan 2025-2030*

10. Invoices for payment

- 10.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation*
- 10.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation*
- 10.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation*

11. Date of Next Meeting

- 11.1 The date of the next Full Council Meeting will be held on 26th March 2025

** indicates one or more attachments in support of the item*

*** indicates papers to follow*

Minutes of a meeting of Full Council
Held on Wednesday, 29th January 2024
At School Green Centre commencing at 19:30

Present: Cllrs Boyer, Clarke, Fernandes, Grimes (Chair), Hoyle, Jahromi, James, Johnson, Jones, Lias, Masseron, Matic, Montgomery, Peer and Tatla

Attending: BCllrs Glover, Gray, Edmunds and Srinivansan
BCllr Bray (for discussion on Oakbank)
J Steele representing Yuan Yang MP
B Winton (Clerk), S Herring (Deputy Clerk)

60 members of the public

25/1

Public Questions

- 1.1 Following a recent Ofsted Inspection report of Oakbank School, members of the public raised a number of concerns. These included:-
- Concern over the long-term future of Oakbank School
 - What support was being given to the children and teachers at the school particularly for those due to sit GCSEs
 - What was the time frame for making improvements
 - More houses were planned in the parish, where would all the children go to secondary school
 - Serious concerns over safeguarding
 - Turnover of teachers was high with most year groups having substitute teachers resulting in a challenge to maintain quality teaching
 - Anthem Trust not responding to parents' questions within a reasonable time frame or not at all
 - Recognition that the school was doing well before Anthem Trust took over
 - Concern that Anthem Trust have not been given a termination notice and there were no penalties following the continual decline across all areas
 - Year 11 pupils have not covered the whole curriculum and are not prepared for their forthcoming examinations
 - Access to sixth form education from a school reported "inadequate in all areas" is challenging
 - The prolonged lack of investment in the fabric of the school and failure to clear dangerous redundant buildings has created a sense that the education systems does not care about the children in the school
 - Transport to other schools in the borough are at a high cost to parents and there are insufficient school buses to accommodate the number of children
 - Governors of the school left on mass in 2024 as they could not work with the trust

Responses were given by BCllr Bray and the representative of the MP's office.

- Anthem Trust were directly responsible to The Department for Education (DfE) who were aware of the issues.
- Yuan Yang, MP has had meetings with the DfE and support was being offered for children taking exams imminently.
- Wokingham Borough Council (WBC) had no power to intervene in the running of the school, however, they have gone in to help with safeguarding.
- WBC had published their school places strategy on their website that sets out plans for school places in the borough.
- It was recognised that Oakbank was a small school and this made it difficult to make it financially viable.
- As Local Authorities are no longer set up to run schools they have to seek help from another trust to support a school; this is currently taking place at Oakbank.
- Yuan Yang, MP was keen to speak to parents and concerned members of the community.

Concerns were expressed that large sums of S106 and CIL money raised in the parish had been spent elsewhere in the Wokingham borough, for example, building Bohunt School that was inaccessible to many children in the parish. Money should now be directed to improve Oakbank to ensure that children in the parish had access to good quality education.

If WBC could arrange for those in Year 11 to receive additional tuition, SPC were willing to assist by providing facilities and were willing to work with WBC and the DfE.

SPC drew attention to the fact that there was no sixth form provision in the parish and wished that this issue was also addressed to enable access locally.

In summary there was a unanimous agreement that change was required. Everyone needs to let the DfE and WBC know how worried they are about safeguarding and that Anthem Trust should be held accountable. All children should have access to the full curriculum and support should be given to protect the current exam year cohort. SPC wants to be a conduit for support to the school.

ACTION – Clerk to set up a public meeting in two weeks and to invite the MP, representatives of Anthem Trust and WBC

25/2

Education Matters

2.2 This was covered in 'Public Questions' above

20:50 *59 members of the public left the meeting
A 5 minute break followed*

The Chairman changed the order of the agenda due to time constraints. Minutes 25/7.1 and 25/7.2 were discussed at 21:00 following the discussions on Education Matters. The order of the agenda resumed following the above.

09:00 *BCllr Gray left the meeting*

09:05 *BCllr Srinivansan left the meeting*

25/3 Apologies and declarations of Members' Interest

- 3.1 Apologies had been received from BCllr Rance
- 3.2 There were no declarations of interest
- 3.3 There were no changes to members' declarations of pecuniary interests

25/4 Minutes of the Meetings held on 20th November 2024

- 4.1 The minutes of the Council Meeting held on 18th December 2024 were approved and signed by the Chairman as a correct record.

Proposed: Cllr Jahromi
Seconded: Cllr Hoyle
Approved: Unanimously

- 4.2 **The following matters arising were discussed:**

24/142.2

- 24/110.2 Clerk to circulate data from WBC, once received, regarding the implementation of the new waste collection scheme

No further data had been received from WBC on this matter, and it was **AGREED** that this item was no longer required on the agenda.

- 24/128.1 Clerk to arrange a visit to High Copse Pavilion for all Councillors once the lease had been signed

The Facilities Committee meeting on 5th February will be held at High Copse Pavilion and a tour of the venue, open to all members, will be arranged for 19:00 that evening.

ACTION – Deputy Clerk to send calendar invitation to all members for a tour of High Copse Pavilion

- 24/129.1 Clerk to add the lease between SPC and Crumbs Café to the agenda of the Full Council in January 2025

This item had been carried forward due to the other items on the agenda for this meeting.

ACTION – Clerk to add the lease between SPC and Crumbs Café to the agenda of the Full Council in February 2025

- 24/143.2** BCllr Glover to seek clarification on why WBC cannot assist the Parish with support on microgeneration options

BCllr Glover reported that she had not been able to ascertain any meaningful reason why WBC could not assist the Parish with support on microgeneration.

BCllr Glover reported that Reading Borough Council had set up a scheme to help businesses with installing solar panels and it was likely that WBC would investigate doing something similar.

- 24/144.3** Deputy Clerk to send an invite to Councillors to a meeting of the Neighbourhood Plan Working Party on 30th January 2025 at 19:30

This had been done.

- 24/144.3** Clerk to follow up a response and to report back to the Planning and Highways Committee in January 2025 regarding Woodcock Lane

Cllr Hoyle had offered to look into this at the Planning & Highways meeting on 15th February.

- 24/144.5** Corporate Governance Working Party to submit revised Standing Orders to a Full Council meeting once ready

See Minute 25/6.6

- 24/144.6** Chairman to write formally to WBC to ask what their plans were if the LPU was rejected

There had been no response from WBC.

- 24/145.1** Clerk to write to BCllr Bray requesting a policy statement on transport arrangements for primary aged children to schools outside of the parish once the Primary places were oversubscribed.

This would be discussed at the next Education Working party. Provisional dates are either 12th (afternoon) or 13th February (morning).

- 24/145.1** Cllr Hoyle to speak to Swallowfield Parish Council regarding these issues as they too were affected

This had been done and a representative from Swallowfield Parish Council was present at the meeting.

- 24/146.1** Clerk to send in the collated response from Shinfield Parish Council on the Consultation on Remote Attendance and Proxy Voting

This had been done.

- 24/147.1** Committees to consider the number of meetings required during 2025/26 and report back to the next Full Council meeting

This was on the agenda at Minute 25/8.1

- 24/150.2** Clerk to arrange for the lease for High Copse between the University of Reading and Shinfield Parish Council to be signed

This had been done.

25/5

Reports from Borough Councillors

- 5.1 Members **NOTED** the written reports from BCllrs Glover and Rance

Cllr Johnson thanked BCllrs Rance and Glover for their continued informative reports.

- 5.2 The following matters were raised:

It was noted that the parking at Spencers Wood Nursery was causing problems on the Basingstoke Road and in Spring Gardens.

25/6

Reports from Committees and associated Working Parties

- 6.1 **Facilities Committee**

Members **NOTED** the minutes of Facilities Committee held on 8th January 2025

- 6.2 **Arts, Culture and Events Committee**

Members **NOTED** the minutes of Arts, Culture and Events Committee held on 9th January 2025

- 6.3 **Children and Young Adults Committee**

Members **NOTED** the minutes of the Children and Young Adults Committee held on 14th January 2025

- 6.4 **Minutes of the Planning and Highways Committee**

Members **NOTED** the minutes of the Planning and Highways Committee held on 15th January 2025

- 6.5 **Minutes of the Staffing Committee**

Cllr James reported that the Deputy Clerk was now CiLCA qualified. Members congratulated the Deputy Clerk on her achievement.

Members **NOTED** the minutes of the Staffing Committee held on 22nd January 2025

- 6.6 **Corporate Governance Working Party**

The Corporate Governance Working Party was meeting fortnightly to update the Standing Orders and were working towards the updated document being adopted by Annual Council Meeting in May.

ACTION – Clerk to add to the agenda of the meeting in May

6.7 **Chairman's Report**

Cllr Grimes reported that he had spent much time on the issues around Oakbank School and education in the parish.

6.8 **Reports from Outside Bodies**

Cllr Peer reported that she had attended the Berkshire Association of Local Council (BALC) meeting. The guest speaker at the BALC AGM would be Bruce Winton.

25/7

Budgets for 2025/2026

These items were discussed after minute 25/2.1

7.1 **Budget recommendations**

Cllr James presented the budget to members for consideration.

The Clerk had previously circulated detailed budget proposals for 2025/2026 with projected assumptions for five years. This included adjustments in staffing, increased National Insurance payments, delays to Millworth Lane Sports Park, High Copse Pavilion expenditure and an increase in the Precept.

Members **APPROVED** the proposed budget recommendation for 2025/2026

Proposed: Cllr Tatla
Seconded: Cllr Jahromi
Approved: Unanimously

7.2 **Precept**

The Clerk had previously circulated the recommended precept for 2025/2026. This was an increase of 3.0% on the previous year's rate. After allowing for Band D properties the total increase was 3.9%.

Members **APPROVED** the proposed Precept recommendation for 2025/2026

Proposed: Cllr Montgomery
Seconded: Cllr Peer
Approved: Unanimously

25/8

Council meetings

8.1 The Clerk had circulated details of the current schedule and revised schedule for council meetings for 2025/2026 with the agenda papers. The revised schedule had been finalised following consideration by each committee.

Key changes were:-

- No meetings in August – reduces meetings by 5
- ACE to go bi-monthly – reduces meetings by 6
- Staffing to go Quarterly – reduces meetings by 2
- Net reduction of 13 meetings (from 66 to 53)
- CYA moves to alternate with ACE meaning that week 1 of each month is the only one with two meetings scheduled

Members **AGREED** to adopt the revised 2025-26 meeting schedule, set out in the papers, to take effect from 1st May 2025

Proposed: Cllr Masseron
Seconded: Cllr Jahromi
Approved: Unanimously

ACTION – Deputy Clerk to issue calendar updates to councillors

25/9

Correspondence

9.1 Public Speaking training course

Following good reviews of a ‘Public Speaking’ course that had been run by Twyford Parish Council, it had been suggested that the Council organise a similar session for Shinfield Parish Council. This would be open to other local councils.

The trainer, Becky Walsh, was available on the following dates:-

Wednesday 12th March
Thursday 13th March
Wednesday 19th March
Wednesday 26th March

It was **AGREED** to request Thursday, 13th March at 18:30 at the School Green Centre.

ACTION –

- Deputy Clerk to confirm training date and time
- Deputy Clerk to send a diary entry to all councillors
- Deputy Clerk to open up the session to other local councils

25/10

Invoices for Payment

10.1 Payments made within the Clerk’s financial delegation

Members **NOTED** the payments made within the Clerk’s financial delegation

10.2 Payments made on Barclaycard within the Clerk’s financial delegation

Members **NOTED** the payments made on Barclaycard within the Clerk’s financial delegation

10.3 Payments outside the Clerk’s financial delegation

There were no payments outside the Clerk’s delegation.

25/11

Date of Next Meeting

11.1 The date of the next meeting was Wednesday, 26th February 2025

Meeting ended at 21:30

List of Actions

25/1.1	Clerk to set up a public meeting in two weeks and to invite the MP, representatives of Anthem Trust and WBC	Clerk
25/4.2		
24/128.1	Deputy Clerk to send calendar invitation to all members for a tour of High Copse Pavilion	Deputy Clerk
24/129.1	Clerk to add the lease between SPC and Crumbs Café to the agenda of the Full Council in February 2025	Clerk
25/6.6	Clerk to add Corporate Governance Working Party to the agenda in May	Clerk
25/8.1	Deputy Clerk to issue calendar updates to councillors for meetings 2025/26	Deputy Clerk
25/9.1	Deputy Clerk to confirm training date and time for Public Speaking training course	Deputy Clerk
25/9.1	Deputy Clerk to send a diary entry to all councillors for the Public Speaking training course	Deputy Clerk
25/9.1	Deputy Clerk to open the training session up to other local parish councils	Deputy Clerk

Borough Councillor Reports

Councillor Edmonds

Councillor Gray

Meetings have been ongoing with Children's Services, and Overview and Scrutiny Management committee and Corporate Parenting Board.

The School Place Planning strategy is coming to CSOS next meeting which will be important for Shinfield. I will be keen to see how the distribution of places in all stages is looking to be managed in the future. The key points I will want to raise on behalf of Shinfield are be: local access to primary places, sixth form provision and future planning in the area, future distribution of secondary places, school transport planning. Please do feedback to me if there are additional specific points you would like raised - the report hasn't been published yet so I don't know details yet. My apologies for not being able to attend this meeting, there is a clash with the Corporate Parenting Board.

Casework

- Junction of Deardon and Bolton - This has now been repainted. There is still work to do on this junction but this is progress.
- Ongoing discussions with residents about management fees and SANG charges.
- Guardrail on Skylark way has been completed which is good news.
- Ongoing queries with Oakbank parents- the work Yuan Yang and Children's Services Team at WBC has been really positive in pushing forward the move to another trust.
- Ongoing ASB that is being reported.

Councillor Glover

Councillor Rance

Attended Full Council 23rd. January, where we were given a presentation by Steve Bowers, of the Tenant Involvement Strategy Group, and each a copy of updated Tenant Charter the purpose of which is to reflect on the future of housing services for council tenants. Very useful info.

22/1/25 85 yr-old at High Copse had not had her Diabetic Tubs collected since before Xmas despite her requests. I reported it and they were taken away the very next day. Steve Brown of WBC promised to keep me updated but never did. I rang the lady to check.

52 Oatlands Road is a property bought by a family one year ago and building has continued all that time disturbing the neighbours. The position of a landing window has been changed allegedly without permission, a 7 ft fence has been erected either side of the front, encroaching 50 and 54's land, built a roof over an outside passageway and allegedly attached to 54's outside wall. From dusk to dawn, back and front are lit up like Blackpool illuminations. Neighbours very upset. Planning Permission sought 6th February. The residents have contacted me, A Gray, V. Srinivasan and SPC.

Wrote to WBC on behalf of young mother with two autistic children being evicted end of Feb. and told no properties available in Shinfield. I wrote explaining her need to stay here where she has family/church and school support. Heard 10th February she's been allocated flat at Shinfield Park. So pleased for her and the boys.

Resident wrote complaining about car parking in Fairmead, mostly on the day the Foodbank takes place (a Monday from 12-1pm). Went and had a chat.

Family in Wychelm with chronic mould issues in bathroom/toilet. Contacted WBC with photos. WBC investigating and indeed the resident has had a visit from Housing.

Blue fencing along Church Lane, all fallen down, covering different holes. Wrote with photos to WBC asking why/whats happening. WBC investigating. Not heard back yet.

Bollards erected either end of a portion of Bays/Cobham. Clearly to stop traffic? Wrote to WBC to find out who, what, why? WBC investigating

Wrote to Highways about the 'hole in the ground', Lower Earley Way inside Shinfield border. The cause is roots growing/clinging to pipes. Was told it would be fixed end of January and "case closed". Work actually started 10th February. This is the 6th time in 3 years I have asked for the work to be completed, and the pavement made safe. Root work took 2 days and there were long queues of traffic all along B3270, Seems the work has been completed, but the dirty hole, with dirty weight bags strewn on the ground (for all these 3 years) and blue fencing is still there and not been tidied up. Walkers have to step out into the road.

Last year I helped two families with homes backing onto each other, regarding 2 sets of other neighbours over anti-social behaviour. It was resolved satisfactorily. However, one family continue to act annoyingly and randomly, as a video of them emptying a tray full of cat poo on the path abutting the complainants house wall shows they still behave badly. Have forwarded the video. WBC forwarding on to Vivid for their records

5th Feb Attended the 'Protest' outside Oakbank School at 3 pm. Complex problems. Anthem Trust now out. This is very much in the hands of the DofE and a request has been made for Oakbank School to be transferred to another that can offer support at a more local level. There is an interim period before final decisions under the guidance of the Greenshaw Learning Trust.

(Attended another meeting at High Copse Pavilions 13th Feb – apparently a Trust has been appointed and all will be revealed 6th March.)

5th Feb Attended a viewing of the brand new High Copse Pavilion. Love the vibrant colours of Green/Cream/White

Am on Licensing & Appeals Committee at WBC and this week we dealt with the revocation of a licence for a restaurant in the borough who had been employing illegals.

Some residents have queried with me the emptiness of Chapters at Beke Avenue. Wrote to WBC and told the Developers couldn't sell it. Offered it to WBC who "couldn't afford it", so Developers "looking for other options". Meanwhile it has stood empty for 2 years which is a shame as according to the Executive Member for Housing, at Full Council November, there are residents "desperate for homes"!

Being contacted by residents under different management companies at Littlebrook, Shinfield Park and Shinfield Meadows. All very difficult but what is obvious the fees are extortionate. I have asked to read their contracts and other paperwork to get a grip on the situation. This is ongoing. I have also contacted Sarah Bell, the former WBC councillor, as she did a bit of work on this, and she has agreed to meet up with me to talk.

10th February. I queried Housing about properties in and around Shinfield. A question was asked at Full Council by A. Gray and the reply given was that “residents are desperate”. I know of a property in Hyde End Road stood empty for 2 years, a property in Wychelm empty for over a year, a property in Clements Close empty for 6 years. The Community Flat is now empty, allegedly another property in Wheatfields. Why are these not being used? Yet to have a reply.

Had phone calls/emails from residents in Shinfield Park, informing a crane is standing in the middle. Clearly ‘something about to happen’. Residents asking “What are WBC doing about it, Is this part of the new Growth Plan controlled by government not local council”. A diesel generator is running 24/7 putting out pollution at around 75db in the woodland, which is apparently an area of special scientific interest. Have they had planning permission.” I have heard from Planning & Delivery “Planning application is expected to be submitted in the next month”. Two residents have written to me saying there must be a Public Enquiry.

Councillor Srinivasan

Councillor Munro

Minutes of a meeting of
the Arts, Culture and Events Committee
Held on Thursday 6th February 2025
at School Green Centre commencing at 19.30

Present: Cllrs Jahromi, James, Jones, Matic (Chair), Montgomery, Peer & Tatla

Attending: B Winton (Clerk)

25/ACE/11

Public Questions

11.1 There were no public questions

Shabina Maher and Stephanie Woods from Wokingham Borough Council attended for a discussion on potential collaborative working on events in Shinfield North and elsewhere in the borough (Item 4.2 but taken here) building on collaboration such as at the formal opening of the Shinfield Cinema. There has also been collaboration on Summer HAF event on Frensham Green, Friday Fundays and pantomime trips. Most recently SPC had agreed to a request for a Hello Bench plaque on a SPC bench in Frensham Green.

There was discussion on the potential benefits of a physical presence in the area following the closure of the WBC Community Flat. There was an agreement that something would be beneficial but there was no agreement on any suitable potential site. This would remain a consideration for the future.

Improving access to events elsewhere in the parish was also considered and it was agreed that the Clerk would investigate the costs and issues involved in providing a minibus which could be used for shuttle services and also made available to the Volunteer Car Service.

ACTION – Clerk to investigate the potential for a parish council minibus.

11.2 It was agreed that there would be greater collaboration on the Christmas Activities to give a greater prominence to the formal turning on of the Christmas Tree lights. This may entail co-ordinating with the Lions visit to Frensham Green

ACTION – Clerk to work with WBC to co-ordinate Christmas events in the north of the parish

- 11.3 The Clerk was also asked to investigate if it would be possible to arrange a funfair on Frensham Green similar to the annual presence on School Green

ACTION – Clerk to investigate the potential for a funfair on Frensham Green

25/ACE/12

Apologies and declarations of Members' Interest

- 12.1 There were no apologies for the meeting
- 12.2 There were no declarations of members' interests

25/ACE/13

Minutes of the previous meeting

- 13.1 The minutes of the committee meeting of 9th January 2025 were approved as a correct record and signed as such by Cllr Matic

Proposed: Cllr Jahromi
Seconded: Cllr Peer
Approved: Unanimously

13.2 **Actions and Matters Arising**

- 4.1 Clerk to add the committee's decision on meeting schedule to the agenda of the next Full Council meeting.

This had been done.

- 5.2 Invite Shabina Maher to attend a future meeting of the committee

This had been done. See 25/ACE/11 on the minutes.

- 6.1 Clerk to develop additional uses for the screening equipment

The Clerk has held an initial discussion with Rachel Walker (Youth Club leader) about having a games night in the Easter holiday where the Youth Club can use their Nintendo Switch with the cinema equipment. Those who do not wish to participate can carry on with other activities in the Pound Green Room. There will be an open invitation for others to come along for the evening with a view to recruiting them to the youth club itself.

ACTION – Clerk to assist the Youth Club in arranging a Games Evening for the Easter period

- 6.2 Clerk to develop the arrangements for a Shinfield Film Club

This is on the agenda for Item 5.1

- 6.3 Clerk to develop proposals for a summer holiday film club

This has not been progressed.

- 7.1 Clerk to arrange the next meeting with Arts4Wokingham

This had been done and was also on the agenda for Item 6.1

25/ACE/14

Developing Arts & Culture in the parish

14.1 Art Exhibition

Artists

The Clerk reported that there were 47 artists signed up contributing a total of 260 paintings.

Workshop Developments

The programme of supporting events now has 9 activities:

Friday 14th Feb – Cinema screening of “Loving Vincent”

Monday 17th – Flower painting

Tuesday 18th – Paint with Pam

Tuesday 18th – Drawing and Watercolour

Wednesday 19th – Art Shed Children’s Activity

Wednesday 19th – Sip and Paint

Thursday 20th – Fans of Art

Friday 21st Feb – Crumbs art bag + drink and cake – Tower Room

Saturday 22nd Feb – Talk on public art in Bracknell and Wokingham

Advertising the Event to the General Public

The programme for general advertising includes

- Communicating with Art groups
- SPC Newsletter (issued yesterday)
- SPC Social Media
- Signage on site
- Other parish councils and WBC

Art installation

Panels will be delivered on Monday 17th and set up same day

Paintings to be received Tuesday 18th and Wednesday 19th

Art labels now prepared and ready to be printed

Selling artwork

A credit card machine has been arranged would be tested next week.

Putting together a roster for the event

Additional staff had been arranged with senior management cover throughout to ensure that the event run smoothly.

14.2 Possible Events for Shinfield North

This had been discussed earlier in the meeting.

25/ACE/15 School Green Centre Cinema

15.1 Film Club

Following the discussion at the previous meeting the Clerk had set out how a Film Club approach might work in practice.

Members decided to continue for a further period with the existing arrangements to ensure that all avenues of promotion had been pursued.

The Clerk would meet with Cllrs Peer and Tatla to discuss more effective promotion of the cinema and report back to the next meeting with a comprehensive approach to marketing the cinema.

ACTION – Clerk to meet with Cllrs Peer and Tatla to discuss marketing of the cinema and report back to the committee

25/ACE/16 Public Art

16.1 Arts4Wokingham attended in strength on 17th January (with LJ, DP and BW present for SPC) to discuss what the vision for the art project would be and the timetable.

This was followed up by an internal meeting on 24th January (LJ, DP, ZM and BW) which expanded on these.

The Working Party would continue to refine the Vision for the final art installation. This document will set the parameters that artists would be required to work within. The intention was to set a relatively broad brief which would allow artists to offer up a wider range of options for consideration.

A target date for unveiling the final art installation had been set as Bank Holiday Monday 31st May 2027.

25/ACE/17 VE Day 80th Anniversary Event

17.1 The Clerk advised that there was nothing to add on this event at present. Planning will resume once the Art Exhibition is completed.

25/ACE/18**Correspondence**

- 18.1 There had been no correspondence received.

25/ACE/19**Date of Next Meeting**

- 19.1 The next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 6th March 2025 at 19:30

The meeting ended at 21.55

List of Actions

- | | | |
|-------------|---|-------|
| 25/ACE/6.1 | Clerk to assist the Youth Club in arranging a Games Evening for the Easter period | Clerk |
| 25/ACE/11.1 | Clerk to investigate the potential for a parish council minibuss | Clerk |
| 25/ACE/11.2 | Clerk to work with WBC to co-ordinate Christmas events in the north of the parish | Clerk |
| 25/ACE/11.3 | Clerk to investigate the potential for a funfair on Frensham Green | Clerk |
| 25/ACE/15.1 | Clerk to meet with Cllrs Peer and Tatla to discuss marketing of the cinema and report back to the committee | Clerk |

Minutes of a meeting of
Planning & Highways Committee
Held on Wednesday 12th February 2025
At School Green Centre commencing at 19:30

Present: Cllrs Boyer (Vice-Chair), Grimes, Hoyle, James, Lias, Masseron and Peer

Attending: S Herring (Deputy Clerk)

BCllr Glover
2 members of the public

25/PC/13 Public Questions

13.1 There were no public questions.

25/PC/14 Apologies and declarations of Members' Interest

14.1 Apologies had been received from Cllrs Fernandes and Jahromi, and B Winton (Chief Executive and Clerk)

14.2 There were no declarations of members' interests

25/PC/15 Minutes of the Previous Meeting

15.1 The minutes of the committee meeting of 15th January 2025 were approved signed as such by Cllr Peer

Proposed: Cllr Grimes
Seconded: Cllr Boyer
Approved: Unanimously

15.2 **Actions and Matters Arising from the meeting held on 6th November 2024**

25/PC/3

24/PC/94 & Cllr Hoyle offered to investigate "when did Woodcock Lane cease being a
85.2 bridle way and to request that motor vehicles are restricted"

Cllr Hoyle reported that there was no evidence in change of status. The Ramblers had a meeting arranged with Wokingham Borough Council (WBC). It was also suggested that records may be held at the Berkshire Records Office.

Cllr Lias reported that the developer was to upgrade the path from MereOak the end of Grazeley Road and this should be followed up.

ACTION – Deputy Clerk to add to the agenda of the next meeting when more information may be available.

- 24/PC/112.3 Clerk to report to committee when the outline costs for a Spencers Wood village centre feasibility study was available

See Minute 25/PC/22.3

- 24/PC/121.1 Clerk to contact MOTION for advice regarding the streetlighting on B roads in the parish

The Clerk had written to Motion on 15th January and had now received a response. Motion do not directly get involved in street lighting issues “as it is quite specialist”. However, John Russell at Motion had provided information on two potential sources of information.

- Enerveo
- The Lighting Bee

ACTION – Clerk to contact Enerveo and The Lighting Bee for advice regarding the streetlighting on B roads in the parish

- 25/PC/4.1 Clerk to add to the agenda of the next Full Council meeting the meeting schedule of the Planning and Highways Committee

This had been done.

- 25/PC/5.2 Clerk to resubmit a response to Planning Application 241964 to request that the proposed extension complies with WBC policy on sustainability by ensuring it does not cast a shadow over the neighbouring property.

This had been done.

- 25/PC/5.3 Clerk to respond to Planning Application 241861 to state that Shinfield Parish Council (SPC) stood by their initial response and to request that they have an opportunity to speak at the relevant planning meeting.

This had been done.

- 25/PC/5.4 Clerk to respond to Planning Application 243188 to state the concerns over upstream flooding, inadequate utility supplies particularly sewerage and drainage, and traffic problems and to request that, throughout the development phase to completion, a regular detailed report is given.

This had been done.

- 25/PC/5.5 Clerk to respond to Planning Application 243135 to state that SPC had concerns about the size of the proposed building for the stated use and

request that a condition be added to restrict future business use of the building.

This had been done.

- 25/PC/6.2** Clerk to respond to the resident to inform him that the comments made by SPC on Planning Application 233038 would be available to the inspectorate and they didn't feel they could enhance this further.

This had been done. See also minute 25/PC/16.2

- 25/PC/10.2** Clerk to apply to register the three areas identified as 'Assets of Community Value'.

See minute 25/PC/22.2

- 25/PC/11.5** Cllr Hoyle to check if this issue had been raised with WBC Enforcement and to report back to the committee

BCllr Glover had spoken to two officers and the manager of the Spencers Wood Nursery regarding the parking issues in Spring Gardens. They had spoken to staff and parents and the situation appeared to have improved. It was noted that better signage and lighting was required and a request for double yellow lines had been requested further along the road. BCllr Glover would follow this up.

ACTION – BCllr Glover to report any further developments to the committee

25/PC/16

Schedule of Deposited Plans

- 16.1 Planning applications were circulated to members weekly and comments noted on the WBC planning portal.
- 16.2 Planning application 233038 – Land East of Hayes Drive North of Three Mile Cross

Public Inquiry due to commence on 25th February for 8 days

Cllr Lias reported that he would register virtually and would raise the following issues:-

- Traffic and the junction
- Settlement boundary
- Issues with excess water, pump suds, and concerns over building houses 1.5 meters above water level

Cllr Peer may also register virtually.

ACTION – Cllr Lias to report back to the next meeting following the public inquiry in relation to PA233038

16.3 Planning Application 250005 – 52 Oatlands Road RG2 9DN

The Clerk had received further correspondence from the neighbours either side of the property expressing their concerns over the incorrect building work being carried out at 52 Oatlands Road. It appeared that the builder was continuing with construction outside of the details of the planning application and no enforcement was being implemented.

ACTION – Clerk to write to Enforcement at WBC to express the concerns of SPC that no action appeared to be taking place regarding the unauthorised building at 52 Oatlands Road and to request further information as to what action had been, and would be, taken to prevent further unauthorised development.

25/PC/17

Appeals

17.1 There had been no changes from the previous month.

25/PC/18

Enforcement Notices

18.1 Closed Enforcement Notices

Eleven items deemed to have been “No Breach”. Attention was drawn to 52 Oatlands Road “COU to Pilates Studio” and Wisteria Cottage “building new 2 storey building”

One resulted in ‘Application submitted’ – Sussex Lodge on Sussex Lane (PA 250179)

Members **NOTED** the report

18.2 Live Enforcement Notices

There were two new items this month:-

67 Hyde End Road, Shinfield, Wokingham, RG2 9EP
Building work not in accordance with approved plans (fence & height)

Outbuilding On The East Side Of Eastfield Cottage, Church Lane, Three Mile Cross, RG7 1HD
Ditch dug and fence removed by developer without permission

Members **NOTED** the report

25/PC/19

Local Active Travel Plan

19.1 Cllr Masseron introduced the draft Local Active Travel Plan that would form an appendix to the Neighbourhood Development Plan. The proposal prioritised 11 initiatives and was intended to be a live document.

These initiatives had been developed by

- An assessment of how people use Active Travel from moving from one area of the parish to another, for example, walking or cycling

- Mirroring WBC's proposals
- Speaking to residents in conjunction with the University of Reading (UoR)
- Aligning with the Government's priorities for promoting Active Travel Plans

The proposals would be worked through with various groups including WBC, UoR, Developers, etc. with funding being requested from S106 payments.

Members wished to review the document in more detail, and it was **AGREED** that comments should be submitted to Cllr Masseron by 27th February 2025. A revised document would be submitted to the next meeting of this committee.

ACTION –

- Deputy Clerk to circulate the draft Active Travel Plan document to members of the committee
- Members to comment on the draft plan, direct to Cllr Masseron, by 27th February 2025.

25/PC/20

Highways, Street Lighting and Footpath Matters

20.1 Footpath matters

There was nothing further to report this month.

20.2 Traffic Working Party

The Clerk had received an apology from WBC for not responding to correspondence. They reported that the TRO process for the reduction in speed limit to 30mph on Hollow Lane had been completed; this would be signed off towards the end of March with an expectation that the contractors would implement the change in June/July 2025.

20.3 Lailey Path / Hyde End Road footpath

There had been no recent updates. BCllr Glover agreed to check that the school had agreed with the proposed plan for the footpath. It was anticipated that there would be no progress on the path until August 2025.

ACTION – BCllr Glover to check with Shinfield Infant and Nursery School that they accepted the plan for the proposed footpath

25/PC/21

Wokingham Borough Council

21.1 There was nothing further to report

25/PC/22

Renewal of Neighbourhood Development Plan

22.1 Neighbourhood Development Plan Project Group

The Neighbourhood Development Plan Project Group had met on 30th January 2025 to continue to work on the draft document.

22.2 Assets of Community Value (ACV)

The Clerk had received a draft response from Richard Alexander (WBC) regarding the application for an 'Asset of Community Value' for the land adjacent to the proposed Spencers Wood Primary School. This showed a rejection as follows:-

- Its current use, and use in the recent past does not further the social wellbeing and interests of the local community
- it is not realistic to think that there will be a use which furthers social wellbeing and interests within the next 5 years"

The Clerk had requested a formal response in relation to this application.

Richard Alexander (WBC) had offered to set up a meeting to talk through some historic examples of successful and unsuccessful applications to assist SPC with future applications.

ACTION –

- Clerk to arrange a meeting with Richard Alexander (WBC) to explore the process for applications for 'Assets of Community Value'.
- Clerk to apply to register a further three areas previously identified as 'Assets of Community Value'

22.3 Spencers Wood Village Centre

Following submission of a draft outline brief for Spencers Wood Village Centre, AOC had submitted an estimate of £1,500 for their work plus some ancillary expenses. From the brief they would produce ideas for "site layout and landscape, an approach generally to the buildings and a quantum of development. We would test all this in a sketch 3D model." This would possibly include three layout options to help illustrate the potential of site development in different ways. It was noted that WBC were interested in helping to facilitate this development.

It was agreed to **APPROVE** expenditure of £1,500 plus an additional £500 contingency for the proposed initial process

Proposed: Cllr Lias
Seconded: Cllr Grimes
Approved: Unanimously

ACTION – Clerk to instruct AOC to proceed with the project for the proposed Spencers Wood Village Centre

25/PC/23

Variations to S106 agreements

- 23.1 Members expressed concern that variations made to S106 agreements were not notified to Town and Parish Councils. WBC would be considering at their Full Council meeting in March an amendment to their constitution to allow Town and Parish Councils to ask questions in their own name at WBC meetings.

It was suggested that SPC request that WBC gives information in relation to a specific cases(s) where this had happened.

ACTION – Cllr Lias to draft a question(s) in relation to specific case(s) where S106 agreements had been varied to WBC

25/PC/24

Correspondence

24.1 British Horse Society Access and Bridleways Officer – Wokingham

Members considered the request from the BHS Access and Bridleways Officer – Wokingham to support their review of the footpath network. Members considered it inappropriate for SPC, as a council, to respond to the questionnaire, but this did not restrict individuals for responding in their own right.

24.2 Mammoth Self Storage signage

A report had been received from a member of the public regarding “Two large Advertising banners erected on permanent Key Clamp angled frames in front of the Mammoth Storage Services Building at RG7 1AW.” In accordance with “Outdoor advertisements and signs: a guide for advertisers” (Communities and Local Government) the signs did not meet the requirements; therefore this should be reported to WBC Enforcements.

ACTION – Clerk to report the advertising to WBC Enforcements

25/PC/25

Date of the next meeting

25.1 The date of the next meeting will be Wednesday, 12th March 2025

The meeting ended at 21:45

List of Actions

25/PC/3

24/PC/94 & 85.2	Deputy Clerk to add to the agenda of the next meeting “when did Woodcock Lane cease being a bridle way and to request that motor vehicles are restricted” when more information was available	Deputy Clerk
24/PC/121.1	Clerk to contact Enerveo and The Lighting Bee for advice regarding the streetlighting on B roads in the parish	Clerk
25/PC/11.5	BCllr Glover to report any further developments to the committee regarding parking issues in Spring Gardens	BCllr Glover
25/PC/16.2	Cllr Lias to report back to the next meeting following the public inquiry in relation to PA233038	Cllr Lias
25/PC/16.3	Clerk to write to Enforcement at WBC to express the concerns of SPC that no action appeared to be taking place regarding the unauthorised building at 52 Oatlands Road (PA233038) and to request further information as to what action had been, and would be taken to prevent further unauthorised development	Clerk
25/PC/19.1	Deputy Clerk to circulate the draft Active Travel Plan document to members of the committee	Deputy Clerk
25/PC/19.1	Members to comment on the draft plan, direct to Cllr Masseron, by 27 th February 2024	All members
25/PC/20.3	BCllr Glover to check with Shinfield Infant and Nursery School that they accepted the plan for the proposed footpath	BCllr Glover
25/PC/22.2	Clerk to arrange a meeting with Richard Alexander (WBC) to explore the process for applications for ‘Assets of Community Value’	Clerk
25/PC/22.2	Clerk to apply to register a further three areas previously identified as ‘Assets of Community Value’	Clerk
25/PC/22.3	Clerk to instruct AOC to proceed with the project for the proposed Spencers Wood Village Centre	Clerk
25/PC/23.1	Cllr Lias to draft a question(s) in relation to specific case(s) where S106 agreements had been varied	Cllr Lias
25/PC/24.2	Clerk to report the advertising of Mammoth Storage Services Building at RG7 1AW to WBC Enforcements	Clerk

Minutes of a meeting of
Finance & General Purposes Committee
Held on Wednesday 19th February 2025
At School Green Centre commencing at 19.30

Present: Cllrs Clarke, James (Chair), Matic, Montgomery & Peer

Attending: B Winton (Clerk), J Mason (Finance Manager)

25/FGP/1 Public Questions

- 1.1 There were no public questions.

25/FGP/2 Apologies and declarations of Members' Interest

- 2.1 Apologies had been received from Cllrs Grimes, Masseron.
2.2 There were no declarations of members' interests.

25/FGP/3 Minutes of the Previous Meeting

- 3.1 The minutes of the committee meeting of 11th December 2024 were approved as a correct record and signed by Cllr James as Chairman of the Committee

Proposed: Cllr Montgomery
Seconded: Cllr Matic
Approved: Unanimous

3.2 Actions and Matters Arising

- 24/FGP/62.4 Facilities Manager to create a Long-Term Maintenance plan for the Council estate

A meeting between Cllr James, the Clerk and Facilities Manager has been arranged for 4th March to check on progress and verify all relevant elements are included.

ACTION – Facilities Manager to create a Long-Term Maintenance plan for the Council estate

24/FGP/62.5 Clerk to report back when a response was received from WBC regarding historic S106 funding for the parish

This was on the agenda at Item 7.4

24/FGP/64.2 Clerk to continue to chase WBC for progress on the reciprocal leases for Ryeish Green playing fields and Deardon field

This was on the agenda at Item 10.1.2

24/FGP/66.3 Clerk and Facilities Manager to procure agreement for the proposed locations (where they were not under direct SPC control) and arrange installation of defibrillators

The Facilities Manager had begun contacting relevant locations to confirm that they would be content to host a defibrillator. The target for completion was the end of March 2025.

ACTION - Facilities Manager to arrange installation of defibrillators

24/FGP/76.2 Clerk to continue to chase WBC for progress on the reciprocal leases for Ryeish Green playing fields and Deardon

This was on the agenda at Item 10.1.2

24/FGP/76.3 Clerk and SPC to continue to discuss options with Reading Borough Councillors

Another meeting had been arranged for Saturday 22nd February at the Whitley Wood Community Centre at Lexington Grove. Cllrs Montgomery and Matic would be attending for SPC.

ACTION – Cllrs Montgomery and Matic to report back post the meeting with RBC councillors

24/FGP/76.4 Clerk to establish the legal position regarding access rights to Ryeish Green Pavilion

This was on the agenda at Item 10.1.4

24/FGP/76.5 Clerk to ensure the completion of the process to extinguish the Parish Hall lease

This was on the agenda 10.1.5

24/FGP/78.1 Clerk to contact relevant professional bodies to identify professional consultancy support for microgeneration within the council's estate

This was on the agenda at Item 12.1

24/FGP/79.1 Clerk to add proposed revision to meetings schedule to the agenda of the Full Council meeting

This had been done.

24/FGP/80.2 Clerk to inform UoR that the preferred date would be 5th March at 17:30

This had been done. Cllr James sent his apologies for the meeting.

25/FGP/4

Corporate Governance

4.1 The working party was meeting fortnightly to ensure that a draft document could come to the April meeting of the committee with a view to recommend to Full Council.

Work was progressing more slowly than originally hoped and it was now the intention to bring the draft Standing Orders to the committee in April for ratification by Full Council in May. The target date for the review of the Financial regulations would now be the October meeting and the remaining items on the review to be completed by March 2026.

The work was however moving towards a clearer document which will enable the effective governance of the council.

25/FGP/5

Risk Register

5.1 The Clerk advised that he had no recommendations for any changes to the risk register.

25/FGP/6

Financial Reports

6.1 Bank Reconciliations

The Chair of the Committee confirmed that he had reviewed the bank reconciliations to the end of January 2025 on 18th February 2025 and that all was in order. A copy of the reconciliation was presented to members.

Members **NOTED** the report.

6.2 Current Year Financial Performance (2024/2025)

The Chair and Finance Manager provided an update on current year financial performance and answered questions from members on the figures provided.

Members **NOTED** the report.

7.1 CIL update

The changes from the previous report were that:

- No new CIL receipts
- Future income now included CIL in respect of Lane End House £69.4k
- Commitments now include the kit out of High Copse Pavilion
- The Public Art project had been shown as a commitment to ensure that the necessary funds to underwrite the project were set aside (although it was hoped that the project would be funded through existing developers' contributions, fund raising and grants)

Members **NOTED** the report.

7.2 Reserves

The Chair provided an update on reserves.

The changes since the previous meeting reflect the CIL expenditure approved previously, interest on funds held in the Sinking Fund (Major Repairs Reserve) and £5.1k added to the Youth Initiatives Reserve from a closed Youth Club Bank Account.

Members **NOTED** the report.

There was a discussion on the provision of a fixed facility in the north of the parish including conducting a survey of local residents needs. This would be discussed further at the next meeting. ACE were already considering the case for acquisition of a minibus.

ACTION – Cllr Matic and the Clerk to review potential suitable options and consider the form of a survey of local residents in Shinfield North.

7.3 Major Repairs Reserve

The programme of contributions to this reserve had been consolidated in the budget approved by Full Council in January 2025. This programme will be reviewed when the Facilities Manager has completed his review of requirements.

ACTION – Clerk to ensure that the contributions to the Major Repairs Reserve are reviewed when the Facilities Manager has completed his review

7.4 Update on S106 historic funds

A letter had now been received from Graham Cadle, Service Director Finance at Wokingham Borough Council. WBC were unable to provide the level of detail requested and proposed SPC meet with Mr. Cadle and Jackie Whitney, Service Director of Customer and Change “to agree how we best take this forward.”

ACTION – Clerk to arrange the meeting with Cllr James and WBC Officers to discuss the historic S106 funds generated within the parish

25/FGP/8

Budget Setting Review

- 8.1 Members reviewed the process for setting the budgets for 2025/26. The Chair and the Clerk expressed a desire for each committee to formally consider what outputs they would like to see in the future which would then be fed into the budget process to identify the resources i.e. time and money as well as any potential revenue streams (where appropriate)

ACTION – Clerk to include such a discussion in the July committee cycle to allow consideration of the issue and sufficient time to be fed into the budget process.

25/FGP/9

Internal Audit Review for 2024/25

- 9.1 The Chair referred members to the letter sent from the internal auditor.
Members **NOTED** the report.

25/FGP/10

Land Issues

- 10.1 Land Registrations
There was nothing to report.
- 10.2 Ryeish Green playing fields and Deardon Field
There was nothing to report.

ACTION – Clerk to continue to chase WBC for progress on the reciprocal leases for Ryeish Green playing fields and Deardon

- 10.3 Provision of Community Space in the North of the Parish
This had been discussed at 7.2 above

10.4 Ryeish Green Pavilion

The issues relating to access and class of use had now been resolved. There was potential interest from the Army Cadet Force as a potential base for a new unit.

ACTION – Clerk to follow up potential interest in Ryeish Green Pavilion with the Army Cadet Force

10.5 Parish Hall Lease

There was nothing to report.

ACTION – Clerk to ensure the completion of the process to extinguish the Parish Hall lease

10.6 Assets of Community Value

WBC had sent a response indicating the outcome of the application for ACV in respect of the land on Hyde End Lane but had declined to provide the formal decision.

ACTION – Clerk to request that WBC provide a formal decision with respect to the Asset of Community Value application submitted in respect of Hyde End Lane

10.7 Millworth Lane

Meeting is to be arranged with the University of Reading with regards to the lease for Millworth Lane.

10.8 Acquisition of Land

There was nothing further to report at the current time.

25/FGP/11

Live Project Teams

11.1 The Clerk provided an updated list of the live project teams.

Members **NOTED the report.**

25/FGP/12

Microgeneration

12.1 Microgeneration

No formal response had been received from WBC as to why it was not possible to work with their Energy Officer. The Clerk would follow up alternative means of accessing the required advice.

The Chair proposed that an allocation of CIL funds be made to ensure that CIL funds were available for suitable projects as they were identified and brought to fruition. IT was agreed that £300k of unallocated CIL reserves be set aside for Microgeneration. Each individual project would need to be approved to enable the release of the relevant funds.

ACTION – Finance Manager to set aside £300k of CIL reserves for Microgeneration projects

25/FGP/13

Request for Use of CIL Funds

13.1 Members considered a request for £13,900 + VAT to enable the installation of hybrid strips on the cricket square at the Manor Ground. This would allow more games to be played at the Manor Ground including coping with the relocation of junior cricket matches from Millworth Lane which will be required as part of the refurbishment of the latter site.

Proposed: Cllr Clarke
Seconded: Cllr Peer
Approved: Unanimous

ACTION – Clerk to notify the contractor accordingly

13.2 Millworth Lane toilets

Due to cost increases particularly in relation to the toilet unit itself an additional £18k was required to fully complete the installation of this toilet block. The highest quote for the work was £42k.

There would be an increase rent from the tennis club in respect of the provision of this facility.

The Clerk took on board the need for better budgetary planning for future projects.

Proposed: Cllr Peer
Seconded: Cllr Clarke
Approved: Unanimous

ACTION – Facilities Manager to arrange the completion of the installation of the toilet block at the tennis club

25/FGP/14

Contract for Electricity Supply

- 14.1 The forecast electricity spend for 2024/25 for all sites is £26.2k for all the council's venues (excluding High Copse)

The current fixed term contract expires in May 2025 and as a result a range of new quotes had been obtained via two different brokers. These ranged from £21.8k to £31.8k.

Members agreed to approve a four-year contract at the rate of £21.8k (assuming the same energy consumption).

Proposed: Cllr Clarke
Seconded: Cllr Montgomery
Approved: Unanimous

ACTION – Finance Manager to notify the energy provider accordingly

25/FGP/15

Public Art

- 15.1 Those members present who are part of the Public Art project team provided an update on progress of the project. The intention was to arrange a reception for potential supporters of the art installation.

ACTION – Clerk to identify potential invitees and arrange a date for the reception

25/FGP/16

Date of Next Meeting

- 16.1 Next meeting was scheduled for 16th April 2025.

The meeting ended at 20.40

List of Actions

24/FGP/

62.4	Facilities Manager to create a Long-Term Maintenance plan for the Council estate	Facilities Manager
66.3	Facilities Manager to arrange installation of defibrillators	Facilities Manager
76.3	Cllrs Montgomery and Matic to report back post the meeting with RBC councillors	Cllrs Matic & Montgomery

25/FGP/

7.2	Cllr Matic and the Clerk to review potential suitable options and consider the form of a survey of local residents in Shinfield North	Cllr Matic Clerk
7.3	Clerk to ensure that the contributions to the Major Repairs Reserve are reviewed when the Facilities Manager has completed his review	Clerk
7.4	Clerk to arrange the meeting with Cllr James and WBC Officers to discuss the historic S106 funds generated within the parish	Clerk
8.1	Clerk to include such a discussion in the July committee cycle to allow consideration of the issue and sufficient time to be fed into the budget process	Clerk
10.2	Clerk to continue to chase WBC for progress on the reciprocal leases for Ryeish Green playing fields and Deardon	Clerk
10.4	Clerk to follow up potential interest in Ryeish Green Pavilion with the Army Cadet Force	Clerk
10.5	Clerk to ensure the completion of the process to extinguish the Parish Hall lease	Clerk
10.6	Clerk to request that WBC provide a formal decision with respect to the Asset of Community Value application submitted in respect of Hyde End Lane	Clerk
12.1	Finance Manager to set aside £300k of CIL reserves for Microgeneration projects	Finance Manager
13.1	Clerk to notify the contractor to proceed with the installation of hybrid cricket strips	Clerk
13.2	Facilities Manager to arrange the completion of the installation of the toilet block at the tennis club	Facilities Manager

- | | | |
|------|---|-----------------|
| 14.1 | Finance Manager to notify the energy provider regarding the new fixed-term electricity contract | Finance Manager |
| 15.1 | Clerk to identify potential invitees and arrange a date for the reception | Clerk |

DRAFT

Which town or parish are you commenting on?

☐ Arborfield and Newland

☐ Barkham

☐ Charvil

☐ Earley

☐ Finchampstead

☐ Remenham

☐ Ruscombe

☒ Shinfield

Do you think the boundary of your town or parish should be changed?

☐ Yes

☐ No

If YES

Changing the boundary

How would you like to see the boundary changed? Use the map tool below to draw the area you would like to see added or removed, or upload an image with a re-drawn boundary.

Please also provide a written description of the changes you would like to see.

Please show us what you would like changed on the map. (optional)

Selecting at least three points, you can indicate an area you would like to see removed from your parish boundary. Alternatively, you can draw the approximate boundary as you would like to see it. You can select 'remove answer' if you would like to start your drawing again.

Please provide a narrative description of the changes you would like. (optional)

If you prefer, upload a map with the changes on it. (optional)

If you are able to, please attach a map indicating the changes you would like to see. You can provide a narrative description below to help explain your suggested changes.

 Click to select a file

Why do you think the boundary should change?

Please include supporting evidence that you would like us to consider when reviewing your suggestion. Remember that we are required to ensure that community governance will be reflective of the identities and interests of the community and be effective and convenient. We will only be able to make changes based on the feedback received as part of this process.

Do you think the name of your town or parish should change?

☐ Yes

☐ No

Tell us what you think the new name should be and why? (optional)

z

Warding arrangements

A ward is an administrative division of a town or parish that elects councillor(s) to represent that area on the wider council.

If you told us that you live in Barkham, Charvil, Remenham, Ruscombe, Sonning, Swallowfield or Wokingham Without, these parishes are not currently divided into separate wards.

Would you like one of these areas to be divided?

☐ Yes

☐ No

☐ I do not live in one of these areas

Do you think the warding arrangements in your area should be changed?

By warding arrangements, we mean the internal parish ward boundaries.

For example, Winnersh Parish Council has a north and south parish ward.

☐ Yes

☐ No

Changing the ward arrangements

How do you think the warding arrangements should be changed? (optional)

z

Do you think the number of town or parish councillors in your area should be changed?

☐ Yes

☐ No

How many councillors do you think there should be? Please also tell us your rationale. (optional)

4

WOKINGHAM BOROUGH COUNCIL PLAN -

OUR JOURNEY TO 2030

SUPPORTING OUR COMMUNITY VISION FOR WOKINGHAM BOROUGH



» www.wokingham.gov.uk



WOKINGHAM
BOROUGH COUNCIL



Foreword

It is with great pride and optimism that we present Wokingham Borough Council's new Council Plan. This document is more than just a strategic outline; it is a testament to our commitment to fostering thriving communities that are vibrant, inclusive, and sustainable for all residents.

Over the past year, we have engaged with hundreds of residents, businesses, and stakeholders to understand their aspirations and concerns. This plan reflects those conversations and sets out a clear vision for the future of our borough. Our priorities are centred around enhancing the quality of life, being inclusive, and ensuring environmental sustainability.



2

Council Plan 2025-2030



Introduction

Creating a borough where everyone can thrive is at the heart of all we do.

Our Council Plan has been shaped by the Wokingham Communities Vision, created with the invaluable input from our communities, workforce, partners and elected members.

In line with the Communities Vision, we continue to develop community power, collaborating with our partners to amplify the voice of our residents.

Our plan outlines the Council's focus for the next five years and sets out our priorities, including how we measure progress and ensure we can successfully achieve our ambitions.

We have considered the changing needs of our communities, our current priorities and projects and the challenging economic and environmental conditions we face.



3

Council Plan 2025-2030

Stephen Conway, Leader of Wokingham Borough Council

Susan Parsonage, Chief Executive



About Wokingham Borough

Our borough has changed significantly over recent years. At the latest census in 2021, there were 177,502 people living in Wokingham Borough.

That is 15% more people than in the previous census 10 years prior in 2011, resulting in an additional 23,100 residents who now call Wokingham home.

Wokingham has an aging population. The highest increase was in the number of people aged 65+ which has increased by 28.2% since 2011.

The makeup of our communities has changed, we are more diverse than ever before and welcome the richness these new communities bring and celebrate our diversity.



4

Council Plan 2025-2030



About the Council



The majority of the money the council has to spend goes on our Adults and Children's Social Care services, these are statutory responsibilities, which include making sure everyone in our communities has the support, resources and opportunities to live "gloriously ordinary lives".

We also know the importance of understanding our diverse communities, working together, helping early and sharing challenges and opportunities to improve outcomes locally.

We have many different roles to play within and for our communities, sometimes needing to be the enabler of that conversation, understanding that better outcomes are often delivered when working together in partnership with others.

5

Council Plan 2025-2030



Mission

We will work with and for our communities, to ensure everyone has the opportunity to thrive; being able to start well, live well and age well in Wokingham Borough.

Our Ambition for 2030

To support the Wokingham Communities Vision 2035, our ambition over the next five years is to work towards a **Thriving Wokingham Borough**. The main themes of the plan are captured below, these are our areas of focus which will inform our annual delivery plan.

Fair

- everyone in Wokingham Borough has equitable access to opportunities, support and leisure, regardless of their circumstances.

Green

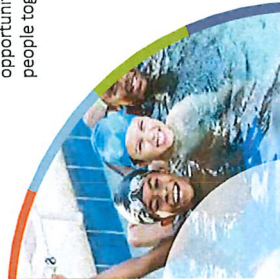
- the surroundings in Wokingham Borough are clean, sustainable and have plenty of green spaces for all to enjoy, contributing to a reduction in our carbon footprint.

Safe

- everyone who lives, works and visits Wokingham Borough feels safe and is supported to live independently.

Connected

- strong communities, enabled by affordable, accessible travel, a resilient economy, opportunities for people to connect with one another and digital services which bring people together.



6

Council Plan 2025-2030

How will we work?

1. We will safeguard our financial stability to ensure we use our resources to deliver the best value for money services.
2. We will continue to be there for those who need us the most, by helping early to provide better support and outcomes.
3. We will put people at the heart of all we do, following the principles in our Customer Experience Charter.
4. We will make decisions based on data, together with insight from engagement with others and by using our skills and experience to co-produce services.
5. We will deliver efficient, sustainable, innovative, digital enabled services.
6. We will work with partners to get the best outcomes for our residents using our Partnership Framework.
7. We will embody the council's values and demonstrate the council's behaviours every day.



Our Council Plan will have an annual delivery plan which we will share with our workforce, communities and partners that provides clarity on action, is measurable on outcomes and updates on progress.

7

Council Plan 2025-2030



Themes

Fair

What we have achieved

Since the last council plan was produced in 2020, Wokingham Borough Council has taken great strides towards making life fair for its residents. We are one of the only Boroughs to produce a dedicated Tackling Poverty Strategy. We have made significant improvements to inclusion through our Equality Plan and, by becoming involved in the Social Care Future movement and by adopting the Social Care Future vision, we have begun to rewrite our relationship with residents by sharing power with them as equals.

Having a Director of Public Health for Wokingham for the first time has also enabled us to focus on improving health outcomes locally for all and we have committed to better understanding and tackling the unfair and avoidable differences that exist in the borough through all our services and activities.

We have coproduced a new SEND and Inclusion Strategy to ensure we are continuing to support children and young people with additional needs and disabilities are well prepared for adulthood and independence and are visible and valued in our community.

Where we are now

Many new homes have been built in the borough over the last 5 years, however the cost of home ownership and private rent remains very high because Wokingham Borough is such a great place and people want to live here. We need to focus more on creating homes for those who are less able to afford them.

We also recognise that not everyone has the same opportunities to lead healthy lives, and we are working with partners to address this and make the borough more equal.

In line with national trends, the identification of special educational needs in Wokingham has continued to increase, with rapid growth in this area since 2019, resulting in higher numbers of Education, Health and Care Plans (EHCPs).

Where we are going

Priority 1

People have the chance to contribute to their community through improved inclusion and our commitment to equality and diversity.

Priority 2

People in hardship are supported to improve their circumstances, including support with debt, fair employment and good jobs.

Priority 3

Residents across the borough have access to a range of education, skills and services, and opportunities to live a healthy life, and wellbeing is promoted for all at all ages.

Priority 4

Everyone can live in a place they call home.





Themes



Green

What we have achieved

Through our Climate Emergency Action Plan (CEAP), 3184 solar panels have been installed across 301 dwellings as part of the Berkshire wide Solar Together scheme, 45,906 trees or hedgerows have been planted over 17 hectares since 2021 and 10% biodiversity net gain is now mandatory in all planning applications.

There was a 1,476 tCO2 e* reduction of council specific emissions in 2023-24 and the new Local Plan includes key Climate Emergency policies around minimum energy standards in future developments.



10

Council Plan 2025-2030

Where we are now

The CEAP identifies actions to reduce carbon dioxide emissions across 9 priority areas. Our residents have told us that protecting green spaces, planting more trees and better cycling and walking routes are important to them.

We are committed to action that are not only good for the health of the planet but also that of people and will help to address inequalities.



Where we are going

Priority 1

Everyone shares the benefits of improved biodiversity and safe, accessible green spaces.

Priority 2

People can enjoy clean and well-maintained streets and other public areas which foster a sense of civic pride for all.

Priority 3

Lowered emissions from transport, homes and businesses and improved recycling will help to tackle climate change, improving people's health and wellbeing.

Priority 4

Residents benefit from improved energy efficiency in their homes, making them warmer and healthier to live in and reducing bills.

11

Council Plan 2025-2030

Safe

What we have achieved

The council played a significant role in keeping residents as safe as possible during the COVID-19 pandemic in 2020-21, using local knowledge to disseminate information, identify surges and manage vaccination programmes, as well as helping communities to unite and provide support to one another. We have achieved White Ribbon accreditation due to our work on Violence Against Women and Girls. We have invested in tackling Anti-social behaviour by bringing the team back in-house and ASB remains relatively low.



Where we are now

Crime data show that Wokingham is statistically a very safe borough, however not everyone reports feeling safe in their communities. People have told us that feeling safe is important to them and we need to understand better what this means to our residents and what we can do to help them feel safe. Some of the areas mentioned have been anti-social behaviour, graffiti, wanting well maintained shopping centres and pavements, and more lighting.



Where we are going

Priority 1

Residents can expect to be protected from abuse, exploitation and neglect.

Priority 2

People feels safe in their communities, including those who are at greater risk of discrimination, anti-social behaviour or hate crime.

Priority 3

We have supportive communities and partnerships, where helping early is everyone's business.

Priority 4

Housing, streets and public areas are designed, built and maintained with people's safety at the forefront.





Themes

Connected

What we have achieved

Our previous plan has brought benefits like new walking and cycling routes and improvements to Wokingham town centre, including the interchange with improved bus access at the station.

To help support human connections, we have helped introduce a charity and community hub, piloted resident reception, our work to co-produce the Social Care Future vision with residents and the development of our communities vision has connected communities and grass roots organisations like never before.

Where we are now

We have developed a new Local Transport Plan, with a focus on healthier, green and safer travel. Our residents have told us that active and sustainable travel is important, with more frequent bus routes being a priority for them. What they also say is that the condition of the roads, affordable parking and levels of traffic matter too.

Our work on creating communities is truly cross-council and will bring further social and physical connections to all the communities in Wokingham.

Where we are going

Priority 1

We all live in communities where we feel we belong and have strong social connections.

Priority 2

Outcomes for residents are better because we work in partnership and shape services together, including through new technology.

Priority 3

We help our town centres and neighbourhoods to be thriving, accessible and welcoming, helping businesses to succeed.

Priority 4

People can get to where they need and want to through good transport links.



WOKINGHAM BOROUGH COUNCIL PLAN -

OUR JOURNEY TO 2030

SUPPORTING OUR COMMUNITY VISION FOR WOKINGHAM BOROUGH

TH4174

Word V9 30.01.25

» www.wokingham.gov.uk



WOKINGHAM
BOROUGH COUNCIL



WOKINGHAM BOROUGH COUNCIL

Council Plan 2025-2030 - Formal Consultation of council plan 2025

Instructions

- Write as **clearly** as you can— these forms might be scanned
- Write your answers in the same language as this form

Are you responding as

- ☐ A Wokingham borough resident
- ☐ An elected borough councillor
- ☐ A representative from a town or parish council
- ☐ A representative of an organisation
- ☐ Completing the survey for someone else
- ☐ Other

Type your answer

If you are representing an organisation or individual, please tell us more, such as the name of the organisation (optional)

Are you happy for us to contact you about your answers? (optional)

- ☐ Yes
- ☐ No

To what extent do you agree with the Council Plan overall? (optional)

Please write a number between 1 (Strongly agree) and 5 (Strongly disagree) only

Do you have any other comments on the Council Plan overall? (optional)

To what extent do you agree with the council's mission statement overall?
(optional)

This is the mission statement for the Council Plan:

*"We will work with and for our communities, to ensure everyone has the opportunity to thrive;
being able to start well, live well and age well in Wokingham Borough."*

Do you have any other comments on the council's mission statement overall? (optional)

To what extent do you agree that this is a good theme for Wokingham Borough? (optional)

Please write a number between 1 (Strongly agree) and 5 (Strongly disagree) only

Do you have any other comments on this theme? (optional)

Priorities for Theme 1 (optional)

The following are the priorities we want to focus on for this theme:

Priority 1

People have the chance to contribute to their community through improved inclusion and our commitment to equality and diversity

Priority 2
People in hardship are supported to improve their circumstances, including support with debt, fair employment and good jobs

Priority 3
Residents across the borough have access to a range of education, skills and services, and opportunities to live a healthy life, and wellbeing is promoted for all at all ages

Priority 4
Everyone can live in a place they call home

To what extent do you agree that these are the right priorities for us to focus on?

Do you have any other comments on these priorities? (optional)

To what extent do you agree that this is a good theme for Wokingham Borough? (optional)

Please write a number between 1 (Strongly agree) and 5 (Strongly disagree) only

Do you have any other comments on this theme? (optional)

Priorities for Theme 2 (optional)

The following are the priorities we want to focus on for this theme:

Priority 1

Everyone shares the benefits of improved biodiversity and safe, accessible green spaces **Priority 2**

People can enjoy clean and well-maintained streets and other public areas which foster a sense of civic pride for all **Priority 3**

Lowered emissions from transport, homes and businesses and improved recycling will help to tackle climate change, improving people's health and wellbeing **Priority 4**

Residents benefit from improved energy efficiency in their homes, making them warmer and healthier to live in and reducing bills

To what extent do you agree that these are the right priorities for us to focus on?

Do you have any other comments on these priorities? (optional)

To what extent do you agree that this is a good theme for Wokingham Borough? (optional)

Please write a number between 1 (Strongly agree) and 5 (Strongly disagree) only

Do you have any other comments on this theme? (optional)

Priorities for Theme 3 (optional)

The following are the priorities we want to focus on for this theme:

Priority 1

Residents can expect to be protected from abuse, exploitation and neglect

People feel safe in their communities, including those who are at greater risk of discrimination, anti-social behaviour or hate crime

Priority 3

We have supportive communities and partnerships, where helping early is everyone's business

Priority 4

Housing, streets and public areas are designed, built and maintained with people's safety at the forefront

To what extent do you agree that these are the right priorities for us to focus on?

Do you have any other comments on these priorities? (optional)

To what extent do you agree that this is a good theme for Wokingham Borough? (optional)

Please write a number between 1 (Strongly agree) and 5 (Strongly disagree) only

Do you have any other comments on this theme? (optional)

Priorities for Theme 4 (optional)

The following are the priorities we want to focus on for this theme:

Priority 1

We all live in communities where we feel we belong and have strong social connections

Priority 2

Outcomes for residents are better because we work in partnership and shape services together, including through new technology

Priority 3

We help our town centres and neighbourhoods to be thriving, accessible and welcoming, helping businesses to succeed

Priority 4

People can get to where they need and want to through good transport links

To what extent do you agree that these are the right priorities for us to focus on?

Do you have any other comments on these priorities? (optional)

Please tell us about any other details you would like to add? (optional)

Ref	Date Paid	Supplier / Payee	Amount Paid (inc VAT) £	Description
001	20/01/2025	Telefonika UK Ltd	257.51	Staff/Office Mobile Phones - January
002	20/01/2025	Everflow Utilities	53.00	Water February /March - SGC
003	20/01/2025	Everflow Utilities	31.31	Water February /March - SWP
004	20/01/2025	Everflow Utilities	315.66	Allotment Sites (7)
005	22/01/2025	HMRC paye	8,419.83	December NI - PAYE
006	23/01/2025	Peninsula Business Services	475.42	Monthly Contract Charge HR - January
007	27/01/2025	British Gas Lite	783.46	December - SGC South
008	27/01/2025	British Gas Lite	54.19	December - Ryeish Pavilion
009	27/01/2025	British Gas Lite	66.85	December - Millworth Lane Pavilion
010	27/01/2025	British Gas Lite	538.38	December - SWP
011	27/01/2025	British Gas Lite	32.68	December - External School Green
012	27/01/2025	British Gas Lite	575.77	December - The Manor
013	27/01/2025	FL Employee	1,139.66	January Net Pay - 1 Employee
014	28/01/2025	Select Environmental Services	71.69	December - Waste SWP
015	28/01/2025	Select Environmental Services	9.83	December - Waste SWP
016	28/01/2025	Select Environmental Services	88.79	December - Wsate Millworth Lane
017	28/01/2025	Select Environmental Services	306.28	December - Waste School Green Centre
018	28/01/2025	Select Environmental Services	60.23	December - Waste The Manor
019	28/01/2025	Select Environmental Services	1,995.74	December - Litter Bins
020	28/01/2025	Air It Limited	53.03	January- Internet SGC
021	28/01/2025	Air It Limited	53.03	January -Internet SWP
022	28/01/2025	Air It Limited	1,355.74	January Manage IT Support
023	28/01/2025	Air It Limited	1,404.30	January - Microsoft 365
024	28/01/2025	Air It Limited	400.49	January - Datto Cloud Back Up
025	28/01/2025	Alpha Furnishings Ltd	16,575.48	Furniture - Fit Out High Copse *1
026	28/01/2025	Enerveo Ltd	92.09	Hyde End Rd - Parts
027	28/01/2025	Filmbankmedia	109.20	Party January - Epic
028	28/01/2025	Reed Specialist Recruitment	376.20	Agency Staff - Customer Care - 16th & 17th January
029	28/01/2025	Harcon Fall Protection & Safet	756.00	Recertification Safety Harness System - SGC
030	28/01/2025	Office Depot International (UK	372.32	Bins for High Copse Fit Out
031	28/01/2025	Castle Water Limited	7,127.69	October to December 2025
032	28/01/2025	British Gas Lite	1,064.06	December - SGC South
033	29/01/2025	Employees	21,234.31	Net Pay January
034	03/02/2025	IRIS Software Limited	52.80	December - Payroll System
035	04/02/2025	Land Registry Search	14.00	Search Fee Hartley Court Ditches
036	04/02/2025	Lloyds Bank plc	15.37	Bank Account Charges Dec/Jan & Fee
037	05/02/2025	Definitive AV Solutions	2,388.74	Improvements to CCTV - SGC
038	05/02/2025	A1 Locksmiths (Berkshire) Ltd	15.00	New Cyclinder Key Office Door
039	05/02/2025	Fcc Recycling (UK) Ltd	116.63	Disposal - General Waste 8/1/25
040	05/02/2025	A & E Fire & Security	564.25	Fire Detection Safety Checks (SGC)
041	05/02/2025	A & E Fire & Security	502.25	Fire Safety & Security Checks (Manor)
042	05/02/2025	A & E Fire & Security	373.86	Checks Lighting & Fire Extinguishers (SGC)
043	05/02/2025	Nest Pension Contributions	2,100.44	Pension Contributions - January 2025
044	10/02/2025	FibreNest	37.00	Broadband February - The Manor
045	18/02/2025	Project Audio Visual	277.32	Annual Fee - BrightSign software for display screen
			72,707.88	

Abbreviations

SWP Spencers Wood Pavilion

SGC School Green Centre

Note

*1 Prior Committee Approval for Expenditure 24/FGP/66.2

Ref	Date Paid	Supplier	Reference	Amount Paid (inc VAT) £	Transaction Detail
001	01/01/2025	Post Office	B240159	255.00	Replenish Stock of Postage Stamps (office)
002	02/01/2025	Plastic Box Shop	B240174	41.10	Storage Box for Xmas Lights
003	02/01/2025	Nisbets catering suppliers	B240193	507.07	Crockery & Cutlery - High Copse Fit Out
004	03/01/2025	TV Licensing	B240172	169.50	Television Licence High Copse
005	05/01/2025	B68 Solutions	B240167	12.13	Barbie DVD for Cinema Showing
006	06/01/2025	Makro	B240161	185.62	Cleaning Equipment & Supplies - High Copse
007	06/01/2025	Coop	B240162	9.85	Cleaning Supplies - High Copse
008	06/01/2025	Adobe Systems Software	B240170	56.98	Software January
009	06/01/2025	The Range	B240176	49.99	Outdoor Storage Box for Green Bags (reimbursed by WBC)
010	07/01/2025	Bridge Atlanta Finn	B240168	10.40	Toy Story - DVD for Cinema Showing
011	07/01/2025	Amazon EU	B240169	13.99	Sing / Splash - DVD for Cinema Showing
012	07/01/2025	Spot On Line Ltd	B240171	5.99	Scourers for Cleaning Kitchens
013	07/01/2025	The Safety Supply Company Ltd	B240199	83.16	First Aid Boxes Fit Out High Copse
014	08/01/2025	Amazon EU	B240180	78.48	Fans for Arts Festival
015	08/01/2025	Mailchimp	B240196	44.06	Mailing Service Newsletters
016	11/01/2025	Amazon EU	B240178	4.70	Fabric Markers - Youth Club Crafts
017	11/01/2025	Hamdan Trading	B240179	61.28	Tote Bags for Youth Club Crafts
018	13/01/2025	Amazon EU	B240177	6.16	Fabric Marker Pens - Youth Club Crafts
019	13/01/2025	Amazon EU	B240185	14.99	Marvels Deadpool & Wolverine - DVD for Cinema Showing
020	13/01/2025	SMWR Ltd	B240186	4.57	Brave - DVD for Cinema Showing
021	13/01/2025	Amazon EU	B240187	13.98	Loving Vincent / Sun on Leith - DVDs for Cinema Showings
022	13/01/2025	OJS Uk Ltd	B240188	4.40	Harry Potter - DVD for Cinema Showings
023	13/01/2025	Harribella Ltd	B240189	4.56	Beauty & The Beast - DVD for Cinema
024	13/01/2025	Nisbets catering suppliers	B240194	86.67	Cleaning Equipment Fit Out High Copse
025	13/01/2025	Amazon EU	B240205	13.88	Stencils for Youth Club Crafts Project
026	13/01/2025	Amazon EU	B240205A	13.88	Stencils for Youth Club Crafts
027	14/01/2025	Sainsburys	B240175	52.65	Tuck Shop for Sales at Youth Club
028	14/01/2025	Boss Developments	B240190	7.85	Lady & The Tramp - DVD for Cinema Showings
029	14/01/2025	Rinkit Ltd	B240191	16.99	Replacement Office Mugs - Guests
030	14/01/2025	Amazon EU	B240195	27.95	Kettle for Kitchen at SGC - Reimbursed by Hirer
031	16/01/2025	UK Local Locksmiths	B240197	255.00	Call out to office door lock
032	16/01/2025	SumUp	B240198	142.80	Portable Card Machine
033	17/01/2025	Racking Solutions	B240200	179.98	Racking High Copse Fit Out
034	20/01/2025	World of Books	B240181	4.00	Books for Cilca
035	20/01/2025	Amazon EU	B240184	105.97	Text Books - Cilca
036	21/01/2025	Amazon EU	B240182	69.99	Planning / Admin Books Cilca
037	21/01/2025	Desa Trade Ltd	B240183	17.70	Models of Democracy - Cilca
038	27/01/2025	Bits and Bobs Shop Ltd	B240192	5.99	Yearly Wall Planner for Office
039	27/01/2025	Flying Flowers	B240201	33.00	Flowers for Office
040	28/01/2025	Asda	B240203	15.48	Cleaning items for office
041	29/01/2025	Amazon EU	B240202	10.45	Card for Printing Labels- Arts Show
Total of Payments				2,698.19	

Payments Due to be Made Outside of the Clerk's Financial Delegation

There are no payments due to be made under this heading.