

To all members of the Finance and General Purposes Committee

Notice is hereby given, and you are summoned to attend a meeting of the Finance and General Purposes Committee on Wednesday 17th June 2026 at School Green Centre, at 19.30



Bruce Winton, Clerk
12th June 2026

Members: N Boyer, L James (Ch), B Johnson, Z Matic, I Montgomery, D Peer, A Pollock

Agenda

33. Confirmation of Chair of Committee

- 33.1 To **CONFIRM** Cllr James, Vice-Chair of Council as Chair of the Finance & General Purposes Committee for 2026/27
- 33.2 To **SIGN A DECLARATION** of acceptance of office as Chair of the Committee

34. Election of Vice-Chair of Committee

- 34.1 To **RECEIVE** and **CONSIDER** nominations for the election of Vice-Chair for 2026/27
- 34.2 To **ELECT** the Vice-Chair for 2026/27
- 34.3 To **SIGN A DECLARATION** of acceptance of office as Vice-Chair of the committee

35. Public Questions

- 35.1 To **RECEIVE** and **CONSIDER** public questions.

36. Apologies and declarations of members' interests

- 36.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence
- 36.2 To **RECEIVE** members' declarations of interest and Related Person Interests

37. Minutes of the meeting on 15th April 2026

- 37.1 To **APPROVE** the minutes of the Finance and General Purposes Committee meeting. On 15th April 2026 as a correct record of the meeting*
- 37.2 To **CONSIDER** matters arising from the meeting on 15th April 2026

38. Annual Accounts and Annual Governance and Accountability Return for Year Ending 31st March 2026

- 38.1 To **RECEIVE** and **NOTE** the report from the Internal Auditor*
- 38.2 To **RECEIVE** and **NOTE** the notes to the Financial Statements for the year ended 31 March 2026*
- 38.3 To **RECEIVE** and **CONSIDER** Section 1 – Annual Governance Statement 2025/26* and recommend to Full Council
- 38.4 To **RECEIVE** and **CONSIDER** Section 2 – Accounting Statements 2025/26* and recommend to Full Council
- 38.5 To **NOTE** the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return - Exercise of Public Rights for accounts, year ended 31st March 2026*
- 38.6 To **RECEIVE** and **CONSIDER** the reappointment of Claire Connell as Internal Auditor for 2026/27
- 38.7 To **RECEIVE** and **CONSIDER** the draft IT Policy for the council*

39. Terms of Reference

- 39.1 To **RECEIVE** and **CONSIDER** the Terms of Reference of the Finance & General Purposes Committee for 2026/27*

40. Risk Register

- 40.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk on the Shinfield Parish Council Risk Register

41. Financial reports

- 41.1 To **RECEIVE** and **NOTE** a report on the bank reconciliation as at 31st May 2026 (to be provided at the meeting)
- 41.2 To **RECEIVE** and **CONSIDER** a verbal update on current financial position for Financial Year 2026/27

42. Financial Reserves and CIL

- 42.1 To **RECEIVE** and **NOTE** an update on CIL*
- 42.2 To **RECEIVE** and **NOTE** an update on Reserves*
- 42.3 To **RECEIVE** and **NOTE** a verbal update on the Long Term Maintenance Reserve

43. Capital Grant to Shinfield Players Theatre

- 43.1 To **RECEIVE** and **CONSIDER** a request by Shinfield Players Theatre a request to vary a grant of £20,000 approved in November 2023 for new dressing rooms to be used instead on essential foundation repairs.

44. Requests for use of CIL and Maintenance Reserve funds

- 44.1 To **RECEIVE** and **CONSIDER** the following requests to use CIL funds and recommend same to Full Council
 - 44.1.1 To fund an electric tricycle up to the value of £4,000+VAT (From Facilities)
 - 44.1.2 To fund the purchase of new noticeboards at Frensham Green and High Copse Pavilion up to the value of £2,500+VAT (From Facilities)
 - 44.1.3 To fund the procurement of two picnic benches for a kickabout area adjacent to the football pitches at High Copse Pavilion up to the value of £4,000+VAT (From Facilities)

- 44.1.4 POTENTIAL funding of awning for café patio up to value of £10,000+VAT (From Facilities)
- 44.2 To **RECEIVE** and **CONSIDER** the following requests to use General Reserve funds and recommend same to Full Council
 - 44.2.1 To fund renewal of the Neighbourhood Plan up to a cost of £12,000+VAT
- 44.3 To **RECEIVE** and **CONSIDER** the use of the Long-Term Maintenance Reserve up to £25,000+VAT for:
 - 44.3.1 The redecoration of Pound Green Room at School Green Centre (including Yeoman Shield)
 - 44.3.2 The refurbishment of Three Mile Cross Room (including replacing storage cupboards) and
 - 44.3.3 Redecoration of corridors

45. VAT Advice and Business Rates Appeal

- 45.1 To **RECEIVE** and **CONSIDER** an update from the Finance Manager regarding seeking VAT advice and potential costs
- 45.2 To **RECEIVE** and **CONSIDER** the potential costs and commission associated with appealing Business Rates valuation for all council venues*

46. Land Issues

- 46.1 To **RECEIVE** and **CONSIDER** a verbal update on the following items
 - 46.1.1 Land Registrations including list of properties
 - 46.1.2 Lease of Ryeish playing fields and Deardon Way Fields
 - 46.1.3 Ryeish Green Pavilion
 - 46.1.4 Parish Hall Lease
 - 46.1.5 Assets of Community Value
 - 46.1.6 Millworth Lane

47. Live Project Teams

- 47.1 To **RECEIVE** and **CONSIDER** a summary of the current position of live project teams/working parties*

48. Renewable Energy Project

- 48.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk following approval from Full Council to proceed with PV panels for Manor Ground and School Green Centre in 2026
- 48.2 To **RECEIVE** and **NOTE** the process of negotiating revised electricity rates for the council's buildings**

49. Dates of future Meetings

- 49.1 To **NOTE** the date of the next scheduled meeting which is 14th October 2026

* Paper attached/** Paper to follow