

To all members of the Finance and General Purposes Committee

Notice is hereby given and you are summoned to attend a meeting of the Finance and General Purposes Committee on Wednesday 16th October 2024 at School Green Centre, at 19.30



Bruce Winton, Clerk
11th October 2024

Members: I Clarke, A Grimes, L James (Ch), N Masseron, Z Matic, I Montgomery & D Peer

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** public questions.

2. Apologies and declarations of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence.
2.2 To **RECEIVE** members' declarations of interest.

3. Minutes of the meeting on 21st August 2024

- 3.1 To **APPROVE** the minutes of the Finance and General Purposes Committee meeting on 21st August 2024 as a correct record of the meeting*
3.2 To **CONSIDER** matters arising from the meeting on 21st August 2024.

4. Corporate Governance Working Party

- 4.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk.

5. Risk Register

- 5.1 To **RECEIVE** and **CONSIDER** an update from the Clerk on the Shinfield Parish Council Risk Register with specific focus on updating additional actions**
5.2 To **RECEIVE** and **NOTE** a verbal update from the Clerk regarding the insurance renewal for 2024/2025.

6. Financial reports

- 6.1 To **RECEIVE** and **NOTE** the confirmation that the audit for 2023/24 has been completed*
6.2 To **RECEIVE** and **NOTE** a report on the bank reconciliation at 30th September 2024**
6.3 To **RECEIVE** and **NOTE** a report on room bookings to 30th September 2024**
6.4 To **RECEIVE** and **NOTE** an update on the current year budget (2024/2025).**

7. Financial Reserves and CIL

- 7.1 To **RECEIVE** and **NOTE** an update on CIL*
- 7.2 To **RECEIVE** and **NOTE** an update on Reserves*
- 7.3 To **RECEIVE** and **CONSIDER** a verbal update on the Major Repairs Reserve.
- 7.4 To **RECEIVE** and **CONSIDER** the programme of scheduled major repairs
- 7.5 To **RECEIVE** and **CONSIDER** an update on historic S106 funds from the parish**

8. Budget Planning

- 8.1 To **RECEIVE** and **CONSIDER** the outline programme for the budget briefing session on Thursday 17th October
- 8.2 To **RECEIVE** and **CONSIDER** the initial budget planning assumptions for 2025/26

9. Land Issues

- 9.1 To **RECEIVE** and **CONSIDER** a verbal update on Land Registrations including list of properties.
- 9.2 To **RECEIVE** and **CONSIDER** a verbal update regarding lease of Ryeish playing fields and Deardon Way Fields.
- 9.3 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding provision of community space in the north of the parish.
- 9.4 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding Ryeish Green Pavilion.
- 9.5 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding the Parish Hall Lease.
- 9.6 To **RECEIVE** and **CONSIDER** areas of land potentially suitable for acquisition.

10. Live Project Teams

- 10.1 To **RECEIVE** and **CONSIDER** a summary of the current position of live project teams/working parties*

11. Other Matters

- 11.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding microgeneration
- 11.2 To **RECEIVE** and **CONSIDER** an initial list of furniture and equipment required for High Copse Pavilion**

12. Dates of future Meetings

- 12.1 To **NOTE** the date of the next meeting which is 16th October 2024.

* Paper attached/** Paper to follow