

Minutes approved on:	
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DRAFT

Minutes of a meeting of the Recreation and Amenities Committee held on Thursday 25 November 2021, at the School Green Centre commencing at 7:30pm

Present: Cllrs N Boyer, E Brown, I Clarke (Ch), P Emmment, P Jahromi, I Montgomery
Attending: Kouy Young (Deputy Clerk), Jo Skidmore (Committee Secretary), A resident

21/RA/78 Public Questions

A resident observed that there was a lack of bins on Hyde End Road and asked whether it might be possible to have more installed. The installation of a bin at Shinfield Meadows would be particularly welcome.

Cllr. Clarke explained that SPC was encouraging a policy of residents taking litter home with them and noted the significant cost of bin management in the parish.

21/RA/79 Apologies and declarations of members' interests

79.1 Apologies were received from Cllr. James and O'Brien.

79.2 There were no declarations of members' interests.

21/RA/80 80.1 Minutes of the Previous Meeting

The minutes of the committee meeting of 28 October 2021 were approved as a correct record and signed by Cllr. Clarke.

Proposed: Cllr Emmment Seconded: Cllr Boyer Unanimously Approved

80.2 Actions

14.4 Volunteer evening to be organised for October 2021 to say thank you for efforts made during the pandemic.

The Deputy Clerk confirmed that this had been organised for 13 December. Members were asked to let the Deputy Clerk know if they knew anyone groups that might provide live background music for the event or a pianist that could support the Shinfield Community Singers.

62.1.3 Clerk to contact Cllr Clarke to discuss next steps in procurement process for Spencers Wood Rec facilities.

Cllr Clarke confirmed that he had spoken to the Clerk and was now familiar with the procurement process.

62.2.3 Clerk to provide monthly report detailing significant maintenance tasks carried out in the parish to help identify any recurring issues.

This had not been provided due to the high volume of work and other priorities.

70.2.1 Millworth Lane WP to produce a detailed plan of actions to be taken at Millworth Lane as a whole

See item 81.2 below

70.3 Clerk to provide a report from Cllr Clarke on the meeting held 24 Sept 2021 with B Thompson of WBC re sports strategy in the parish

See item 81.4 below.

70.4.3 Clerk to investigate security measures at the Spencers Wood Pavilion and review at the School Green Centre

The Deputy Clerk reminded members that this was in relation to having security staff on site during late evenings and was noted as ongoing.

77.3 Clerk to ask UoR whether Apple trees can be planted in the SANGS

This item was noted as ongoing though it was noted that there were tight restrictions on the use of SANGS.

80.3 Matters Arising

It was **PROPOSED** that the tree on the corner of School Green, which had died, was replaced like for like.

Proposed: Cllr Emmet Seconded: Cllr. Jahromi Unanimously Agree.

21/RA/81 Parish Wide Update

81.1 Spencers Wood Recreation Ground Working Party Update

81.1.1 Cllr Clarke noted that the Clerk was compiling a business case for Spencers Wood Recreation Ground. Once this was complete the work would be put out to tender. Planning for any work agreed would need to be obtained and it was anticipated that the project would be complete by Summer 2022. Cllr. Boyer undertook to provide photos of the area for the business plan.

81.1.2 The Deputy Clerk suggested a consultation with residents to ensure that local needs were fulfilled. It was suggested that the consultation was based on pre-approved from SPC rather than asking an open question.

It was **PROPOSED** that residents be consulted on plans for the various sports facilities.

Proposed: Cllr. Boyer Seconded: Cllr. Emmet Unanimously Agreed

81.1.3 Cllr. Clarke noted that the Millworth Lane pavilion had not been condemned in the report commissioned from external consultants, but research needed to be done to see what improvements could be made to it.

81.1.4 The tennis club had requested usable toilets. On consultation with the UoR and Cllr Clarke it had been agreed that a water treatment plant could be installed to assist with this, subject to monitoring of water usage. The overall budget for Millworth Lane in this financial year was £40,000.

81.2 Millworth Lane Report from Sports Strategy Working Party

81.2.1. The existing pavilion would be made usable, at a safe and low cost, for the next one to two years, until the cricket club moved to the new Manor site.

81.2.2 A consultant had viewed the site as a whole and suggested the installation of a full-size basketball court, skate park netball pitch. Plans were also in discussion to improve and possibly extend the tennis court provision and to extend the car park.

81.3 Sports strategy in the parish meeting

81.3.1 Cllr Clarke confirmed that he had met with Nigel Frankland to discuss sports facilities in the parish. It had been confirmed that SPC would be given responsibility for the management of both Manor and High Copse facilities. It was noted that the area around High Copse must remain a green area.

81.3.2 It was anticipated that the Cricket pitch at Manor would be available from June 2022 but that the site would need to be inspected. Two, nine a side football pitches would be installed either side of the cricket pitch. A modular pavilion was expected to be ready by the end of June 2022.

81.3.3 It was anticipated that High Copse would be available from 2023.

81.3.4 It was noted that no running track would be installed however local runners had confirmed that a running strip would be useful. The surface would need to be composed of Hoggins as Tar would be prohibited.

81.4 Meeting held 24 Sept 2021 with B Thompson of WBC re sports strategy in the parish

Cllr Clarke gave a verbal update of the meeting that had taken place with B Thompson, WBC, SPC and representatives from the cricket and tennis clubs. The meeting had been constructive, with the feasibility of ideas discussed enabling the strategy to move forward. The Football facilities in the parish were discussed and it was acknowledged that approximately 1000 children in the parish were waiting to play.

81.5 Spencers Wood Pavilion Lettings

81.5.1 The report circulated prior to the meeting was noted and the Deputy Clerk highlighted the following:

- 5 bookings had been made for the Spencers Wood Pavilion since Monday that week
- 9 regular bookings had been made for the School Green Centre.
- A New Year's Eve party had been booked at the School Green Centre
- Regular tours of the venues for hire were being given and approximately 15 enquiries were being received each day.

81.5.2 Members raised concerns about facilities being available to previous hall hires. The Deputy Clerk confirmed that groups had been offered a room at the same rate as previously paid for a period of one year. If rooms were vacant SPC may be able to offer them for free to those with no constitution however this could not be confirmed on a regular basis.

81.5.3 It was **PROPOSED** that R&A request that F&GP provide options for room hire for small unconstituted organisations that were unable to obtain a grant for room hire from SPC and make a recommendation to Full Council.

Proposed: Montgomery Seconded: Brown Unanimously Agreed.

81.5.4 Fertilisation of Daffodils

Cllr. Clarke stated that he had received advice confirming that the planted daffodil bulbs required fertilisation.

It was **PROPOSED** that funding be made available for the Daffodils to be fertilised.

Proposed: Brown Seconded: Emmet Unanimously Agreed.

21/RA/82 **Community Service Update**

Cllr. Brown gave a verbal report highlighting the following:

- The car service had acknowledged the £500 awarded by SPC which had gone towards running costs. 28 people were currently benefiting from the service.
- The Tea Bar at Spencers Wood Pavilion was being visited by up to 20 people and was breaking even with the funding provided by SPC. Funding would run out by March if numbers did not improve. Cllr. Boyer undertook to include details of it in the next newsletter and the Deputy Clerk suggested placing leaflets advertising the Tea Bar at the School Green Centre.
- A meeting had been held with a representative from The Link who was compiling a list of community events fighting social isolation. The Tea Bar would be included.
- The Deputy Clerk had in coincidence met a member from the Link Scheme and explained what was on offer at the School Green Centre.

The Community Services update was **NOTED**.

21/RA/83 **Grant Applications**

83.1 ME2 Club

It was **PROPOSED** that a grant of £500 for the ME2 Club be **APPROVED**.

Proposed: Cllr Emmet Seconded: Cllr Jahromi Unanimously Agreed

83.2 Keep Mobile

It was **PROPOSED** that a grant of £1000 towards the running costs of Keep Mobile be **APPROVED**.

Proposed: Cllr Emmet Seconded: Cllr Brown Unanimously Agreed

21/RA/84 **Youth Club Update**

84.1 Mark Sandringham was not present at the meeting. In his absence Cllr. Montgomery highlighted the following:

- 14 children were regularly attending the Frensham Hall, Shinfield Youth Club with numbers set to increase.
- The youth club was looking for an additional venue.

- The Wednesday evening youth club was running with good attendance.
- No request for funding for the Pantomime would be made this year as an alternative provision would be made.
- The new Community Support Worker in Shinfield may request funding for a summer trip. Members indicated that they would be willing to support this.

84.2 The Deputy Clerk undertook to ask Mark Sanderson to attend the next R&A meeting and if this was not possible, to provide a report on the Spencers Wood youth club.

21/RA/85 Correspondence

Citizens Advice Reading

A thank you letter received from Citizens Advice Reading for the grant that they received was acknowledged.

21/RA/86 Date of next meeting: 27 January 2022

The meeting closed at 21:05

Action items:

Minute Ref	Details	Action by
62.2.3	Clerk to provide monthly report detailing significant maintenance tasks carried out in the parish to help identify any recurring issues.	Clerk
70.2.1	Millworth Lane WP to produce a detailed plan of actions to be taken at Millworth Lane as a whole	ML WP
70.3	Cllr Clarke to provide a report on the meeting held 24 Sept 2021 with B Thompson of WBC re sports strategy in the parish	Cllr Clarke
70.4.3	Clerk to investigate security measures at the Spencers Wood Pavilion and review at the School Green Centre.	Clerk
77.3	Clerk to ask UoR whether Apple trees can be planted in the SANGS	Clerk
80.3	Tree on School Green to be replaced like for like.	Deputy Clerk
81.1.1	Cllr. Boyer to provide photos of the Spencers Wood recreation ground for the business plan	Cllr. Boyer
81.1.2	Residents to be consulted on sports strategy plans	Cllr. Clarke
81.5.3	Cllr. Clarke to request that F&GP provide options for room hire for small unconstituted organisations that were unable to obtain a grant for room hire from SPC and make a recommendation to Full Council.	Cllr. Clarke
81.5.4	Quotes for fertilization of the daffodil bulbs in the parish to be obtained.	Cllr. Clarke
82	Cllr. Boyer to include details of the Tea Bar in the next newsletter.	Cllr Boyer
84.2	Deputy Clerk to ask Mark Sanderson to attend the next R&A meeting and if this was not possible to provide a report on the Spencers Wood youth club	Deputy Clerk