

To all members of the Finance and General Purposes Committee

Notice is hereby given, and you are summoned to attend a meeting of the Finance and General Purposes Committee on Wednesday 19th February 2025 at School Green Centre, at 19.30



Bruce Winton, Clerk
14th February 2025

Members: I Clarke, A Grimes, L James (Ch), N Masseron, Z Matic, I Montgomery & D Peer

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** public questions.

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence.
- 2.2 To **RECEIVE** members' declarations of interest.

3. Minutes of the meeting on 11th December 2024

- 3.1 To **APPROVE** the minutes of the Finance and General Purposes Committee meeting on 11th December 2024 as a correct record of the meeting*
- 3.2 To **CONSIDER** matters arising from the meeting on 11th December 2024.

4. Corporate Governance Working Party

- 4.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk.

5. Risk Register

- 5.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk on the Shinfield Parish Council Risk Register

6. Financial reports

- 6.1 To **RECEIVE** and **NOTE** a report on the bank reconciliation as at 31st January 2025**
- 6.2 To **RECEIVE** and **NOTE** the forecast of outturn position as at 31st January 2025**

7. Financial Reserves and CIL

- 7.1 To **RECEIVE** and **NOTE** an update on CIL*
- 7.2 To **RECEIVE** and **NOTE** an update on Reserves*
- 7.3 To **RECEIVE** and **NOTE** a verbal update on the Major Repairs Reserve.
- 7.4 To **RECEIVE** and **CONSIDER** a verbal update on historic S106 funds from the parish

8. Budget Setting

- 8.1 To **REVIEW** process for setting council budgets and **CONSIDER** any changes required for the next budget cycle

9. Internal Audit Review for 2024/25

- 9.1 To **RECEIVE** and **CONSIDER** an update following the initial internal audit review for 2024/25 conducted 11th and 12th February 2025*

10. Land Issues

- 10.1 To **RECEIVE** and **CONSIDER** a verbal update on the following items
 - 10.1.1 Land Registrations including list of properties
 - 10.1.2 Lease of Ryeish playing fields and Deardon Way Fields
 - 10.1.3 Provision of community space in the north of the parish
 - 10.1.4 Ryeish Green Pavilion
 - 10.1.5 Parish Hall Lease
 - 10.1.6 Assets of Community Value
 - 10.1.7 Millworth Lane
- 10.2 To **RECEIVE** and **CONSIDER** areas of land potentially suitable for acquisition.

11. Live Project Teams

- 11.1 To **RECEIVE** and **CONSIDER** a summary of the current position of live project teams/working parties*

12. Microgeneration

- 12.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding microgeneration

13. Request for use of CIL funds

- 13.1 To **RECEIVE** and **CONSIDER** a request from the Facilities Committee to release funds for the installation of hybrid cricket strips at the Manor Ground*.
- 13.2 To **RECEIVE** and **CONSIDER** a request from the Facilities Committee to release funds for the installation of power and water supply to the toilet block at the tennis club at Millworth Lane**.

14. Contract for Electricity Supply

- 14.1 To **RECEIVE** and **CONSIDER** quotes for a new contract for electricity supply to council properties**.

15. Public Art

- 15.1 To **RECEIVE** and **CONSIDER** a verbal update on the Public Art project.

16. Dates of future Meetings

- 16.1 To **NOTE** the date of the next meeting which is 16th April 2025.

* Paper attached/** Paper to follow