

To all members of Shinfield Parish Council Notice is hereby given, and you are summoned to attend a Meeting of the Full Council on Wednesday, 28th January 2026, commencing at 19:30 at the School Green Centre



Bruce Winton
Chief Executive and Clerk to the Parish Council
23rd January 2026

Members: Cllrs Bowler, Boyer (Chair), Clarke, Hoyle, Jahromi, James, Johnson, Jones, Masseron Matic, Montgomery, Peer, Pollock, Poole & Rance

Agenda

- 1. Public Questions**
 - 1.1 To **RECEIVE** and **CONSIDER** questions from the public
- 2. Apologies and declaration of members' interest**
 - 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
 - 2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
 - 2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest
- 3. Minutes of the Full Council meetings held on 17th December 2025**
 - 3.1 To **RECEIVE** and **APPROVE** the minutes of Full Council meeting held on 17th December 2025*
 - 3.2 To **RECEIVE** information on matters arising from the minutes of the meeting held on 17th December 2025
- 4. Reports from Borough Councillors**
 - 4.1 To **RECEIVE** and **NOTE** reports from Borough Councillors*
 - 4.2 To raise any questions to Wokingham Borough Council via the Borough Councillors.
- 5. Reports from Committees and associated Working Parties**
 - 5.1 To **RECEIVE** and **NOTE** the draft minutes of the Facilities Committee held on 7th January 2026* and an update from the Chair
 - 5.2 To **RECEIVE** and **NOTE** the draft minutes of the Arts, Culture and Events Committee held on 8th January 2026*
 - 5.3 To **RECEIVE** and **NOTE** the draft minutes of the Planning and Highways Committee held on 14th January 2026* and an update from the Chair

- 5.4 To **RECEIVE** and **NOTE** the draft minutes of the Staffing Committee held on 21st January 2026*
 - 5.5 To **RECEIVE** a verbal report from the Chair of the Council
 - 5.6 To **RECEIVE** reports from outside bodies
- 6. **Terms of Reference**
 - 6.1 To **RECEIVE** and **APPROVE** the Terms of Reference of the Staffing Committee*
- 7. **Member/Officer Conduct Protocol**
 - 7.1 To **RECEIVE** and **APPROVE** the Member/Officer Conduct Protocol*
- 8. **Budgets for 2026/2027**
 - 8.1 To **RECEIVE** and **CONSIDER** the recommendation of the Staffing Committee to adopt the Long-Term Staffing Structure*
 - 8.2 To **RECEIVE** and **CONSIDER** the proposed budget recommendation for 2026/2027 as recommended by the Finance & General Purposes Committee**
 - 8.3 To **RECEIVE** and **CONSIDER** the proposed Precept recommendation for 2026/2027 as recommended by the Finance & General Purposes Committee on 10th December 2025**
- 9. **High Copse**
 - 9.1 To **RECEIVE** and **CONSIDER** a request from the Facilities Committee for the approval of funding for perimeter fencing for High Copse pitches*
- 10. **Annual Parish Meeting**
 - 10.1 To **RECEIVE** and **CONSIDER** the proposed format for the Annual Parish Meeting in May 2026*
- 11. **Corporate Governance Review**
 - 11.1 To **RECEIVE** and **NOTE** an update on Wokingham Borough Council's Corporate Governance Review
- 12. **School Green Centre Café**
 - 12.1 To **RECEIVE** and **NOTE** a verbal update from the Café Working Party
- 13. **Invoices for payment**
 - 13.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation*
 - 13.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation*
 - 13.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation*
- 14. **Correspondence**
 - 14.1 To **RECEIVE** and **NOTE** any correspondence received
- 15. **Date of Next Meeting**
 - 15.1 The date of the next Full Council Meeting will be held on 25th February 2026

* indicates papers attached

** indicates papers to follow