

Minutes approved on:	
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DRAFT

Minutes of a meeting of the Recreation and Amenities Committee held on Thursday 28 April 2022, at the Spencers Wood Pavilion commencing at 7:30pm

Present: Cllrs. I Clarke (Ch), E Brown, P Jahromi, L James, I Montgomery,
 Attending: Bruce Winton (Clerk) Kouy Young (Deputy Clerk)

22/RA/23 Public Questions

No Public Questions

22/RA/24 Apologies and declarations of members' interests

2.1 Apologies were received from Cllrs. N Boyer and P Emmet

2.2 There were no declarations of members' interests.

21/RA/25 3.1 Minutes of the Previous Meeting

The minutes of the committee meeting of 31 March 2022 were approved as a correct record and signed by Cllr. Clarke.

Proposed: Cllr Jahromi Seconded: Cllr Montgomery Unanimously Approved

3.2 Actions

48. Cllr Jahromi to identify other areas in the parish to locate raised flower beds

Cllr Jahromi suggested that flower beds should be placed at each of the Village Gates once erected

62.2.3 Clerk to provide monthly report detailing significant maintenance tasks carried out in the parish to help identify any recurring issues.

This item was noted ongoing.

1.6 Deputy Clerk to investigate suitable access to Spencers Wood Pavilion giving regard to security and insurance as well as ease

This item was noted ongoing.

7.2 Clerk to write to the WBC, stating that SPC would not take on responsibility for the Orchard Rise Allotments unless it provided a 5-year guarantee in respect of drainage work carried out.

This has been carried out by the Interim Clerk, but no response has been received

12.1.9 Interim Clerk would issue suppliers for providing a MUGA with a spec and ask them to quote accordingly. Request to be made to the Finance & General Purposes Committee and Council to ask for finance to cover it.

This Item was noted as complete

2.3 Matters Arising

There were no matters arising.

22/RA/26 Works Update

Spencers Wood Recreation Ground

26.1 Cllr Clarke provided a verbal update on progress for the new outdoor gym equipment for Spencer's Wood Recreation Ground – a piece of equipment ordered is no longer in stock, the supplier had offered to swap this for a similar piece of equipment at no extra cost

26.1.1 Cllr. Clarke provided a verbal update on progress of the new MUGA at Spencers Wood Recreation Ground. It was proposed that the Clerk discuss the issue of planning permission with the contracted Project Manager and to confirm the contract if the indication was that the planning permission was likely to be approved. This would avoid potential price increases from the supplier.

Proposed: Cllr Jahromi

Seconded: Cllr Montgomery

Unanimously approved

Millworth Lane

26.2 It was noted that works around the heating and electrics for the Millworth Lane Pavilion were currently being overseen by the contracted Project Manager and contractors had been appointed to carry out guttering works

22/RA/27 Community Service Update

27.1 Cllr Browns Verbal update was **NOTED** with the following updates:

- Many Community Groups have returned after the pandemic, but not all
- The Pavilion Youth Club will be expanding to two nights per week with planned activities being arranged for those attending
- Consideration is being given to the use of Millworth Lane Pavilion for the Frensham Green Youth Group

27.2 Cllr Montgomery to circulate a report from the Pavilion Youth Group Senior Youth Worker to members

27.3 It was decided to **DECLINE** the provided quote for replacement bollards at School Green until the Clerk has investigated further the different styles available

Grant Applications

28.1 First Days Children's Charity

It was **PROPOSED** that the application for a grant of £5000 for the First Days Children's Charity be **DECLINED** until further information on the direct benefit to the local community of Shinfield Parish could be ascertained.

Proposed: Cllr Brown Seconded: Cllr Montgomery Unanimously Agreed

28.2 Shinfield Cricket Club

It was **PROPOSED** that the an amount of £1500 be offered to the Shinfield Cricket Club instead of the full amount applied for of £3368 until all Shinfield Parish Council sports Grounds and Facilities are fully operational

Proposed: Cllr Brown Seconded: Cllr Clarke Unanimously Agreed

22/RA/29 Other Items

29.1 It was **PROPOSED** that the contract for the hire of the Flower Towers located on School Green not be renewed at the end of the years hire. The planters located on the Café patio and courtyard would be retained for 1 year to ascertain the cost and benefit

Proposed: Cllr James Seconded: Cllr Montgomery Unanimously Agreed

29.2 It was **NOTED** that the Clerk and Deputy Clerk are working on producing a sample News Letter

29.3 It was **NOTED** that an Insurance claim and quote for a replacement bus shelter has now been submitted

29.4 It was **NOTED** that the Clerk is currently developing a reporting system for current and potential room bookings at School Green Centre and Spencers Wood Pavilion

29.5 It was **NOTED** that the waiting list for the occupation of the Orchard Rise Allotments is now full and drainage has now been installed on the site

29.6 It was **NOTED** that the Clerk is investigating the current running costs of the Spencers Wood Pavilion as well as the Pre-School attached in order to provide a report

Date of next meeting: 26 May 2022

The meeting closed at 20:44pm

Action items:

Minute Ref	Details	Action by
62.2.3	Clerk to provide monthly report detailing significant maintenance tasks carried out in the parish to help identify any recurring issues.	Clerk
1.3	Letter from resident about access to SGC to be passed to Chair and Clerk for a response	Deputy Clerk

1.6	Deputy Clerk to investigate suitable access to Spencers Wood Pavilion giving regard to security and insurance as well as ease	Deputy Clerk
7.2	Clerk to chase WBC for a response re drainage issues and handover of Orchard Rise Allotments	Clerk
27.2	Cllr Montgomery to circulate report from Senior Youth Worker re Youth Club updates	Cllr Montgomery
27.3	Clerk to investigate different styles of bollards and provide quotes	Clerk
28.1	Clerk to arrange meeting with First Days Children's Charity to discuss how they can benefit the community in lieu of awarding any grant funds	Clerk

DRAFT

Topographical Proposal for Millworth Lane

Following a recent meeting of the working party, a first draft of a topographical plan has been prepared and is put forward for consideration by Councillors.

The plan shows space for

- The existing cricket square, cricket nets and football pitch markings removed
- Clearance work along the north-eastern boundary
- An extended and formalised car park for the recreation ground
- A new path alongside the car park leading to the pavilion
- Future potential for a larger replacement pavilion
- A new netball court within a fenced enclosure (to be floodlit)
- A new basketball court within a fenced enclosure (to be floodlit)
- Re-sited 9 a-side and 11 a-side football pitches
- 2 new tennis courts
- An extended car park for the tennis club.
- A new pump track alongside the existing play area
- Pump track
 - Designed for use by skaters, skateboarders and cyclists
 - Longbarn Lane, reading included for illustrative purposes



Attached are two plans the first of which shows the current layout and the second the proposal for discussion. 2 Large Scale sets of the plans will be available on the evening.

Councillors are asked to consider the following points:

- Are they content with the general approach
- Are they content with the sports being provided for
- Are there any other KEY comments they wish to make at this stage

TREES	
A	Ash
AL	Alder
AP	Apple
B	Beech
C	Cedar
CB	Copper Beech
CH	Cherry
CY	Cypress
E	Elm
EL	Elder
EU	Eucalyptus
F	Fir
FM	Field Maple
FR	Fruit
HZ	Hazel
HC	Horse Chestnut
HO	Holm Oak
HW	Hawthorn
HY	Holly
JM	Japanese Maple
LB	Laburnum
LM	Lime
LO	Locust Tree
LR	Laurel
M	Maple
MG	Magnolia
OK	Oak
P	Pine
PA	Palm
PL	Plane
PM	Plum
PO	Poplar
PP	Pissardii Plum
PR	Pear
R	Redwood
RD	Red Oak
RH	Rhododendron
RO	Rowan
SB	Silver Birch
SC	Sweet Chestnut
SP	Scots Pine
SU	Spruce
SY	Sycamore
U	Unidentified
W	Willow
WN	Walnut
Y	Yew
Species / Dia / Spread (max) / Ht e.g. OK / 0.6 / 8 / 15	

ABBREVIATIONS	
BT	British Telecom
BOL	Bollard
CB	Control Box
CL	Cover Level
CTV	Cable Television
EL	Electric
EP	Electricity Pole
FH	Fire Hydrant
GSV	Gas Stop Valve
HT	Height
HVC	High Voltage Cable
IC	Inspection Cover
IL	Invert Level
LP	Lamp Post
MH	Man-Hole
MKR	Marker
MW	Monitoring Well
O/H	Overhead
G	Road Gully
PB	Post Box
PC	Ptram Crossing
RNP	Road Name Plate
RS	Road Sign
S/A	Soakaway
ST	Stay / Strut
SV	Stop Valve (Unidentified)
TB	Telephone Box
TC	Telecom
TH	Trial Hole
TL	Traffic Light
TP	Telegraph Pole
UTL	Unable to Lift
VP	Vent pipe
WM	Water Meter
WSV	Water Stop Valve

FENCES	
BWF	Barbed Wire Fence
CBF	Closed Board Fence
CP	Concrete Post
CPF	Chestnut Paling Fence
CWF	Chicken Wire Fence
IRF	Iron Railing Fence
PKF	Picket Fence
PRF	Post & Rail Fence
PWF	Post & Wire Fence
SCF	Security Fence
SP	Steel Post
WMF	Wire Mesh Fence
WPF	Wood Panel Fence



SURVEY STATION INFORMATION					
Name	Easting	Northing	Height	Type	
M1	473539.478	167491.832	42.880	NAIL	
M2	473486.692	167516.014	43.127	PEG	
M3	473539.322	167504.112	42.288	NAIL	
M4	473520.343	167459.053	42.892	NAIL	
M5	473573.295	167450.777	41.350	NAIL	
M6	473511.634	167435.090	42.873	NAIL	
M7	473482.371	167382.338	42.840	PEG	
M9	473418.994	167475.487	43.461	PEG	
M11	473434.473	167500.941	43.321	PEG	
M15	473458.628	167540.707	43.122	PEG	
M16	473473.283	167562.783	42.825	NAIL	
M18	473516.712	167522.077	42.736	NAIL	
M20	473441.776	167588.740	42.679	NAIL	
M8	473551.811	167469.937	42.125	NAIL	
M10	473470.323	167386.668	42.575	NAIL	
M12	473430.881	167508.778	43.366	NAIL	
M13	473403.327	167488.702	43.617	NAIL	
M14	473364.512	167434.222	43.357	NAIL	
M17	473510.117	167514.419	43.275	NAIL	
M19	473441.396	167588.369	42.686	NAIL	
M21	473437.222	167617.485	42.925	NAIL	

NOTES

The survey grid has been related to OS National Grid using a flat earth projection and metric scale factor of 1, centred on Station M6. Levels are related to OS datum determined from the National GPS Network using OSGM16.

No assumptions should be made regarding the interconnection of manholes. Drainage details have been obtained from surface inspection and should be verified if of critical importance.

The position and height of adjacent buildings have been obtained using higher level reflectorless measurement and may not take account of single storey extensions or conservatories below the line of sight.



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Project
MILL WORTH LANE RECREATION GROUND
MILL WORTH LANE
SHINFIELD
READING

Drawing title
EXISTING SITE SURVEY

Client SHINFIELD PARISH COUNCIL	Scale 1:500
Drawing number & status 6890:22:001	Rev 28.02.22
FOR INFORMATION Drawn by TCG	

Revisions

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Scale bar - each bar measures 10mm



Drawing Copyright© BDS Surveyors Ltd A1 594 x 841mm

Further Information on First Days Grant Application

First Days is a charity aimed at working and campaigning to end child poverty. From their website:

At First Days we give choice, restore dignity and empower families who are living with a low income or are experiencing financial hardship.

We believe that all children should:

Be safe in their home, and out about.

They should be confident in school.

They should have lots of fun.

We help facilitate that. We provide everyday essentials to families who need them by distributing school uniforms, new baby essentials, travel equipment, toiletries, safety items, furniture, toys and books.

A request from First Days for a grant of £5,000 was deferred at the March Committee meeting pending further information. The following additional information was put to the April meeting and it was felt that there was still insufficient information to allow members to assess the grant request.

“Over the last year we have supported in excess of 150 children from the Shinfield area and with the current economic climate we are expecting this figure to increase. Children have been reached through our standard referral stream in addition to a number of ad hoc events via our Mobile Support Hub which included summer uniform and winter coats.

To reach more children, we will extend our Outreach Programme to include Shinfield alongside our partners and this will also include our Digital Inclusion work whereby we support families with laptops and equipment for school work, a vital part of education. Unfortunately, for children whose parents are struggling to make ends meet they are an unaffordable essential.”

The Clerk undertook to speak to First Day directly in an attempt to fully understand how making the grant would benefit the residents of the parish. This was done by telephone with their Fundraising Manager. The following information can now be put forward.

The mobile support hub is a large transit van (see below) which comes to pre-agreed locations and has school uniforms, toiletry essential and other relevant items. The van coming to the areas where it is needed means that the users do not incur travel costs to go and get the support they need. Currently the hub attends:

Woodley Precinct Every Wednesday 10.00-12.00

Winnersh Rainbow Park Every Wednesday 13.00-14.30

Finchampstead FBC Centre Every Other Tuesday 10.00-12.00

Wokingham Norreys Church Every Other Friday 12.30-14.30



There is no eligibility requirements to access the service so it is open to everyone who feels they need support i.e. it is accessible to everyone.

The frequency for visits by the van varies according to demand but would most likely start of fortnightly as awareness was created then moving towards more weekly visits during school term time.

The exact nature of what the van carries varies according to is available to the charity so they may for example issue packs of baby wipes. They do try and tailor the support to the time of year e.g. thick coats for the onset of winter, sun cream in the summer and stationery supplies to help children return to school. The focus is on providing essentials that the families involved could not otherwise afford.

If funding were to be approved by Councillors at their May meeting the charity anticipates being able to mobilise into the parish before the start of the next School year.

The charity has weekly meetings with other partner agencies such as CAB, foodbanks etc. to ensure effective co-ordination of support in the areas they are working in.

In the additional information provided previously, the charity states that they have supported 150 children from the Shinfield area through other means (other projects include Safe at Home & Out and About, Digital Inclusion and Christmas food parcels) and they anticipate that number increasing. They state that demand for their services overall has increased by **290%** in the last year while their available funding has reduced by 40%.

The charity also advises that any families are welcome to attend their new Elevate centre in the centre of Wokingham (opening soon) at any time for further support, request help through their website and in extreme cases they can arrange delivery of items to families.

Platinum Jubilee Grant Requests

The following requests have been received from schools in respect of Jubilee funding grants

A - Shinfield Infants School

The school has requested funding towards flags depicting the nations of the commonwealth (as headed by HM The Queen) as represented by the pupils of the school.

The school is working to improve the range of resources it has relating to diversity and wish to celebrate and respect the cultures of all the children within the school which has increased dramatically in the last ten years. The Shinfield Adult Trust has provided funds to buy books and resources on this subject and the school would like to use the grant from the Parish Council to purchase a range of large flags to be used to decorate the school hall.

The request is for 35 flags at £4.45 each for a total of £155.75. There are currently 313 pupils on the school roll.

Amount requested £155.75

B - Shinfield St Marys Junior School

The school has requested the funding of £2 per head for each of the 360 pupils they have on their books. The intention is to plant a range of coniferous trees (elms, pines etc) to complement the deciduous trees the school has already planted. This will improve the fields for children and also provide shade in the summer when they are established.

Amount requested £720

C – Oakbank Secondary School

The school has indicated that they wish to request funds under this scheme. Additional information has been requested but is not available in time for the publication of the papers. The relevant information will be forwarded to Councillors when available. The school has 520 pupils (according to their website

Amount requested £TBC but potentially £1,040

D – Grazeley Parochial Primary School

The school has requested grant funding for an outdoor weather station to encourage pupils to take an interest in their environment. They have not specified the amount of their request but confirmed they have 208 pupils on their roll

Amount requested £416

Further Information on Link Visiting Scheme

At the January 2022 R&A meeting an application for a grant of £900.00 to the Link Visiting Scheme was approved subject to “reporting on details of beneficiaries in the Shinfield area”.

Unfortunately this was not followed up and the payment has not yet been made.

The following additional information is now available from Link.

“We currently support 17 people within the parish. This is either through one to one befriending, through attending one of our regular activities such as our Pub lunches or our digital inclusion project ‘Link Online’. The age range of those we support vary between 59 and 100yrs old.

We support 13 volunteers in the area and they range in age between 27yrs and 79yrs.”

Summary of Grant Applications

Councillors have requested a summary of all grants awarded (including in previous years) to assist in managing the budget available for the current year and in consideration of previous grants that may have been made to applicants.

The attached table will accompany any future grant applications as a matter of course.

Across the top it will show the approved budget for the Financial Year, the total of grants approved in that year (not including those currently being requested) and the remaining budget for the Financial Year.

Grant applicants and recipients are listed below this in alphabetical order. Where the amount approved is less than the amount applied for this is shown in the green box to the right of the approved grant.

New applicants for the current meeting are shown in a red box

	2019/20	2020/21	2021/22	2022/23
Budget Approved	50,400	30,000	30,000	30,000
Grants Agreed	54,228	15,579	38,890	6,125
Budget Unallocated	(3,828)	14,421	(8,890)	23,875

Council approved additional £10k for Grants Dec 2019

Requested By	Application	Approved	Var	Committee Minute	Application	Approved	Var	Committee Minute	Application	Approved	Var	Committee Minute	Application	Approved	Var	Committee Minute
3rd Shinfield Brownies					350	350		72.3 20/0/2020								
3rd Shinfield Guides	650	650			500	500		72.3 20/07/2020								
ABC to Read	4,034		4,034		2,000	0	2,000	June FC 60.2								
Berks Multiple Sclerosis Therapy Centre					800	800		May FC 49.1								
Berkshire Vision	1,000		1,000													
Car Service - Access to Lunch Clubs & Welcome Club									500	500		21/RA/33.2 55.4	600	500	100	22/RA/22
Citizens Advice Reading	1,494	1,000	494	19/RA/67					2,000	1,250	750	21/RA/73.1				
Citizens Advice Wokingham	2,150	1,000	1,150	19/RA/67	1,500	1,500		20/RA/36	1,250	1,250		21/RA/64.2				
First Days Childrens Charity													5,000		5,000	Pending additional Information.
Grazely Parochial Primary School													416			Jubilee School grant
Grazeley Village Hall	30,000	30,000		19/FGP/8												
Involve									250	250		21/RA/62.2				
Keep Mobile Wokingham	2,411	2,411		19/RA/36	3,366	2,500	866	20/RA/36	1,000	1,000		21/RA/83.2				
Lambs Lane Primary School	200		200		3,200	3,200		25/08/2020/ June FC 60.3								
Laurel Park Netball Club									500	500		21/RA/55.3				
Link Visiting Scheme	200	200		19/RA/57	200	200		21/RA/24					900		900	Pending additional Information. 22/RA/5
Loddon Reach Residents Magazine	2,800	2,800		19/RA/45												
Loddon Valley Ramblers - Kissing Gate					1,000	1,000		21RA/6								
Me2 Club	500	500		19/RA/67					500	500		21RA/83.1				
Oakbank Secondary School													1,040			Jubilee School grant
Pending Wokingham Job Support									500	0	500	21/RA				
Reach Magazine					950	950		May FC 49.6								
Readibus	2,000	2,000		19/RA/74												
Save Our Villages	1,063		1,063													
Shinfield Association	4,000	4,000														
Shinfield Baptist Church									250	250		21/RA/54.1				
Shinfield Cricket Club	2,800		2,800						3,000	3,000		21/RA/45	3,368	1,500	1,868	22/RA/27
Shinfield Infant and Nursery School	500	500		19/RA/45	200	200		21RA/6					156		156	Jubilee School grant
Shinfield North Community Flat	805	805		19/RA/67												
Shinfield Players Theatre									20,000	20,000		Council 17/5				
Shinfield Running Club	2,000	0	2,000	19/RA/36												
Shinfield Volunteers									4,090	3,890	200	21/FGP/48	2,125	2,125		22/RA/22
Spencers Wood Carnival	2,500	2,500		19/RA/45					3,500	3,500		21/RA/73.2				
Spencers Wood Luncheon Club	300	300		19/RA/45	279	279		20/RA/6								
Spencers Wood Village Hall					300	300		20/RA/49	3,000	3,000		21/RA/34.1				
St Mary's Church	1,180	800	380	19/RA/67												
St Marys Junior School	1,144	1,144		19/RA/57	3,000	3,000		20/RA/36					5,000	2,000	3,000	22/RA/22
St Marys Junior School													720			Jubilee School grant
Veteran Tree Association	100	100		19/FGP/28												
Voluntary Car Service	2,868	2,868		19/RA/36												
Welcome Club	350	350		19/RA/67												
Wokingham Job Centre	300	300		19/RA/36	800	800		June FC 60.1								

Replacement Bollards for School Green, Shinfield

At the April R&A committee meeting Councillors indicated that they felt the proposed replacement bollards were inappropriate for the School Green and the Clerk undertook to investigate alternatives for further consideration. These are as set out below.

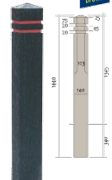
The basic requirements were for QTY 120 to ensure that the spacing was correct to minimize the possibility of vehicle. Most bollards available come with 900mm above ground as the typical level (current bollards are approximately 700mm above ground). It is strongly recommended that a height of 900mm is adopted in this location (therefore bollards would be taller but thinner than at present). A lower height will include the potential for accidental damage by vehicles who are unsighted and as a lower height is non-standard they would cost more to produce.

Please note that the wooden options offered below are likely to suffer a higher attrition rate than the recycled plastic or stainless steel options e.g. damage from strimming and less resilient against knocks from car doors etc.

With the exception of Option 6 below, all of the options are available from multiple suppliers and the costs stated below are based on advertised prices plus an estimate of installation costs. These prices may be bettered in discussion with suppliers but are included as an indication of the price range involved. Option 6 is a bespoke option and a quote has been requested for this option and this will be advised when available. The figure included here is an **internal estimate** for a bespoke product.

Committee are therefore asked to consider which design of bollard they prefer and we will obtain the necessary competitive quotes and receive financial authorisation before placing any order.

Option 1 Recycled plastic bollards This is the option previously rejected by Councillors but included to provide a reference point for the consideration of other options. Cost - £22,926 (as per original quote)	
Option 2 Oak Wood timber bollards These would be prone to greater wear and tear than a recycled plastic option but could be fitted with a metal strip to protect against damage from strimmers and would be fitted with a single white reflective strip in the recess Cost - £19,200 (£160 x 120)	

Option 3 Hard Wood timber bollards A more durable but more costly version of Option 2 Cost - £21,600 (£180 x 120)	
Option 4 Stainless Steel More durable but may be out of place on the School Green Cost - £22,800 (£190 x 120)	
Option 5 Recycled Plastic bollard This option is a recycled plastic equivalent of the wood options presented above. This item could be in black or Earth Brown Cost - £19,800 (£165 x 120)	Chamfered Square with Bands 
Option 6 Custom Made timber bollard The bollard would be similar in size and colour to the other timber options depicted here but with a custom top intended to reflect the architecture of the School Green Centre and create a visual link between the two Cost - £36,000 (£300 x 120)	

Bookings analysis

Councillors have requested information on bookings at the Council's venue. A first draft of the suite of reports possible is attached for consideration.

The following reports have been provided:

Pages 1 & 2 – Income by Room by Month

- This shows the actual income for months completed when the report has been produced
- Confirmed bookings for future months
- Projected income representing income anticipated but not formally booked
- These are totalled and compared to the prior year data
 - The benefit of this will improve once we reach the anniversary of the opening of School Green Centre and are then comparing like for like
- There is then a summary for each venue showing the PROVISIONAL financial position
 - Please note that at the time of writing the projected income is an initial estimate only and further work is required to refine that.
 - Please also note that we are still only 1.5 months into the Financial Year has not been provided and we are only one month into the Financial Year
 - The data would suggest that the average booking is made approximately 3 months in advance. This is slightly skewed by long term regular hirers so there is reasonable scope for the figures to improve as the year progresses
- The Lease for the Pre-School at Spencer's Wood Pavilion is still under discussion and so has not been completed other than for actual receipts
- All income recorded on the Booking system is recorded as VAT INC and so the budget is shown the same way to ensure like for like comparison

Pages 3 & 4 – Booking in Hours by room

- This follows the same format as for income but with a yellow background to avoid confusion with the reporting of income
- This will include bookings where there is no corresponding income e.g. for Council use of rooms for meetings

Page 5 – Analysis of Start Time for Bookings

- This is included as an initial attempt to show when the venues are currently at their busiest
- It shows the start time (and NOT the duration) of all meetings recorded on the system
 - It will be possible to analyse this by month as required
- As it shows data for each day of the week it shows the current peaks and troughs in bookings

- For School Green Centre
 - Mondays (red bar) at 16.00 reflects the start of Starlets Bookings
 - Thursday (green bar) at 19.00 reflects the fact that most evening meetings (including council meetings) start between 19.00 and 20.00
 - Friday (light blue bar) at 9.00 is busy with a regular booking but after that the day is relatively quiet
 - Friday evenings are a difficult sell for meetings and so we need to grow the party business
- For Spencer's Wood Pavilion
 - Thursday (green bar) at 9.00 reflects the Car Club booking
 - Wednesday (yellow bar) at 18.00 reflects the Youth Club booking

Page 6

- This reflects the main hirers both in terms of income and in hours booked (please note that the Council's own use will appear in the latter but not the former)
- The hirers listed represent approximately 80% of the total all time Income or Hours booked
 - Again, in due course this can be analysed further

It is intended to provide these reports for Councillors on a regular basis. Councillors are asked to consider how frequently they would like to see the report.

The database is designed in such a way that it can be "sliced and diced" as required to analyse any aspect of the bookings. If Councillors would like to see any further information or would prefer to see data presented in a different format I would be happy to discuss this further with them.

Income - By Room by Month

Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar TOTAL

School Green Centre

Grazely	Actual	986													986
	Booked		1,483	1,474	1,399	726	620	935	780	287					7,703
	Projected				100	100	200	200	200	200	500	1,600	1,800		4,900
	TOTAL	986	1,483	1,474	1,499	826	820	1,135	980	487	500	1,600	1,800		13,589
Prior Year	Variance	0	0	0	0	0	0	883	992	252	501	1,632	1,761		6,021
		986	1,483	1,474	1,499	826	820	252	(12)	235	(1)	(32)	39		7,568

Pound Green	Actual	1,030													1,030
	Booked		1,953	1,386	1,860	1,320	860	675	760	390					9,204
	Projected				100	100	200	200	200	200	1,000	1,000	1,000		4,000
	TOTAL	1,030	1,953	1,386	1,960	1,420	1,060	875	960	590	1,000	1,000	1,000		14,234
Prior Year	Variance	0	0	0	0	0	0	0	0	0	792	594	2,600		3,986
		1,030	1,953	1,386	1,960	1,420	1,060	875	960	590	208	406	(1,600)		10,248

Ryeish Green	Actual	1,183													1,183
	Booked		2,031	1,941	1,335	1,345	1,195	1,355	1,355	745					11,302
	Projected				100	100	200	200	200	200	1,200	1,500	1,900		5,600
	TOTAL	1,183	2,031	1,941	1,435	1,445	1,395	1,555	1,555	945	1,200	1,500	1,900		18,085
Prior Year	Variance	0	0	0	0	0	0	240	120	300	1,165	1,528	1,920		5,273
		1,183	2,031	1,941	1,435	1,445	1,395	1,315	1,435	645	35	(28)	(20)		12,813

Shinfield	Actual	172													172
	Booked		141	65	144	228		72	48						698
	Projected											100	100		200
	TOTAL	172	141	65	144	228	0	72	48	0	0	100	100		1,070
Prior Year	Variance	0	0	0	0	0	0	0	0	0	0	78	163		241
		172	141	65	144	228	0	72	48	0	0	22	(63)		829

Spencers Wood	Actual	10													10
	Booked		70	10	0		80	91	20	10					281
	Projected				0							50	50		100
	TOTAL	10	70	10	0	0	80	91	20	10	0	50	50		391
Prior Year	Variance	0	0	0	0	0	0	0	0	0	0	68	20		88
		10	70	10	0	0	80	91	20	10	0	(18)	30		303

Three Mile Cross	Actual	226													226
	Booked		320	127	0	0	0	0	0	0					447
	Projected				0	0	0	0	0	0	100	200	200		500
	TOTAL	226	320	127	0	0	0	0	0	0	100	200	200		1,173
Prior Year	Variance	0	0	0	0	0	0	0	0	0	88	190	227		505
		226	320	127	0	0	0	0	0	0	12	10	(27)		668

Tower	Actual	0													0
	Booked		75	0	0	0	0	0	0	0					75
	Projected				0	0	0	0	0	0	0	0	0	0	0
	TOTAL	0	75	0	0	0	0	0	0	0	0	0	0	0	75
Prior Year	Variance	0	0	0	0	0	0	0	0	63	0	0	88		150
		0	75	0	0	0	0	0	0	(63)	0	0	(88)		(75)

Other resources PA Screen & Projector Kitchen	Actual	30													30
	Confirmed		40			50									90
	Projected										0	0	0		0
	TOTAL	30	40	0	0	50	0	0	0	0	0	0	0		120
Prior Year	Variance	0	0	0	0	0	0	0	0	0	0	20	0		20
		30	40	0	0	50	0	0	0	0	0	(20)	0		100

TOTAL FOR SGC	Actual	3,637	0	0	0	0	0	0	0	0	0	0	0	0	3,637
	Booked		6,112	5,003	4,738	3,669	2,755	3,128	2,963	1,432	0	0	0		29,800
	Projected		0	0	300	300	600	600	600	600	2,800	4,450	5,050		15,300
	TOTAL	3,637	6,112	5,003	5,038	3,969	3,355	3,728	3,563	2,032	2,800	4,450	5,050		48,737
Prior Year	Variance	0	0	0	0	0	0	1,123	1,112	614	2,546	4,110	6,778		16,283
		3,637	6,112	5,003	5,038	3,969	3,355	2,605	2,451	1,417	254	341	(1,728)		32,453

Budget for 2022/23	VAT Inc	106320
Projected Performance against Budget	VAT Inc	(57,583)

Income - By Room by Month

Spencer's Wood Pavilion

Meeting Room 1	Actual	372												372
	Booked		578	545	438	396	396	378	396	360				3,487
	Projected										400	400	400	1,200
	TOTAL	372	578	545	438	396	396	378	396	360	400	400	400	5,059
Prior Year		70		0	45	570	0	262	0	0	50	48	414	1,459
	Variance	302	578	545	393	(174)	396	116	396	360	350	352	(14)	3,600

Pre-School	Actual													0
	Booked													0
	Projected												21,000	21,000
	TOTAL	0	0	0	0	0	0	0	0	0	0	0	21,000	21,000
Prior Year		1,540	1,540	1,540	1,540	1,540	0	0	0	0	0	0	0	7,700
	Variance	(1,540)	(1,540)	(1,540)	(1,540)	(1,540)	0	0	0	0	0	0	21,000	13,300

Community Room	Actual	825												825
	Booked		1,333	1,183	822	150	703	488	733	405				5,815
	Projected										1,000	1,600	2,000	4,600
	TOTAL	825	1,333	1,183	822	150	703	488	733	405	1,000	1,600	2,000	11,240
Prior Year		0	480	161	188	350	535	920	710	250	1,028	1,618	2,060	8,299
	Variance	825	853	1,021	635	(200)	168	(433)	23	155	(28)	(18)	(60)	2,941

Other resources (PA, screen & projector)	Actual	40												40
	Confirmed													0
	Projected													0
	TOTAL	40	0	0	0	0	0	0	0	0	0	0	0	40
Prior Year		0	0	0	0	0	0	0	0	0	10	45	0	55
	Variance	40	0	0	0	0	0	0	0	0	(10)	(45)	0	(15)

TOTAL FOR SWP	Actual	1,237	0	0	0	0	0	0	0	0	0	0	0	1,237
	Booked	0	1,911	1,728	1,260	546	1,099	866	1,129	765	0	0	0	9,302
	Projected	0	0	0	0	0	0	0	0	0	1,400	2,000	23,400	26,800
	TOTAL	1,237	1,911	1,728	1,260	546	1,099	866	1,129	765	1,400	2,000	23,400	37,339
Prior Year		1,610	2,020	1,701	1,773	2,460	535	1,182	710	250	1,088	1,711	2,474	17,513
	Variance	(373)	(110)	26	(513)	(1,914)	564	(317)	419	515	313	290	20,926	19,826

Budget for 2022/23	VAT Inc	39600
Projected Performance against Budget	VAT Inc	(2,262)

Village Green	Actual		1,080	810										0
	Booked													1,890
	Projected													0
	TOTAL	0	1,080	810	0	0	0	0	0	0	0	0	0	1,890
Prior Year		480	0	0	0	0	0	0	0	0	0	0	0	480
	Variance	(480)	1,080	810	0	0	0	0	0	0	0	0	0	1,410

Budget for 2022/23	VAT Inc	1200
Projected Performance against Budget	VAT Inc	690

Bookings - In Hours By room

Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar TOTAL

School Green Centre

Grazely	Actual	49												49
	Booked		64	63	48	23	28	37	32	14				309
	Projected													0
	TOTAL	49	64	63	48	23	28	37	32	14	0	0	0	358
Prior Year	Variance	0	0	0	0	0	0	41	46	12	19	66	94	279
		49	64	63	48	23	28	(4)	(14)	1	(19)	(66)	(94)	79
Pound Green	Actual	48												48
	Booked		67	51	61	32	38	30	35	18				332
	Projected													0
	TOTAL	48	67	51	61	32	38	30	35	18	0	0	0	380
Prior Year	Variance	0	0	0	0	0	0	0	0	3	31	27	88	149
		48	67	51	61	32	38	30	35	16	(31)	(27)	(88)	231
Ryeish Green	Actual	66												66
	Booked		94	88	61	62	58	66	65	37				528
	Projected													0
	TOTAL	66	94	88	61	62	58	66	65	37	0	0	0	594
Prior Year	Variance	0	0	0	0	0	0	12	6	19	51	69	91	248
		66	94	88	61	62	58	54	59	18	(51)	(69)	(91)	347
Shinfield	Actual	22												22
	Booked		13	6	13	19		6	4					61
	Projected													0
	TOTAL	22	13	6	13	19	0	6	4	0	0	0	0	83
Prior Year	Variance	0	0	0	0	0	0	0	0	0		7	12	19
		22	13	6	13	19	0	6	4	0	0	(7)	(12)	65
Spencers Wood	Actual	9												9
	Booked		7	1	2		8	8	3	1				30
	Projected													0
	TOTAL	9	7	1	2	0	8	8	3	1	0	0	0	39
Prior Year	Variance	0	0	0	0	0	0	0	0	0	5	8	2	14
		9	7	1	2	0	8	8	3	1	(5)	(8)	(2)	25
Three Mile Cross	Actual	41												41
	Booked		32	20	11	13	11	11	13	11				123
	Projected													0
	TOTAL	41	32	20	11	13	11	11	13	11	0	0	0	163
Prior Year	Variance	0	0	0	0	0	0	0	0	4	10	21	22	57
		41	32	20	11	13	11	11	13	7	(10)	(21)	(22)	106
Tower	Actual	28												28
	Booked		31	15	18	15	15	18	15	18				145
	Projected													0
	TOTAL	28	31	15	18	15	15	18	15	18	0	0	0	173
Prior Year	Variance	0	0	0	0	0	0	12	9	9	12	34	26	102
		28	31	15	18	15	15	6	6	9	(12)	(34)	(26)	71
Other resources PA Screen & Projector Kitchen	Actual	6												6
	Confirmed		10			52								61
	Projected													0
	TOTAL	6	10	0	0	52	0	0	0	0	0	0	0	67
Prior Year	Variance	0	0	0	0	0	0	0	0	0	0	6	0	6
		6	10	0	0	52	0	0	0	0	0	(6)	0	62
TOTAL FOR SGC	Actual	268	0	0	0	0	0	0	0	0	0	0	0	268
	Booked	0	317	243	214	216	158	176	168	98	0	0	0	1,590
	Projected	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL	268	317	243	214	216	158	176	168	98	0	0	0	1,858
Prior Year	Variance	0	0	0	0	0	0	65	61	47	128	237	335	873
		268	317	243	214	216	158	111	107	51	(128)	(237)	(335)	985

Bookings - In Hours By room

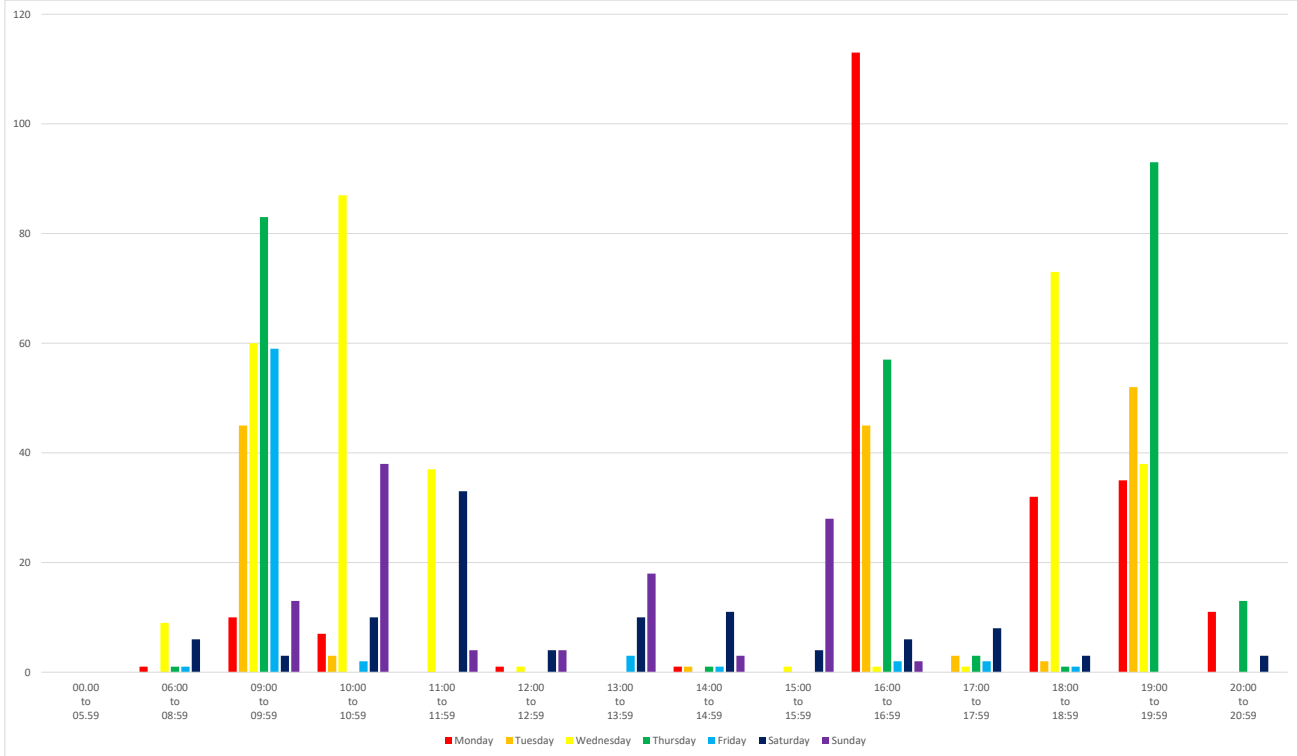
Spencer's Wood Pavilion

Meeting Room 1	Actual	93											93
	Booked		105	104	91	88	84	81	88	68			709
	Projected												0
	TOTAL	93	105	104	91	88	84	81	88	68	0	0	802
	Prior Year	10		12	25	127	16	82	29	19	15	39	493
	Variance	83	105	92	66	(39)	68	(1)	59	49	(15)	(39)	309
Pre-School	Actual												0
	Booked												0
	Projected												0
	TOTAL	0	0	0	0	0	0	0	0	0	0	0	0
	Prior Year	7	7	1	2	7	0	0	0	0	0	0	24
	Variance	(7)	(7)	(1)	(2)	(7)	0	0	0	0	0	0	(24)
Community Room	Actual	65											65
	Booked		103	98	71	32	66	49	70	36			523
	Projected												0
	TOTAL	65	103	98	71	32	66	49	70	36	0	0	589
	Prior Year	66	104	129	10	17	71	76	73	95	100	61	831
	Variance	(1)	(1)	(31)	61	16	(6)	(27)	(3)	(59)	(100)	(61)	(242)
Other resources (PA, screen & projector)	Actual	8											8
	Confirmed		9										9
	Projected												0
	TOTAL	8	9	0	0	0	0	0	0	0	0	0	17
	Prior Year	0	0	0	0	0	0	0	0	0	4	7	11
	Variance	8	9	0	0	0	0	0	0	0	(4)	(7)	7
TOTAL FOR SWP	Actual	166	0	0	0	0	0	0	0	0	0	0	166
	Booked	0	217	202	162	120	150	130	158	104	0	0	1,241
	Projected	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL	166	217	202	162	120	150	130	158	104	0	0	1,407
	Prior Year	83	111	141	37	151	87	158	102	114	118	107	1,358
	Variance	83	106	61	125	(31)	63	(28)	56	(10)	(118)	(107)	49
Village Green	Actual												0
	Booked		137	61									198
	Projected												0
	TOTAL	0	137	61	0	0	0	0	0	0	0	0	198
	Prior Year	0	0	0	0	0	2	0	0	0	0	0	2
	Variance	(0)	137	61	0	0	(2)	0	0	0	0	0	196

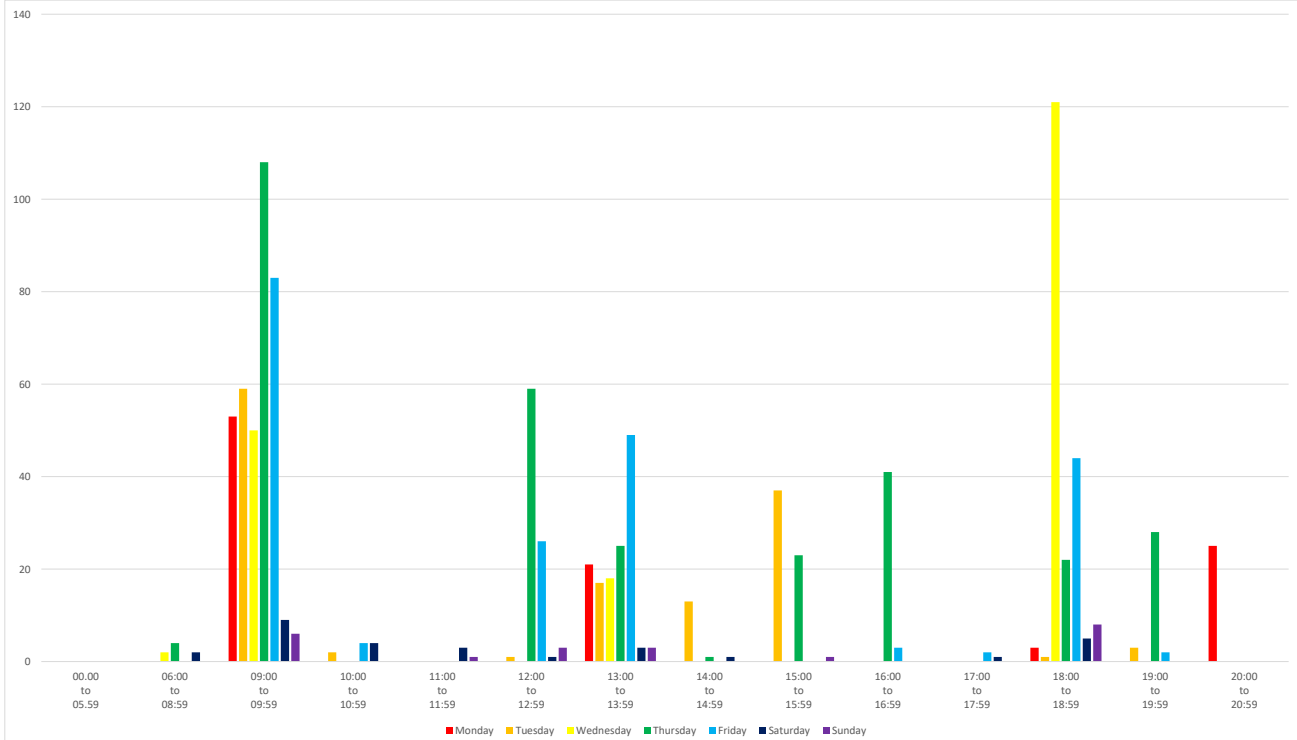
Analysis of Start time for Bookings

School Green Centre

Graph shows NUMBER of Bookings starting in the stated period

**Spencer's Wood Pavilion**

Graph shows NUMBER of Bookings starting in the stated period



All Time Bookings by Main Hirers

School Green Centre

Shows the hirers responsible for 80% of ALL bookings sorted by Income and Hours

	£		Hours
	8245.25		388.8
	5160.00		262.0
	4700.00		231.5
	2585.50		118.0
	2077.00		108.8
	1596.00		100.0
	1559.00		78.0
	1216.80		77.3
	1022.00		67.0
	982.00		63.5
	931.50		59.9
	800.00		52.0
	780.00		41.0
	742.50		40.5
	630.00		40.0
	615.25		38.0
	608.00		37.5
	575.00		36.0
	540.00		34.5
	510.00		30.5
	500.00		30.0
	490.00		28.5
	480.00		27.5
	459.00		26.8
	405.00		26.0
	378.00		25.0
	360.00		25.0
	345.00		24.0
	330.00		20.5
	329.00		20.0
Other Hirers	9768.05		18.0
		Other Hirers	16.5
			537.9
	<u>49719.85</u>		<u>2730.3</u>

Spencer's Wood Pavilion

Shows the hirers responsible for 80% of ALL bookings sorted by Income and Hours

	7700		648.0
	5260		583.5
	3429		355.0
	1962.5		219.8
	1159		189.0
	745		135.0
	682.5		55.0
	510		50.0
	495	Other Hirers	529.6
	485		
	480		
	440		
	400		
	300		
	225		
	210		
Other Hirers	3568		
	<u>28051.00</u>		<u>2764.9</u>

Development of New Newsletter for the Parish

- Old Style (A5 size multiple pages)
 - This was costly and time consuming to produce
 - The time and effort required to arrange advertisements negated any financial benefit.
 - The adverts tend not to be well received in any case
 - The mail out has caused problems in the past
 - The episodic nature of publishing created peaks and troughs in workload
 - It also made it harder to generate content for edition
 - The style doesn't appeal to younger readers
 - Any publication is usually out of date before it has been issued
 - It is not a useful tool for promoting coming events or activities
- Option 1
 - This would be a return to something similar to the above but trying to rectify some of the issues
 - There would be a set print schedule that ties in with key dates in Council diary e.g.
 - April for Parish Meeting/May Day
 - July for summer holidays
 - September for Spencer's Wood Carnival
 - October for Remembrance Sunday
 - December for Christmas
 - March for Spring/Easter
 - For this to work there needs to be set deadlines for all stages of the process
 - Receiving Copy
 - Design and proofreading
 - Printing
 - Distribution
 - Any delays along the production chain threaten the viability of the issue
- Option 2
 - This would envisage a switch to a **fortnightly** newsletter
 - This means that each edition is current in terms of content
 - It would create a steadier workflow for those producing the newsletter
 - It would be hoped that a much more frequent publication will in itself help generate new content
 - Each edition can be much shorter and punchier (2 pages normally but 4 if circumstances require it) making it more appealing to all age groups including younger generations who do not want lengthy documents
 - By including relevant links to the website then those who want to find out more can easily access additional information
 - It gives the cathedral multiple "bites at the cherry" if we need it E.g.
 - Look out for....
 - Here's what happened at
 - There doesn't need to be a specific deadline for copy as things can be dropped in relatively late in the process or included in the next newsletter
 - As an emergency measure we can create an additional newsletter any time we want

- This makes it easier for Councillors and other interested groups as each can send in things for the newsletter when they come up with them
 - E.g. Cllr Brown's visit to Sharebank
 - Council staff can also flag up newsworthy items as they come in
- There would be not set list of contents so not everything would appear every week
 - This avoids boring the readers with the same items all the time
 - The quick turnaround and flexibility in each issue means we can keep it fresh every time
 - We can have items such as
 - Events that are coming up
 - What happened at recent events
 - Important Council Dates e.g. Parish Meeting, Parish elections
 - Supporting others in the parish
 - Not everything has to be SPC related but we gain credit by being associated with positive activities
 - We have the potential for quick access to polls if we wanted to ask residents a question
 - Any such poll would need to be carefully worded to avoid "Boaty McBoatface" type scenarios
 - Working party discussions have shown that there is plenty of scope for items worthy of inclusion into the newsletter
- There would need to be a determined switch to mostly electronic distribution
 - The proposal is to have one annual physical mail out each year
 - This would incorporate
 - Chairman's Report of the year
 - Financial Performance
 - A clear call to sign up for future editions electronically
 - This would include the website sign up address and a QR code to take you straight to the sign-up page
 - Having one annual physical mail out will help capture anyone who moves into the parish in the year
 - These proposals will save money (see below) and help reduce the impact on the environment

- Hard copies will always be available at SGC, SWP and noticeboards around the parish

- A cheap option would be
 - A see-through acrylic box with self-closing lid



- Premium option
 - This would be a metal dispenser with lockable lid suitable for all weather use with council logo on the front
 - The newsletter would be folded to A5 size
 - A folding machine would be recommended with this option (could also be used for other mailings)
 - A sign on the noticeboards would explain what was contained in the dispenser



➤ Sample Copies

- Attached as an Annex are mocked up issues covering issues relating to June 2022 showing the style and tone proposed
 - It is deliberately light with a bias towards imagery rather than words
 - If people are interested, they will be able to go the website for more information in a more formal style

➤ Production Cycle

- Regular meeting of the working party every week
 - Say every Wednesday at 11.30
 - Week 1 – to consider the potential content for next edition
 - Week 2 – To review and proofread the draft of the edition to be issued on the Friday
- If the working party felt that there was a contentious item under consideration, then it is proposed that any such item is referred to the Chairman and Chair of R&A for their consideration
 - It should be noted that the envisaged approach would be unlikely to generate contentious items, but it is possible that the Council may want to address a specific issue

➤ Content

- It is envisaged that the frequency of production keeps the newsletter fresh in everyone's mind and this in itself will help generate content for the newsletter
 - Items can be generated from Committee and Council decisions
 - Items can be generated from input from Councillors
 - E.g. youth club or visits to other organisations
 - Items can be invited from other organisations directly
 - It is proposed to write to known organisations within the parish and invite them to submit content e.g., forthcoming events
 - Items can be generated from emails etc. passing through the parish offices
- The intention would be to create a general structure for the year e.g.
 - March? – Start to promote elections (in an election year)
 - Spring – Easter message or prayer from a different church
 - April – to promote the Annual Meeting
 - August – to promote the Spencer's Wood Carnival
 - October – Remembrance Sunday services
 - December – Christmas message from the parish and details of Christmas opening of buildings

➤ Financial Costings

- The 2022/23 budget envisaged Qty 6 mailed out newsletters at £1,800 each (£800 printing and £1,000 postage) for a total budget of £10,800

	Low Cost Option		Premium Option	
	VAT Ex	VAT Ex	VAT Ex	VAT Ex
One Off costs				
8 standard dispensers		300		1975
Installation (in house)		200		200
Leaflet folding machine				3250
(Could be used for other mail outs)				
		500		5425
Ongoing costs				
One annual print and postage exercise		1800		1800
(14,000 copies)				
52 weeks printing of 500 copies		2600		2600
(2 pages per issue) per week @ 5p per copy				
Arrangements for housebound		1250		1250
(50 @ £1 x 25 issues)				
		5650		5650
		<u>6150</u>		<u>11075</u>
Potential Savings/Additional Cost in Year One		4650		(275)
Savings from Year Two onwards		5150		5150



NEWSLETTER

WHAT'S ON

Remember the Bank Holiday is
2nd-5th June 2022

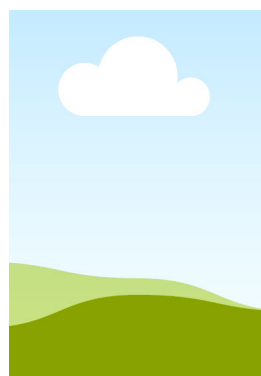


*Shinfield Parish Council is proud to
support the 'Platinum Jubilee Bring
Your Own Picnic Celebration' on Friday
3rd June @ Spencers Wood Rec*



please send us your photos

MEET OUR NEW CLERK, BRUCE



Bruce Winton is the new parish Clerk, he started in April this year, has lived locally for 30 years. He is excited by the discussions he already been involved with & for the role the parish council can play in the community.

WBC LIBRARY COMING SOON TO BE BASED IN ROBYN'S NEST CAFE IN SCHOOL GREEN CENTRE

**Since April 2022, we have already awarded
£6,965 in grants to the local Community**

Supporting Schools, volunteer groups & the Queens Platinum Jubilee

SPC PARISH PROJECTS

Following the Poll in 2021, we are pleased to announce that a new MUGA & replacement play equipment has been approved for Spencers Wood Rec



KEY DATES

NEW TO THE AREA AND LOOKING FOR IDEAS FOR YOUR NEW GARDEN?

Come along to a meeting of the Shinfield Allotment Holders and Gardeners Association (SAHGA);

2nd Thurs of the month, 7:30pm

Shinfield Infant School Hall, RG2 9EH Cost: £1 per person inc refreshments.

0118 9887728

(SAGHA) Millworth Allotments Trading Shed
11-12pm every Sat until Sept, large discount on
Dobbies seeds

ALLOTMENT AGM

We are delighted to inform you that the allotment AGM this year. The meeting will be held on **03/10/2022 at the School Green Centre at 7pm** - If you would like to submit any questions for the AGM please forward these to **Francesca.lane@shinfieldparishcouncil.gov.uk** before the **03/09/2022**

SENIORS COFFEE MORNING THURSDAYS

10-12PM

@ Spencers Wood Pavilion



The coffee morning is run by volunteers for senior members of the Community

for info on other coffee mornings in the area or other activities please visit our What's On Page www.shinfieldparish.gov.uk/whats-on/

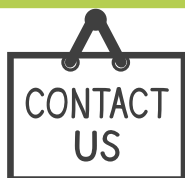


Community SpeedWatch Volunteers Needed

For more information please visit the [Community Speed Watch website](#)

Having a Party? Event? or Meeting?
please visit our 'Facilities for Hire' webpage for a virtual tour and more information on our meeting rooms & availability

www.shinfieldparish.gov.uk/facilities-for-hire/



0118 988 8220

clerk@shinfieldparish.gov.uk
bookingenquiries@shinfieldparish.gov.uk



@shinfieldparish

OPEN

Shinfield Parish Council Offices
Mon-Fri 9-5pm

School Green Centre
Mon-Fri 9-5pm
Sat & Sun

Committee Meetings in June ALL WELCOME

- Planning & Highways 02nd
- Full Council 20th
- Finance & General Purpose 08th
- Recreation & Amenities 30th

www.shinfieldparish.gov.uk/committee-meetings/



NEWSLETTER

WHAT'S ON

TIME TO 'SHARE' THE LOVE FOR OUR MOBILE FOOD BANK



Pictured: SHARE volunteers with bundles of food and fresh produce ready to help our community

SHARE is a wonderful charity offering free of charge range of fresh produce including bread, vegetables, and some frozen food to struggling local families.

SHARE is at Shinfield Baptist Church on a Monday 12.30-2pm

While there, visitors are also able to enjoy free tea, coffee and cakes and spend time socialising.

Just pop along, no referral needed for more info visit

MESSAGE FROM OUR CHAIRMAN

Following annual meeting 16th May

WBC LIBRARY GRAND OPENING JULY 2022

MEET OUR NEW FRONT OF HOUSE, MARY-ANNE



Mary-Anne started on front of house early May, get rest from Kouy

Celebrations of the Queens Platinum Jubilee



picture from the event and some text about turn out etc

KEY DATES

Bumps and Babies group -Wednesdays 10am @ School Green Centre

Great chance to meet some other local parents

This is an informal group for pre crawling babies. No booking required. No charge to attend but we kindly ask you make a purchase from the café.

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@ St Mary's Church, Shinfield

Mon-Fri 10am-12pm

Selling fresh coffee, Selection of teas and delicious homemade cakes. Everyone welcome!

Amazing Allotment message from one of our 'allotmenters'



Getting the allotment at the start of Covid lockdown 2020 worked out great for my family's mental health and well being. It gave us an opportunity to be outside and create something special, from what was a bare patch of earth!

I maintain the allotment with my husband and my son and his wife (who live nearby), and when we couldn't mix indoors, we could always be found at the allotment!

Not everything we have tried to grow has been successful, and we're still not sure why something grows well one year and not the next (despite crop rotation), but trial and error is half the fun of it.

The other half, is sitting down to a nice meal, where most of what's on the plate has zero food miles, and is fully organic! "

Having a Party? Event? or Meeting?

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1.1 Cricket Netting at Millworth Lane

It is being reported that the frequency of cricket balls being hit over the existing fencing and landing in the adjacent tennis courts has been steadily increasing with a number of near misses being recorded.

There has been a proposal to install additional netting mounted on the floodlights in place for the tennis courts. This is NOT recommended for a number of reasons:

- The floodlights were not designed to carry a load of extra netting (the requirement is likely to be over 160m2)
- There is no easy mechanism to put the netting in place other than to hire a cherry picker or similar which will increase the cost of that option
- Similarly there would be no mechanism for removing or lowering the netting in adverse weather conditions (e.g. the sheer volume of netting could have a sail effect and/or icing could add to the weight)
- There would be an issue of who was liable for any damage or injury arising through this approach

The clerk has sought advice from WBC who suggest approaching companies who supply netting for this specific purpose. Such suppliers provide a system of nets and poles which can be installed locally and come with built in winches to allow the netting to be raised or lowered as required.



A preliminary search of suppliers online indicate costs for the installation of such a system would be in the region of **£5,000** including installation. One possible option would be to have a system that could be removed and mounted elsewhere (requiring only the purchase of new ground sockets).

Against this cost should be balanced the intended removal of the cricket pitch from Millworth Lane in 2023 and Councillors will need to assess the potential risk against the likely cost.

An alternative approach might be, given the relatively short period that the netting is to be required for, to consider alternatives to improve warnings to tennis players. E.g. working with the cricket club to ensure that all fielders are advised to shout a warning of any shot that may cross the fence.