

**To all members of the Arts, Culture and Events Committee**

Notice is hereby given that a meeting of the Arts, Culture and Events Committee to be held on **THURSDAY 9<sup>th</sup> January 2025 at 19.30 at the School Green Centre.**



Bruce Winton  
Chief Executive and Clerk to the Parish Council  
2<sup>nd</sup> January 2025

Members: Cllrs Jahromi, James, Jones, Matic (Chair), Montgomery, and Peer

**Agenda**

**1. Public Questions**

- 1.1 To **RECEIVE** and **CONSIDER** public questions

**2. Apologies and declaration of members' interests**

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence  
2.2 To **RECEIVE** members' declarations of interest

**3. Minutes of the previous meeting**

- 3.1 To **RECEIVE** and **APPROVE** the minutes of the Arts, Culture and Events Committee held on 28<sup>th</sup> November 2024 as a correct record of the meeting and to authorise the Chairman to sign the same\*  
3.2 To **CONSIDER** matters arising from the minutes

**4. Meeting schedule for 2025/26**

- 4.1 To **RECEIVE** and **CONSIDER** an ACE Committee meeting schedule for 2025/26

**5. Developing Arts & Culture in the parish**

- 5.1 To **RECEIVE** and **CONSIDER** a verbal update on Art Exhibition in February 2025  
5.2 To **RECEIVE** and **CONSIDER** a verbal update on event(s) for Shinfield North  
5.3 To **RECEIVE** and **CONSIDER** a verbal update on Christmas Activities at School Green Centre and on School Green

**6. School Green Centre Cinema**

- 6.1 To **RECEIVE** and **CONSIDER** a verbal update on the School Green Cinema

**7. Public Art**

- 7.1 To **RECEIVE** and **CONSIDER** an update for public art

**8. VE-Day 80<sup>th</sup> Anniversary**

- 8.1 To **RECEIVE** and **CONSIDER** a verbal update on the VE-Day 80<sup>th</sup> Anniversary celebrations

**9. Correspondence**

- 9.1 To **RECEIVE** and **CONSIDER** any correspondence received

**10. Date of Next Meeting**

- 10.1 To **NOTE** the next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 6<sup>th</sup> February 2025 at 19.30

\* Report attached

\*\* Report to follow

**Minutes of a meeting of**  
**the Arts, Culture and Events Committee**  
**Held on Thursday 28<sup>th</sup> November 2024**  
**at School Green Centre commencing at 19.30**

Present: Cllrs Jahromi, James, Jones & Matic (Chair)

Attending: B Winton (Clerk)

**24/ACE/89                      Public Questions**

89.1                      There were no public questions

**24/ACE/90                      Apologies and declarations of Members' Interest**

90.1                      There were apologies from Cllrs Montgomery and Peer

90.2                      There were no declarations of members' interests

**24/ACE/91                      Minutes of the previous meeting**

91.1                      The minutes of the committee meeting of 31<sup>st</sup> October 2024 were approved as a correct record and signed as such by Cllr Matic

Proposed:              Cllr James  
Seconded:             Cllr Jones  
Approved:              Unanimously

**91.2                      Actions and Matters Arising**

60.2                      Clerk to confirm timetable of work for the public plaza and request consideration of the needs of the public art installation

The Clerk had been advised that "the plaza probably due to start in the new year, we officially close the road to the medical centre and access will be from Beke Ave however both roads will be used for a time then the existing road is to be broken out tanks installed then the plaza is to be constructed."

63.1                      Clerk to ask other parish councils to promote the art exhibition in their newsletters

This will be done.

- 63.2 Cllr Montgomery to arrange for Cllr James to be second signatory on the Shinfield North Community Fund account

This had not yet been progressed.

**ACTION - Cllr Montgomery to arrange for Cllr James to be second signatory on the Shinfield North Community Fund account**

- 63.4 Clerk to obtain costs for lighting on the decorative screens on the School Green to coincide with the period of the Christmas tree

The cost of the additional lighting was £300, and these had been ordered and will be installed in the next couple of days.

- 63.4 Clerk to establish level of costs involved in providing a Christmas tree for Grazeley Village Memorial Hall

This has been advised as being £260 and GVMH will recognise Shinfield Parish Council's contribution.

- 83.2 Clerk to establish if there was any appetite for a larger scale "switch on" of the Frensham Green Christmas tree lights

This is on the agenda.

- 85.1 Clerk to add the Arts4Wokingham Agreement to the agenda for the next Full Council meeting

This had been on the Agenda of the Full Council meeting held on 20<sup>th</sup> November 2024 and was approved at the meeting.

- 85.2 Clerk to arrange the first meeting of the Public Art Working Party

This is on the agenda.

- 86.1 Clerk to investigate a possible fish & chip element to the VE 80<sup>th</sup> Anniversary Event

This is on the agenda.

24/ACE/92

## Developing Arts & Culture in the parish

### 92.1 Art Exhibition

The Clerk was intending to set up the next meeting with a view to getting the detailed information out to artists before Christmas.

The hard copy newsletter generated about another ten expressions of interest with 53 artists now having expressed an interest.

The art boards and associated hangings are booked and are within the budget provided for the event.

We were beginning to get interested parties lined up to provide talks and workshops in the week leading up to the exhibition itself.

### 92.2 Possible Events for Shinfield North

The Frensham Green tree had been installed today (28<sup>th</sup> November)

There was a suggestion that there was a small event before the organised trip to the Hexagon pantomime on the 8<sup>th</sup>.

**ACTION – Clerk to see if it would be possible to arrange such an event**

### 92.3 Christmas Activities

The Christmas Fayre and Rockin' Around the Christmas Tree was confirmed for Friday 6<sup>th</sup> December and rooms booked accordingly. Pound Green and Grazeley rooms would be used for the Fayre and the cinema would be set up to play a montage of Christmas movies.

24/ACE/93

## School Green Centre Cinema

### 93.1

The Clerk provided a summary of the take up of the cinema to date (including paid for tickets for December screenings). 277 had attended or booked for matinees and 83 for evening screenings. The Friday Fun Day on 20<sup>th</sup> December was going to be Sing-along "Frozen" rather than the usual bouncy castle provision and this was already fully subscribed.

The actual delivery of the cinema was proving to be straightforward.

Cllr Matic advised that the film selection panel found the Filmbank Media website awkward to use and asked the Clerk to investigate alternative options for licensing of films.

**ACTION – Clerk to investigate suitable alternatives to Filmbank Media for licensing films**

**24/ACE/94**

**Public Art**

- 94.1 The agreement with Arts4Wokingham had been agreed at Full Council and the Clerk would arrange a meeting with them to start the process.
- Part of this meeting would be to consider potential locations for public art in the plaza.

**ACTION – Clerk to arrange the meeting with Arts4Wokingham**

**24/ACE/95**

**VE Day 80<sup>th</sup> Anniversary Event**

- 95.1 This event, to take place on Thursday 8<sup>th</sup> May 2025, had been approved at Full Council on 25<sup>th</sup> September 2024.
- The Clerk confirmed that the pipe band was booked, and the beacon ordered. He had discussed this with various groups at the Remembrance Sunday service and there was interest in the event.
- At the previous meeting there had been a discussion about a possible food element to the event, but it was agreed that this would not be pursued.

**Provisional Timetable**

8.15 – Assemble for Act of Remembrance  
8.30 – Act of Remembrance Starts  
8.50 – Act of Remembrance Ends  
8.55 – Parade sets off for beacon  
9.20 – Parade arrives  
9.25 – Short Speech from Chair of the Council  
9.30 – Beacon is lit followed by lone piper

**24/ACE/96**

**Correspondence**

- 96.1 Cllr Jahromi asked if it was possible to grow a Christmas Tree and leave permanently in situ rather than buy a new one each year.

**ACTION – Clerk to investigate possibility of having a “permanent” Christmas Tree**

**24/ACE/97**

**Date of Next Meeting**

- 97.1 The next meeting of the Arts, Culture and Events Committee meeting will be held on Thursday, 9<sup>th</sup> January 2024 at 19:30

***The meeting ended at 20.40***

List of Actions

|      |                                                                                                                |                 |
|------|----------------------------------------------------------------------------------------------------------------|-----------------|
| 63.2 | Cllr Montgomery to arrange for Cllr James to be second signatory on the Shinfield North Community Fund account | Cllr Montgomery |
| 92.2 | Clerk to see if it would be possible to arrange an event for Frensham Green                                    | Clerk           |
| 93.1 | Clerk to investigate suitable alternatives to Filmbank Media for licensing films                               | Clerk           |
| 94.1 | Clerk to arrange the meeting with Arts4Wokingham                                                               | Clerk           |
| 96.1 | Clerk to investigate possibility of having a "permanent" Christmas Tree                                        | Clerk           |