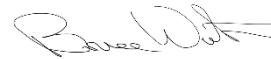


To all members of the Finance and General Purposes Committee

Notice is hereby given and you are summoned to attend a meeting of the Finance and General Purposes Committee on Wednesday 21st February 2024 at School Green Centre, commencing 19.30hrs.



Bruce Winton, Clerk
16th February 2024

Members: I Clarke, A Grimes, L James (Ch), I Montgomery, D Peer, R Tatla

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** public questions

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence
2.2 To **RECEIVE** members' declarations of interest

3. Minutes of the meeting on 13th December 2023

- 3.1 To **APPROVE** the minutes of the Finance and General Purposes Committee meeting
On 13th December 2023 as a correct record of the meeting*
3.2 To **CONSIDER** matters arising from the meeting on 13th December 2023

4. Risk Register

- 4.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk on the Shinfield Parish
Council Risk Register

5. Financial reports

- 5.1 To **RECEIVE** and **NOTE** a report on bank reconciliations at 31st January 2024*
5.2 To **RECEIVE** and **CONSIDER** the Booking reports as at 31st January 2024**
5.3 To **RECEIVE** and **CONSIDER** the actual vs budget vs forecast expenditure as of 31st
January 2024**

6. Financial Reserves and CIL

- 6.1 To **RECEIVE** and **NOTE** an update on CIL**
6.2 To **RECEIVE** and **NOTE** an update on Reserves **

7. Budgets

- 7.1 To **REVIEW** process for setting 2024/25 budget and **CONSIDER** any changes required for the next budget cycle

8. Initial Audit Review for 2023/24

- 8.1 To **RECEIVE** and **CONSIDER** a verbal update following the initial audit review for 2023/24

9. Land Issues

- 9.1 To **RECEIVE** and **CONSIDER** a verbal update on Land Registrations including list of properties
- 9.2 To **RECEIVE** and **CONSIDER** draft heads of terms for a lease of Ryeish playing fields*
- 9.3 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding provision of community space in the north of the parish
- 9.4 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding the sale of Ryeish Green Pavilion
- 9.5 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding the Parish Hall Lease

10. Screening Facility in School Green Centre

- 10.1 To **RECEIVE** and **CONSIDER** an updated proposal from Shinfield Studios for a Community Screening Room to be situated in School Green Centre*

11. Provision of Public Art

- 11.1 To **RECEIVE** and **CONSIDER** a recommendation from the Arts, Culture & Events Committee for the financial support for the provision of public art in the plaza planned to the north of the School Green Centre

12. Annual Grants Award Scheme

- 12.1 To **RECEIVE** and **CONSIDER** a proposal for the application of the Annual Grant Scheme for 2024*

13. Redecoration of the Grazeley Room at the School Green Centre

- 13.1 To **RECEIVE** and **CONSIDER** a proposal for the redecoration of the Grazeley Room at the School Green Centre*

14. Investment Policy

- 14.1 To **RECEIVE** and **NOTE** a verbal update on movement of funds

15. Catering at the School Green Centre

- 15.1 To **RECEIVE** and **CONSIDER** a verbal update from Cllr Peer on tender submissions for the café operation at School Green Centre

16. Dates of future Meetings

- 16.1 To **NOTE** the date of the next meeting which is 17th April 2024

* Paper attached

** Paper to follow