

**To all members of the Finance and General Purposes Committee**

Notice is hereby given, and you are summoned to attend a meeting of the Finance and General Purposes Committee on Wednesday 19<sup>th</sup> February 2025 at School Green Centre, at 19.30



Bruce Winton, Clerk  
11<sup>th</sup> April 2025

Members: I Clarke, A Grimes, L James (Ch), N Masseron, Z Matic, I Montgomery & D Peer

**Agenda**

**1. Public Questions**

- 1.1 To **RECEIVE** and **CONSIDER** public questions.

**2. Apologies and declarations of members' interests**

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence.  
2.2 To **RECEIVE** members' declarations of interest.

**3. Minutes of the meeting on 19<sup>th</sup> February 2025**

- 3.1 To **APPROVE** the minutes of the Finance and General Purposes Committee meeting.  
On 19<sup>th</sup> February 2025 as a correct record of the meeting\*  
3.2 To **CONSIDER** matters arising from the meeting on 19<sup>th</sup> February 2025.

**4. Corporate Governance Working Party**

- 4.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk.

**5. Risk Register**

- 5.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk on the Shinfield Parish Council Risk Register

**6. Financial reports**

- 6.1 To **RECEIVE** and **NOTE** a report on the bank reconciliation as at 31<sup>st</sup> March 2025\*  
6.2 To **RECEIVE** and **CONSIDER** the forecast of outturn position as at 31<sup>st</sup> March 2025  
(2024/25 year end)\*\*

**7. Financial Reserves and CIL**

- 7.1 To **RECEIVE** and **NOTE** an update on CIL\*  
7.2 To **RECEIVE** and **NOTE** an update on Reserves\*  
7.3 To **RECEIVE** and **NOTE** a verbal update on the Major Repairs Reserve

7.4 To **RECEIVE** and **CONSIDER** long-term planning options for CIL including options for the acquisition of freehold titles \*

**8. Millworth Sports Park and High Copse Pavilion**

8.1 To **RECEIVE** and **CONSIDER** proposals from the Facilities Committee regarding the redevelopment of Millworth Sports Park and additional facilities for High Copse Pavilion\*\*

**9. Facilities for Shinfield North**

9.1 To **RECEIVE** and **CONSIDER** any potential sites for facilities in Shinfield North\*\*

9.2 To **RECEIVE** and **CONSIDER** proposals for consulting residents in Shinfield North\*\*

**10. Minibus**

10.1 To **RECEIVE** and **CONSIDER** a proposal from Arts, Culture and Events a proposal to acquire a minibus for the council\*\*

**11. Annual Grant Scheme**

11.1 To **RECEIVE** and **CONSIDER** the scope and priorities for the 2025 Annual Grant Scheme\*\*

**12. Land Issues**

12.1 To **RECEIVE** and **CONSIDER** a verbal update on the following items

12.1.1 Land Registrations including list of properties

12.1.2 Lease of Ryeish playing fields and Deardon Way Fields

12.1.3 Provision of community space in the north of the parish

12.1.4 Ryeish Green Pavilion

12.1.5 Parish Hall Lease

12.1.6 Assets of Community Value

12.1.7 Millworth Lane

12.2 To **RECEIVE** and **CONSIDER** any areas of land potentially suitable for acquisition.

**13. Live Project Teams**

13.1 To **RECEIVE** and **CONSIDER** a summary of the current position of live project teams/working parties\*

**14. Public Art**

14.1 To **RECEIVE** and **CONSIDER** an update on the Public Art project

**15. Microgeneration**

15.1 To **RECEIVE** and **CONSIDER** a verbal update from the Clerk regarding microgeneration

**16. Dates of future Meetings**

16.1 To **NOTE** the date of the next meeting which is 18<sup>th</sup> June 2025.

\* Paper attached/\*\* Paper to follow

**Minutes of a meeting of**  
**Finance & General Purposes Committee**  
**Held on Wednesday 19<sup>th</sup> February 2025**  
**At School Green Centre commencing at 19.30**

Present: Cllrs Clarke, James (Chair), Matic, Montgomery & Peer

Attending: B Winton (Clerk), J Mason (Finance Manager)

**25/FGP/1                      Public Questions**

- 1.1        There were no public questions.

**25/FGP/2                      Apologies and declarations of Members' Interest**

- 2.1        Apologies had been received from Cllrs Grimes, Masseron.  
2.2        There were no declarations of members' interests.

**25/FGP/3                      Minutes of the Previous Meeting**

- 3.1        The minutes of the committee meeting of 11<sup>th</sup> December 2024 were approved as a correct record and signed by Cllr James as Chairman of the Committee

Proposed:        Cllr Montgomery  
Seconded:       Cllr Matic  
Approved:        Unanimous

**3.2                      Actions and Matters Arising**

- 24/FGP/62.4       Facilities Manager to create a Long-Term Maintenance plan for the Council estate

A meeting between Cllr James, the Clerk and Facilities Manager has been arranged for 4<sup>th</sup> March to check on progress and verify all relevant elements are included.

**ACTION – Facilities Manager to create a Long-Term Maintenance plan for the Council estate**

24/FGP/62.5 Clerk to report back when a response was received from WBC regarding historic S106 funding for the parish

This was on the agenda at Item 7.4

24/FGP/64.2 Clerk to continue to chase WBC for progress on the reciprocal leases for Ryeish Green playing fields and Deardon field

This was on the agenda at Item 10.1.2

24/FGP/66.3 Clerk and Facilities Manager to procure agreement for the proposed locations (where they were not under direct SPC control) and arrange installation of defibrillators

The Facilities Manager had begun contacting relevant locations to confirm that they would be content to host a defibrillator. The target for completion was the end of March 2025.

**ACTION - Facilities Manager to arrange installation of defibrillators**

**24/FGP/76.2** Clerk to continue to chase WBC for progress on the reciprocal leases for Ryeish Green playing fields and Deardon

This was on the agenda at Item 10.1.2

**24/FGP/76.3** Clerk and SPC to continue to discuss options with Reading Borough Councillors

Another meeting had been arranged for Saturday 22<sup>nd</sup> February at the Whitley Wood Community Centre at Lexington Grove. Cllrs Montgomery and Matic would be attending for SPC.

**ACTION – Cllrs Montgomery and Matic to report back post the meeting with RBC councillors**

**24/FGP/76.4** Clerk to establish the legal position regarding access rights to Ryeish Green Pavilion

This was on the agenda at Item 10.1.4

**24/FGP/76.5** Clerk to ensure the completion of the process to extinguish the Parish Hall lease

This was on the agenda 10.1.5

**24/FGP/78.1** Clerk to contact relevant professional bodies to identify professional consultancy support for microgeneration within the council's estate

This was on the agenda at Item 12.1

- 24/FGP/79.1** Clerk to add proposed revision to meetings schedule to the agenda of the Full Council meeting

This had been done.

- 24/FGP/80.2** Clerk to inform UoR that the preferred date would be 5<sup>th</sup> March at 17:30

This had been done. Cllr James sent his apologies for the meeting.

**25/FGP/4**

**Corporate Governance**

- 4.1 The working party was meeting fortnightly to ensure that a draft document could come to the April meeting of the committee with a view to recommend to Full Council.

Work was progressing more slowly than originally hoped and it was now the intention to bring the draft Standing Orders to the committee in April for ratification by Full Council in May. The target date for the review of the Financial regulations would now be the October meeting and the remaining items on the review to be completed by March 2026.

The work was however moving towards a clearer document which will enable the effective governance of the council.

**25/FGP/5**

**Risk Register**

- 5.1 The Clerk advised that he had no recommendations for any changes to the risk register.

**25/FGP/6**

**Financial Reports**

- 6.1 Bank Reconciliations

The Chair of the Committee confirmed that he had reviewed the bank reconciliations to the end of January 2025 on 18<sup>th</sup> February 2025 and that all was in order. A copy of the reconciliation was presented to members.

Members **NOTED** the report.

- 6.2 Current Year Financial Performance (2024/2025)

The Chair and Finance Manager provided an update on current year financial performance and answered questions from members on the figures provided.

Members **NOTED** the report.

7.1 CIL update

The changes from the previous report were that:

- No new CIL receipts
- Future income now included CIL in respect of Lane End House £69.4k
- Commitments now include the kit out of High Copse Pavilion
- The Public Art project had been shown as a commitment to ensure that the necessary funds to underwrite the project were set aside (although it was hoped that the project would be funded through existing developers' contributions, fund raising and grants)

Members **NOTED** the report.

7.2 Reserves

The Chair provided an update on reserves.

The changes since the previous meeting reflect the CIL expenditure approved previously, interest on funds held in the Sinking Fund (Major Repairs Reserve) and £5.1k added to the Youth Initiatives Reserve from a closed Youth Club Bank Account.

Members **NOTED** the report.

There was a discussion on the provision of a fixed facility in the north of the parish including conducting a survey of local residents needs. This would be discussed further at the next meeting. ACE were already considering the case for acquisition of a minibus.

**ACTION – Cllr Matic and the Clerk to review potential suitable options and consider the form of a survey of local residents in Shinfield North.**

7.3 Major Repairs Reserve

The programme of contributions to this reserve had been consolidated in the budget approved by Full Council in January 2025. This programme will be reviewed when the Facilities Manager has completed his review of requirements.

**ACTION – Clerk to ensure that the contributions to the Major Repairs Reserve are reviewed when the Facilities Manager has completed his review**

7.4 Update on S106 historic funds

A letter had now been received from Graham Cadle, Service Director Finance at Wokingham Borough Council. WBC were unable to provide the level of detail requested and proposed SPC meet with Mr. Cadle and Jackie Whitney, Service Director of Customer and Change “to agree how we best take this forward.”

**ACTION – Clerk to arrange the meeting with Cllr James and WBC Officers to discuss the historic S106 funds generated within the parish**

**25/FGP/8**

**Budget Setting Review**

- 8.1 Members reviewed the process for setting the budgets for 2025/26. The Chair and the Clerk expressed a desire for each committee to formally consider what outputs they would like to see in the future which would then be fed into the budget process to identify the resources i.e. time and money as well as any potential revenue streams (where appropriate)

**ACTION – Clerk to include such a discussion in the July committee cycle to allow consideration of the issue and sufficient time to be fed into the budget process.**

**25/FGP/9**

**Internal Audit Review for 2024/25**

- 9.1 The Chair referred members to the letter sent from the internal auditor.  
Members **NOTED** the report.

**25/FGP/10**

**Land Issues**

- 10.1 Land Registrations  
There was nothing to report.
- 10.2 Ryeish Green playing fields and Deardon Field  
There was nothing to report.

**ACTION – Clerk to continue to chase WBC for progress on the reciprocal leases for Ryeish Green playing fields and Deardon**

- 10.3 Provision of Community Space in the North of the Parish  
This had been discussed at 7.2 above

10.4 Ryeish Green Pavilion

The issues relating to access and class of use had now been resolved. There was potential interest from the Army Cadet Force as a potential base for a new unit.

**ACTION – Clerk to follow up potential interest in Ryeish Green Pavilion with the Army Cadet Force**

10.5 Parish Hall Lease

There was nothing to report.

**ACTION – Clerk to ensure the completion of the process to extinguish the Parish Hall lease**

10.6 Assets of Community Value

WBC had sent a response indicating the outcome of the application for ACV in respect of the land on Hyde End Lane but had declined to provide the formal decision.

**ACTION – Clerk to request that WBC provide a formal decision with respect to the Asset of Community Value application submitted in respect of Hyde End Lane**

10.7 Millworth Lane

Meeting is to be arranged with the University of Reading with regards to the lease for Millworth Lane.

10.8 Acquisition of Land

There was nothing further to report at the current time.

**25/FGP/11**

**Live Project Teams**

11.1 The Clerk provided an updated list of the live project teams.

Members **NOTED the report.**

## 25/FGP/12

### Microgeneration

#### 12.1 Microgeneration

No formal response had been received from WBC as to why it was not possible to work with their Energy Officer. The Clerk would follow up alternative means of accessing the required advice.

The Chair proposed that an allocation of CIL funds be made to ensure that CIL funds were available for suitable projects as they were identified and brought to fruition. IT was agreed that £300k of unallocated CIL reserves be set aside for Microgeneration. Each individual project would need to be approved to enable the release of the relevant funds.

**ACTION – Finance Manager to set aside £300k of CIL reserves for Microgeneration projects**

## 25/FGP/13

### Request for Use of CIL Funds

#### 13.1 Members considered a request for £13,900 + VAT to enable the installation of hybrid strips on the cricket square at the Manor Ground. This would allow more games to be played at the Manor Ground including coping with the relocation of junior cricket matches from Millworth Lane which will be required as part of the refurbishment of the latter site.

Proposed: Cllr Clarke  
Seconded: Cllr Peer  
Approved: Unanimous

**ACTION – Clerk to notify the contractor accordingly**

#### 13.2 Millworth Lane toilets

Due to cost increases particularly in relation to the toilet unit itself an additional £18k was required to fully complete the installation of this toilet block. The highest quote for the work was £42k.

There would be an increase rent from the tennis club in respect of the provision of this facility.

The Clerk took on board the need for better budgetary planning for future projects.

Proposed: Cllr Peer  
Seconded: Cllr Clarke  
Approved: Unanimous

**ACTION – Facilities Manager to arrange the completion of the installation of the toilet block at the tennis club**

**25/FGP/14**

**Contract for Electricity Supply**

- 14.1 The forecast electricity spend for 2024/25 for all sites is £26.2k for all the council's venues (excluding High Copse)

The current fixed term contract expires in May 2025 and as a result a range of new quotes had been obtained via two different brokers. These ranged from £21.8k to £31.8k.

Members agreed to approve a four-year contract at the rate of £21.8k (assuming the same energy consumption).

Proposed: Cllr Clarke  
Seconded: Cllr Montgomery  
Approved: Unanimous

**ACTION – Finance Manager to notify the energy provider accordingly**

**25/FGP/15**

**Public Art**

- 15.1 Those members present who are part of the Public Art project team provided an update on progress of the project. The intention was to arrange a reception for potential supporters of the art installation.

**ACTION – Clerk to identify potential invitees and arrange a date for the reception**

**25/FGP/16**

**Date of Next Meeting**

- 16.1 Next meeting was scheduled for 16<sup>th</sup> April 2025.

The meeting ended at 20.40

## **List of Actions**

### **24/FGP/**

|      |                                                                                  |                          |
|------|----------------------------------------------------------------------------------|--------------------------|
| 62.4 | Facilities Manager to create a Long-Term Maintenance plan for the Council estate | Facilities Manager       |
| 66.3 | Facilities Manager to arrange installation of defibrillators                     | Facilities Manager       |
| 76.3 | Cllrs Montgomery and Matic to report back post the meeting with RBC councillors  | Cllrs Matic & Montgomery |

### **25/FGP/**

|      |                                                                                                                                                          |                     |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 7.2  | Cllr Matic and the Clerk to review potential suitable options and consider the form of a survey of local residents in Shinfield North                    | Cllr Matic<br>Clerk |
| 7.3  | Clerk to ensure that the contributions to the Major Repairs Reserve are reviewed when the Facilities Manager has completed his review                    | Clerk               |
| 7.4  | Clerk to arrange the meeting with Cllr James and WBC Officers to discuss the historic S106 funds generated within the parish                             | Clerk               |
| 8.1  | Clerk to include such a discussion in the July committee cycle to allow consideration of the issue and sufficient time to be fed into the budget process | Clerk               |
| 10.2 | Clerk to continue to chase WBC for progress on the reciprocal leases for Ryeish Green playing fields and Deardon                                         | Clerk               |
| 10.4 | Clerk to follow up potential interest in Ryeish Green Pavilion with the Army Cadet Force                                                                 | Clerk               |
| 10.5 | Clerk to ensure the completion of the process to extinguish the Parish Hall lease                                                                        | Clerk               |
| 10.6 | Clerk to request that WBC provide a formal decision with respect to the Asset of Community Value application submitted in respect of Hyde End Lane       | Clerk               |
| 12.1 | Finance Manager to set aside £300k of CIL reserves for Microgeneration projects                                                                          | Finance Manager     |
| 13.1 | Clerk to notify the contractor to proceed with the installation of hybrid cricket strips                                                                 | Clerk               |
| 13.2 | Facilities Manager to arrange the completion of the installation of the toilet block at the tennis club                                                  | Facilities Manager  |

- |      |                                                                                                 |                 |
|------|-------------------------------------------------------------------------------------------------|-----------------|
| 14.1 | Finance Manager to notify the energy provider regarding the new fixed-term electricity contract | Finance Manager |
| 15.1 | Clerk to identify potential invitees and arrange a date for the reception                       | Clerk           |

DRAFT

**As at 31st March 2025**

| Account                            | Statement Date | Balance Statement | Year End Transfer to Creditors | To be Banked | Reconciled Balance | Financial System Omega | Signed Off (Initials) |
|------------------------------------|----------------|-------------------|--------------------------------|--------------|--------------------|------------------------|-----------------------|
| Lloyds Bank Current                | 31/03/2025     | 24,245            |                                |              | 24,245             | 24,245                 |                       |
| Lloyds Bank Fixed Term Investments | 31/03/2025     | 350,000           |                                |              | 350,000            | 350,000                |                       |
| Lloyds Bank Notice Account         | 31/03/2025     | 355,452           |                                |              | 355,452            | 355,452                |                       |
| Lloyds Instant Access Account      | 31/03/2025     | 387,711           |                                |              | 387,711            | 387,711                |                       |
| NS&I                               |                | 1,000,000         |                                |              | 1,000,000          | 1,000,000              |                       |
| CCLA Public Sector Deposit         | 31/03/2025     | 133,000           |                                |              | 133,000            | 133,000                |                       |
| Petty Cash/Cash In Hand            | 31/03/2025     | 118               |                                |              | 118                | 118                    |                       |
| Barclaycard Commercial             | 31/03/2025     | -1,093            | 1,093                          |              | 0                  | 0                      |                       |
| Trade UK                           | 31/03/2025     | -332              | 332                            |              | 0                  | 0                      |                       |
|                                    |                |                   |                                |              |                    |                        |                       |
|                                    | Total "Cash"   | 2,249,102         | 1,424                          | 0            | 2,250,526          | 2,250,526              |                       |

Signed L James (Chairman F &amp; GP)

Reconciliation to Reserves

|                        |         |
|------------------------|---------|
| Debtors                | 23,383  |
| VAT Claim              | 6,811   |
| Prepayments            | 15,498  |
| Accruals               | -15,986 |
| Creditors              | -19,468 |
| Hire Deposits          | -2,916  |
| Allotment Key Deposits | -460    |

Dated

Net Current Assets 2,257,388

Balance on Reserves 2,257,388

Notes;

Debtors

Debtors is Sales Ledger, Interest Payable and Allotments

Sales- VAT inclusive

Prepayments - Insurance and Service Contracts

VAT - March 2025

Creditors

Suppliers (Invoices), Income in Advance



**CIL Receipts to Date and Number of Dwellings**

| Site                                                | Dwellings  | May-17        | Oct-17         | Apr-18         |
|-----------------------------------------------------|------------|---------------|----------------|----------------|
| 229-229a Hyde End Road - Conversion and Offices     | 3          |               |                |                |
| Land adjacent to 2 Hollow Lane, Shinfield, RG2 9DX  | 2          |               | 8,002          |                |
| Land adjacent to Rose Cottage, Croft Road, RG2 9EX  | 4          | 33,854        |                |                |
| Land at the Mead, Croft Road RG2 9EY                | 3          |               |                |                |
| Land north of Hyde End Road, Hyde End Road, RG2 9EP | 32         |               |                | 159,620        |
| Land West of Beech Hill Rd, RG7 1FG                 | 120        |               | 292,182        | 146,091        |
| Lane End House, Shinfield Rd, Shinfield, RG2 9BB    |            |               |                |                |
| Littlefield Croft Road, RG2 9EX                     | 4          |               |                |                |
| Marlborough House, Basingstoke Road, RG7 1AE        | 15         |               | 4,915          |                |
| Rose Cottage, Croft Road, Spencers Wood, RG2 9EX    | 2          |               | 9,998          | 9,998          |
| South Cutbush Lane                                  | 249        |               |                |                |
| Stanbury House                                      | 57         |               |                |                |
| Swallowfield Service Station - Commercial           | 0          |               |                |                |
| 335 Whitley Wood Lane                               | 1          |               |                |                |
| 44 Falcon Avenue -                                  | 5          |               |                |                |
| Parklands                                           | 55         |               |                |                |
| <b>Grand Total</b>                                  | <b>552</b> | <b>33,854</b> | <b>315,098</b> | <b>315,709</b> |

*Number of Units possibly include affordable dwellings*

| Oct-18         | Apr-19        | Oct-19        | Apr-20        | Oct-20        | Apr-21         | Oct-21           | Sub Total        | Apr-22         | Oct-23         |
|----------------|---------------|---------------|---------------|---------------|----------------|------------------|------------------|----------------|----------------|
|                |               |               |               |               | 7,052          |                  | 7,052            |                |                |
|                |               |               |               |               |                |                  | 8,002            |                |                |
|                |               |               |               |               |                |                  | 33,854           |                |                |
|                |               |               | 35,849        | 35,849        |                |                  | 71,699           |                |                |
| 79,810         | 79,810        |               |               |               |                |                  | 319,240          |                |                |
| 146,091        |               |               |               |               |                |                  | 584,364          |                |                |
| 18,339         |               |               |               |               |                |                  | 18,339           |                |                |
|                |               | 25,000        | 9,795         |               |                |                  | 34,795           |                |                |
|                |               |               |               |               |                |                  | 4,915            |                |                |
| 1,968          |               |               |               |               |                |                  | 21,965           |                |                |
|                |               |               |               |               | 862,361        | 862,361          | 1,724,722        |                |                |
|                |               |               |               |               |                |                  | 0                |                | 140,198        |
|                |               |               |               |               |                |                  | 0                |                | 2,311          |
|                |               |               |               |               |                |                  | 0                |                | 7,124          |
|                |               |               |               |               |                |                  | 0                |                | 26,584         |
|                |               |               |               |               | 115,915        | 231,831          | 347,746          | 115,915        |                |
| <b>246,209</b> | <b>79,810</b> | <b>25,000</b> | <b>45,644</b> | <b>35,849</b> | <b>985,329</b> | <b>1,094,192</b> | <b>3,176,693</b> | <b>115,915</b> | <b>176,217</b> |

| Apr-24         | Oct-24         | Grand<br>Total   |
|----------------|----------------|------------------|
|                |                | 7,052            |
|                |                | 8,002            |
|                |                | 33,854           |
|                |                | 71,699           |
|                |                | 319,240          |
|                |                | 584,364          |
|                |                | 18,339           |
|                |                | 34,795           |
|                |                | 4,915            |
|                |                | 21,965           |
|                |                | 1,724,722        |
| 280,395        | 140,198        | 560,790          |
|                |                | 2,311            |
|                |                | 7,124            |
|                |                | 26,584           |
|                |                | 463,661          |
| <b>280,395</b> | <b>140,198</b> | <b>3,889,418</b> |

**Complete List of CIL Receipts - Including Sites and Number of Dwellings**

| Payment Date/Received/Liabil | Application Number | Site Payment        | Address                                                                           |
|------------------------------|--------------------|---------------------|-----------------------------------------------------------------------------------|
| May-17 Received              | 152163             | 16,927.04           | Land adjacent to Rose Cottage, Croft Road, RG2 9EX - 4 Detached Dwellings         |
| May-17 Received              | 152163             | 16,927.04           | Land adjacent to Rose Cottage, Croft Road, RG2 9EX                                |
| Oct-17 Received              | 162819             | 4,000.90            | Land adjacent to 2 Hollow Lane, Shinfield, RG2 9DX - 2 x 2bed Flats               |
| Oct-17 Received              | 153258             | 2,457.60            | Marlborough House, Basingstoke Road, RG7 1AE - 15 flats ( 12 X 1bed, & 3 X 2beds) |
| Oct-17 Received              | 161301             | 146,091.06          | Land West of Beech Hill Rd, RG7 1FG - 120 Dwellings -25%                          |
| Oct-17 Received              | 153258             | 2,457.60            | Marlborough House, Basingstoke Road, RG7 1AE - 15 flats ( 12 X 1bed, & 3 X 2beds) |
| Oct-17 Received              | 162819             | 4,000.90            | Land adjacent to 2 Hollow Lane, Shinfield, RG2 9DX                                |
| Oct-17 Received              | 161301             | 146,091.06          | Land west of Beech Hill Rd, RG7 1FG - 25%                                         |
| Oct-17 Received              | 162332             | 9,998.49            | Rose Cottage, Croft Road, Spencers Wood, RG2 9EX - 2 X 4Bed                       |
| <b>2016-2017</b>             |                    | <b>348,951.69</b>   |                                                                                   |
| Apr-18 Received              | 162332             | 9,998.49            | Rose Cottage, Croft Road, Spencers Wood, RG2 9EX                                  |
| Apr-18 Received              | 161301             | 146,091.06          | Land West of Beech Hill Rd, RG7 1FG 25%                                           |
| Apr-18 Received              | 161255             | 79,809.92           | Land north of Hyde End Road, Hyde End Road, RG2 9EP - 32 Dwellings                |
| Apr-18 Received              | 161255             | 79,809.92           | Land north of Hyde End Road, Hyde End Road, RG2 9EP                               |
| Oct-18 Received              | 172883             | 1,968.19            | Rose Cottage, Croft Road, RG2 9EX                                                 |
| Oct-18 Received              | 161301             | 146,091.06          | Land West of Beech Hill Rd, RG7 1FG - 25%                                         |
| Oct-18 Received              | 163579             | 9,169.69            | Lane End House, Shinfield Rd, Shinfield, RG2 9BB (Amendment to 162114)            |
| Oct-18 Received              | 161255             | 79,809.92           | Land north of Hyde End Road, Hyde End Road, RG2 9EP                               |
| Oct-18 Received              | 163579             | 9,169.69            | Lane End House, Shinfield Rd, Shinfield, RG2 9BB (Amendment to 162114)            |
| <b>2017-2018</b>             |                    | <b>561,917.94</b>   |                                                                                   |
| Apr-19 Received              | 161255             | 79,809.92           | Land north of Hyde End Road, Hyde End Road, RG2 9EP                               |
| Oct-19 Received              | 180614             | 25,000.00           | Littlefield Croft Road, RG2 9EX - 4X 4Bed Dwellings                               |
| <b>2018-2019</b>             |                    | <b>104,809.92</b>   |                                                                                   |
| Apr-20 Received              | 181834             | 23,805.38           | Land at the Mead, Croft Road RG2 9EY - 3 X 4 Bed Houses                           |
| Apr-20 Received              | 171537             | 12,043.88           | Land at the Mead, Croft Road RG2 9EY - 3 X 4 Bed Houses                           |
| Apr-20 Received              | 191020             | 2,084.94            | Littlefields, Land to the Rear of Croft Road                                      |
| Apr-20 Received              | 180614             | 7,709.90            | Littlefields, Croft Road, Spencers Wood                                           |
| Oct-20 Received              | 181834             | 23,805.38           | Land at the Mead, Croft Road RG2 9EY - 3 X 4 Bed Houses                           |
| Oct-20 Received              | 171537             | 12,043.88           | Land at the Mead, Croft Road RG2 9EY                                              |
| <b>2020-2021</b>             |                    | <b>81,493.36</b>    |                                                                                   |
| Apr-21 Received              | 181499             | £862,361.24         | South Cutbush Lane 50% - 249 Dwellings                                            |
| Apr-21 Received              | 191299             | £7,052.08           | 229-229a Hyde End Road - Conversion 3 Flats and Offices                           |
| Apr-21 Received              |                    | £115,915.25         | Parklands 25%                                                                     |
| Oct-21 Received              | 181499             | £862,361.24         | South Cutbush Lane 50%                                                            |
| Oct-21 Received              |                    | £231,830.50         | Parklands 50%                                                                     |
| <b>2021-2022</b>             |                    | <b>2,079,520.31</b> |                                                                                   |
| Apr-22 Received              | <b>2022-2023</b>   |                     | <b>115,915.25</b> Parklands 25%                                                   |
| Oct-23 Received              | 192935             | 2,311.00            | Swallowfield Service Station                                                      |
| Oct-23 Received              | 221904             | 140,197.53          | Stanbury House - 57 Dwellings                                                     |
| Oct-23 Received              | 191396             | 7,124.00            | 335 Whitley Wood Lane                                                             |
| Oct-23 Received              | 200313             | 26,584.10           | 44 Falcon Avenue                                                                  |
| <b>2023-2024</b>             |                    | <b>176,216.63</b>   |                                                                                   |
| Apr-24 Received              | 221904             | 280,395.08          | Stanbury House                                                                    |
| Oct-24 Received              | 221904             | 140,197.53          | Stanbury House                                                                    |
| <b>2024-2025</b>             |                    | <b>420,592.61</b>   |                                                                                   |

**Grand Total To 31/3/2024**

|           |                     |
|-----------|---------------------|
| 2017/2018 | 348,951.69          |
| 2018/2019 | 561,917.94          |
| 2019/2020 | 104,809.92          |
| 2020/2021 | 81,493.36           |
| 2021/2022 | 2,079,520.31        |
| 2022/2023 | 115,915.25          |
| 2023/2024 | 176,216.63          |
| 2024/2025 | 420,592.61          |
|           | <u>3,889,417.71</u> |

Note Number of Dwellings possibly include affordable

**Sum of Site Payment****Row Labels**

229-229a Hyde End Road - Conversion 3 Flats and Offices

Land adjacent to 2 Hollow Lane, Shinfield, RG2 9DX - 2 x 2bed Flats

Land adjacent to Rose Cottage, Croft Road, RG2 9EX - 4 Detached Dwellings

Land at the Mead, Croft Road RG2 9EY - 3 X 4 Bed Houses

Land north of Hyde End Road, Hyde End Road, RG2 9EP - 32 Dwellings

Land West of Beech Hill Rd, RG7 1FG - 120 Dwellings

Lane End House, Shinfield Rd, Shinfield, RG2 9BB (Amendment to 162114)

Littlefield Croft Road, RG2 9EX - 4X 4Bed Dwellings

Marlborough House, Basingstoke Road, RG7 1AE - 15 flats ( 12 X 1bed, & 3 X 2beds)

Rose Cottage, Croft Road, Spencers Wood, RG2 9EX - 2 X 4Bed

South Cutbush Lane 50% - 249 Dwellings

Stanbury House - 57 Dwellings

Swallowfield Service Station - Commercial

335 Whitley Wood Lane - 1 Dwelling ( Conversion to Bungalow ?)

44 Falcon Avenue - 2x one bed flats, 2x two bed flats and 1x studio flat

Parklands

**Grand Total**

[illegible]

| Apr-21            | Oct-21              | Apr-22            | Oct-23            | Apr-24            | Oct-24            | Grand Total         |
|-------------------|---------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| 7,052.08          |                     |                   |                   |                   |                   | 7,052.08            |
|                   |                     |                   |                   |                   |                   | 8,001.80            |
|                   |                     |                   |                   |                   |                   | 33,854.08           |
|                   |                     |                   |                   |                   |                   | 71,698.52           |
|                   |                     |                   |                   |                   |                   | 319,239.68          |
|                   |                     |                   |                   |                   |                   | 584,364.24          |
|                   |                     |                   |                   |                   |                   | 18,339.38           |
|                   |                     |                   |                   |                   |                   | 34,794.84           |
|                   |                     |                   |                   |                   |                   | 4,915.20            |
|                   |                     |                   |                   |                   |                   | 21,965.17           |
| 862,361.24        | 862,361.24          |                   |                   |                   |                   | 1,724,722.48        |
|                   |                     |                   | 140,197.53        | 280,395.08        | 140,197.53        | 560,790.14          |
|                   |                     |                   | 2,311.00          |                   |                   | 2,311.00            |
|                   |                     |                   | 7,124.00          |                   |                   | 7,124.00            |
|                   |                     |                   | 26,584.10         |                   |                   | 26,584.10           |
| 115,915.25        | 231,830.50          | 115,915.25        |                   |                   |                   | 463,661.00          |
| <b>985,328.57</b> | <b>1,094,191.74</b> | <b>115,915.25</b> | <b>176,216.63</b> | <b>280,395.08</b> | <b>140,197.53</b> | <b>3,889,417.71</b> |

**Complete List of CIL Receipts - Including Sites and Number of Dwellings**

| Received | Status   | Financial Yea | Application Number | Site Payment | Address                                                                           |
|----------|----------|---------------|--------------------|--------------|-----------------------------------------------------------------------------------|
| May-17   | Received | Pre 2022      | 152163             | 16,927.04    | Land adjacent to Rose Cottage, Croft Road, RG2 9EX - 4 Detached Dwellings         |
| May-17   | Received | Pre 2022      | 152163             | 16,927.04    | Land adjacent to Rose Cottage, Croft Road, RG2 9EX - 4 Detached Dwellings         |
| Oct-17   | Received | Pre 2022      | 162819             | 4,000.90     | Land adjacent to 2 Hollow Lane, Shinfield, RG2 9DX - 2 x 2bed Flats               |
| Oct-17   | Received | Pre 2022      | 153258             | 2,457.60     | Marlborough House, Basingstoke Road, RG7 1AE - 15 flats ( 12 X 1bed, & 3 X 2beds) |
| Oct-17   | Received | Pre 2022      | 161301             | 146,091.06   | Land West of Beech Hill Rd, RG7 1FG - 120 Dwellings                               |
| Oct-17   | Received | Pre 2022      | 153258             | 2,457.60     | Marlborough House, Basingstoke Road, RG7 1AE - 15 flats ( 12 X 1bed, & 3 X 2beds) |
| Oct-17   | Received | Pre 2022      | 162819             | 4,000.90     | Land adjacent to 2 Hollow Lane, Shinfield, RG2 9DX - 2 x 2bed Flats               |
| Oct-17   | Received | Pre 2022      | 161301             | 146,091.06   | Land West of Beech Hill Rd, RG7 1FG - 120 Dwellings                               |
| Oct-18   | Received | Pre 2022      | 162332             | 9,998.49     | Rose Cottage, Croft Road, Spencers Wood, RG2 9EX - 2 X 4Bed                       |
| Apr-18   | Received | Pre 2022      | 162332             | 9,998.49     | Rose Cottage, Croft Road, Spencers Wood, RG2 9EX - 2 X 4Bed                       |
| Apr-18   | Received | Pre 2022      | 161301             | 146,091.06   | Land West of Beech Hill Rd, RG7 1FG - 120 Dwellings                               |
| Apr-18   | Received | Pre 2022      | 161255             | 79,809.92    | Land north of Hyde End Road, Hyde End Road, RG2 9EP - 32 Dwellings                |
| Apr-18   | Received | Pre 2022      | 161255             | 79,809.92    | Land north of Hyde End Road, Hyde End Road, RG2 9EP - 32 Dwellings                |
| Oct-18   | Received | Pre 2022      | 172883             | 1,968.19     | Rose Cottage, Croft Road, Spencers Wood, RG2 9EX - 2 X 4Bed                       |
| Oct-18   | Received | Pre 2022      | 161301             | 146,091.06   | Land West of Beech Hill Rd, RG7 1FG - 120 Dwellings                               |
| Oct-18   | Received | Pre 2022      | 163579             | 9,169.69     | Lane End House, Shinfield Rd, Shinfield, RG2 9BB (Amendment to 162114)            |
| Oct-18   | Received | Pre 2022      | 161255             | 79,809.92    | Land north of Hyde End Road, Hyde End Road, RG2 9EP - 32 Dwellings                |
| Oct-18   | Received | Pre 2022      | 163579             | 9,169.69     | Lane End House, Shinfield Rd, Shinfield, RG2 9BB (Amendment to 162114)            |
| Apr-19   | Received | Pre 2022      | 161255             | 79,809.92    | Land north of Hyde End Road, Hyde End Road, RG2 9EP - 32 Dwellings                |
| Oct-19   | Received | Pre 2022      | 180614             | 25,000.00    | Littlefield Croft Road, RG2 9EX - 4X 4Bed Dwellings                               |
| Apr-20   | Received | Pre 2022      | 181834             | 23,805.38    | Land at the Mead, Croft Road RG2 9EY - 3 X 4 Bed Houses                           |
| Apr-20   | Received | Pre 2022      | 171537             | 12,043.88    | Land at the Mead, Croft Road RG2 9EY - 3 X 4 Bed Houses                           |
| Apr-20   | Received | Pre 2022      | 191020             | 2,084.94     | Littlefield Croft Road, RG2 9EX - 4X 4Bed Dwellings                               |
| Apr-20   | Received | Pre 2022      | 180614             | 7,709.90     | Littlefield Croft Road, RG2 9EX - 4X 4Bed Dwellings                               |
| Oct-20   | Received | Pre 2022      | 181834             | 23,805.38    | Land at the Mead, Croft Road RG2 9EY - 3 X 4 Bed Houses                           |
| Oct-20   | Received | Pre 2022      | 171537             | 12,043.88    | Land at the Mead, Croft Road RG2 9EY - 3 X 4 Bed Houses                           |
| Apr-21   | Received | Pre 2022      | 181499             | £862,361.24  | South Cutbush Lane 50% - 249 Dwellings                                            |
| Apr-21   | Received | Pre 2022      | 191299             | £7,052.08    | 229-229a Hyde End Road - Conversion 3 Flats and Offices                           |
| Apr-21   | Received | Pre 2022      |                    | £115,915.25  | Parklands                                                                         |
| Oct-21   | Received | Pre 2022      | 181499             | £862,361.24  | South Cutbush Lane 50% - 249 Dwellings                                            |
| Oct-21   | Received | Pre 2022      |                    | £231,830.50  | Parklands                                                                         |
| Apr-22   | Received | Apr-22        |                    | £115,915.25  | Parklands                                                                         |
| Oct-23   | Received | Oct-23        | 192935             | 2,311.00     | Swallowfield Service Station - Commercial                                         |
| Oct-23   | Received | Oct-23        | 221904             | 140,197.53   | Stanbury House - 57 Dwellings                                                     |
| Oct-23   | Received | Oct-23        | 191396             | 7,124.00     | 335 Whitley Wood Lane - 1 Dwelling ( Conversion to Bungalow ?)                    |
| Oct-23   | Received | Oct-23        | 200313             | 26,584.10    | 44 Falcon Avenue - 2x one bed flats, 2x two bed flats and 1x studio flat          |
| Apr-24   | Received | Apr-24        | 221904             | 280,395.08   | Stanbury House - 57 Dwellings                                                     |
| Oct-24   | Received | Oct-24        | 221904             | 140,197.53   | Stanbury House - 57 Dwellings                                                     |

| Reserve                | Balance B/Fwd 1st April 2024 | Expenditure in Year | Income in Year | Movement Between Reserves | Balance as at 31st March 2025 | Committee | Purpose                                                                      | Estimated Life | Source of Funds -                                                              |
|------------------------|------------------------------|---------------------|----------------|---------------------------|-------------------------------|-----------|------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------|
| <b>General Reserve</b> | 274,941                      | -823,127            | 884,165        | -17,500                   | 318,479                       | F & GP    | Set aside for any extraordinary or unplanned expenditure and revenue deficit |                | Accumulated revenue savings. 5 yr plan assumes will be called on in 2025/2026. |

**Earmarked Reserves**

|                                 |                  |                |                |               |                  |              |                                                                                                        |                       |                                                                                                                                                     |
|---------------------------------|------------------|----------------|----------------|---------------|------------------|--------------|--------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Community Infrastructure Levy   | 1,302,282        | -84,116        | 420,593        |               | 1,638,758        | F & GP       | Infrastructure required to support new development                                                     | 5 years after receipt | Developers Contributions - Community Infrastructure Levy                                                                                            |
| Deardon Allotments (Extension)  | 70,000           |                |                | 10,000        | 80,000           | Facilities   | Sum deposited by Reading University if demand for allotments requires an extension to Deardon Way site | 10 Years              | University £70,000 (2022) additional £10,000 for clearance in April 2025                                                                            |
| Sinking Fund                    | 103,059          |                | 50,376         |               | 153,435          | F & GP       | Funds set aside for planned future major repairs / refurbishments                                      | Ongoing               | Annual Contribution from Revenue and Interest on Accumulated Investment (CCLA) added monthly & S106 Contribution to Bus Shelter Hollow Lane (£7.5k) |
| Planning                        | 25,068           |                |                |               | 25,068           | P & H        | Set aside for unexpected costs incurred for planning advice and contribution to appeals                | Ongoing               | Revenue Underspend 2020/21                                                                                                                          |
| Website                         | 10,000           |                |                |               | 10,000           | F & GP       | Further Development of Website required for expanding the Parish and rebranding.                       | 1 Year                | Revenue Underspend 2020/21                                                                                                                          |
| Youth Initiatives               | 10,090           |                | 5,086          |               | 15,176           | C & YA       | To fund one off initiatives to educate and support the youth population - paid for coach trip          | 1 Year                | Revenue Underspend in 2019/20 plus Transfer of Accumulated Funds in Youth Club Bank Account 31/1/2025 - closed.                                     |
| Parish Election                 | 8,000            |                |                |               | 8,000            | Full Council | To be reviewed as part of the final accounts process                                                   | Ongoing               | Increased in 2022/2023 based on Estimated Cost - Review at Year End                                                                                 |
| Grants                          | 0                |                |                | 7,500         | 7,500            | F & GP       | Monies earmarked for Installation of Defibrillators in 2024/2025                                       |                       | Project delayed due to staff shortages - to be completed by July 2025                                                                               |
| Public Art Reserve              | 0                |                | 972            |               | 972              | ACE          | Funds raised for Public Art                                                                            |                       | Public Art to be funded through S106 and fund raising.                                                                                              |
| <b>Total Earmarked Reserves</b> | <b>1,528,499</b> | <b>-84,116</b> | <b>477,026</b> | <b>17,500</b> | <b>1,938,909</b> |              |                                                                                                        |                       |                                                                                                                                                     |

**TOTAL RESERVES**                      1,803,440      -907,243      1,361,191                      0      2,257,388

Potential Long-Term CIL projections (April 2025)

Item 7.4

|                                                       | £         | £           | £           |                                                                                                              |
|-------------------------------------------------------|-----------|-------------|-------------|--------------------------------------------------------------------------------------------------------------|
| Unallocated Funds reported in February                |           |             | 574,245     |                                                                                                              |
| Changes approved in February                          |           |             |             | FromTo                                                                                                       |
| Tennis Club Toilets                                   | (18,000)  |             |             | 30,00048,000To complete installation                                                                         |
| Hybrid Pitches at Manor Ground                        | (13,900)  |             |             | 013,900To enable installation                                                                                |
| Microgeneration                                       | (300,000) |             |             | 0300,000This was approved at F&GP in February 2025                                                           |
| Additional CIL notified from WBC                      | 22,922    |             |             | 023,147To be received in April 2025                                                                          |
| Sub-total changes to existing allocations             |           | (308,978)   |             |                                                                                                              |
| Proposed changes to Current Allocations               |           |             |             | FromTo                                                                                                       |
| School Green                                          | 25,000    |             |             | 75,00050,000£28,000 spent today. Retain £22,000 for potential footpath                                       |
| Transport Strategy                                    | 150,000   |             |             | 250,000100,000£8,000 spent. Reduction reflects lack of intent from WBC                                       |
| Sub-total changes to existing allocations             |           | 175,000     |             |                                                                                                              |
| Current Projected Available CIL                       |           |             | 440,267     | As reported in Item 7.1. Includes £203,426 of anticipated receipts                                           |
| Potential Lease Purchases                             |           |             |             |                                                                                                              |
| Millworth Lane                                        | (130,000) |             |             | Lease expires in 22 years. Purchase prevent future build on site.                                            |
| School Green Centre                                   | (315,000) |             |             | UoR suggest purchase price would be £315,000 plus legal fees (assume £350,000 in total)                      |
| Poundland                                             | (200,000) |             |             | UoR suggest market value circa £500,000. Low bid to see if we can use as overflow car park, Market site etc. |
| Sub-total Potential Lease Purchases                   |           | (645,000)   |             | Caveats would be required regarding any future development of the site                                       |
| Potential Additional Projects                         |           |             |             |                                                                                                              |
| Minibus                                               | (70,000)  |             |             | As currently being considered in ACE and CYA                                                                 |
| SPC contribution to 3g at High Copse                  | (400,000) |             |             | Based on provisional figures from Berks & Bucks FA assuming Football Foundation involvement                  |
| Potential refinements to SGC                          | (100,000) |             |             | Based on experience of first 3 years of operation                                                            |
| Potential Cycle Facility                              | (250,000) |             |             | Pump track, Mountain bike track and other elements on UoR land to west of Manor Ground                       |
| Sub-total Potential Additional Projects               |           | (820,000)   |             |                                                                                                              |
| Sub-total of all known potential variations           |           | (1,465,000) |             |                                                                                                              |
| Shortfall if all of above implemented                 |           |             | (1,024,733) |                                                                                                              |
| Future Developments with no CIL identified at present |           |             |             | Assumption is £5,000 per house                                                                               |
| North of Arborfield Road, South of Cutbush Lane       | Houses    | CIL         |             | These three sites are expected to produce 500 houses                                                         |
| East and West of Hyde end Road                        | 500       | 2,500,000   |             |                                                                                                              |
| Land East of Hayes Drive                              | 149       | 745,000     |             |                                                                                                              |
| Bodys Farm                                            | 420       | 2,100,000   |             |                                                                                                              |
| Sub-total of Future Developments                      |           |             | 5,345,000   |                                                                                                              |
| Surplus if all Potential CIL becomes available        |           |             | 4,320,267   |                                                                                                              |
| PROBABLE CIL AVAILABLE TO SPC                         |           |             | (1,024,733) |                                                                                                              |
| Further POTENTIAL CIL                                 |           |             |             |                                                                                                              |
| East of Hayes Drive                                   |           | 745,000     |             | Assumes current Planning Appeal in favour of Developer                                                       |
| Bodys Farm                                            |           | 2,100,000   |             | Planning Application (420 homes plus additional elements) just submitted. Within DEPZ                        |
|                                                       |           |             | 2,845,000   |                                                                                                              |
| MAXIMUM POTENTIAL CIL AVAILABLE TO SPC                |           |             | 1,820,267   |                                                                                                              |

## Project Team Summary report

### As At 11th April 2025

| Project Team            | Membership                                                                                                                                                                                        | Last Mtg                                        | Next Mtg   | Assigned Budget<br>£                           | Comments<br>(Full Council Actions in <b>purple</b> )                                                                                                                                                                                                                                                                 |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|------------|------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Art Exhibition          | I Montgomery<br>D Peer<br>S Herring<br>B Winton<br>D Cotton                                                                                                                                       | 13/12/2024                                      | 07/05/2025 | 10,000<br>(Revenue Budget)                     | Next Meeting is to start planning for 2026                                                                                                                                                                                                                                                                           |
| Education               | A Grimes<br>R Hoyle<br>L James<br>D Lias<br>I Montgomery<br>R Tatla<br>S Herring<br>B Winton<br>P Bray<br>A Gray<br>M Zhang<br>A Lamping<br>Oakbank parent<br>Barbara Stanley,<br>Swallowfield PC | 27/02/2024                                      | TBC        | N/A                                            | Priority has been given to matters around Oakbank<br><br>Meeting of WP to be arranged. Availability requested from Prue Bray<br><br>Items to follow Up:<br>Ongoing issues with buses<br>Working with Swallowfield (to be invited to Ed WP)<br>New School for Spencers Wood                                           |
| Traffic                 | L James<br>B Johnson<br>D Lias<br>D Peer<br>R Tatla<br>B Winton                                                                                                                                   | 01/10/2024                                      | TBC        | 250,000<br>(£8k to Oakbank cycle shelters)     | Last meeting was with C Easton Proposals received for :<br>Hollow Lane and Arborfield Road<br>Brookers Hill to ERR<br>Grazeley<br><br>Multiple requests sent to BCLlr Martin Alder requesting an update meeting without officers                                                                                     |
| Shinfield North Options | C Fernandes<br>L James<br>Z Matic<br>I Montgomery<br>R Tatla<br>B Winton                                                                                                                          | 06/02/25<br>(ACE Meeting)                       | TBC        | None assigned<br>(bus circa £100k if approved) | Discussion at ACE regarding Events opportunities relates to this issue.<br>Closer co-operation with WBC on events<br><br>Options for minibus are on the agenda for this meeting                                                                                                                                      |
| Sports                  | I Clarke<br>L James<br>B Winton<br>T Grover                                                                                                                                                       | 24/01/2025                                      | 23/04/2025 | 920,000<br><br>22,000 spent - balance 898,000  | Revised proposals to be considered at this meeting for recommendation to Full Council                                                                                                                                                                                                                                |
| School Green            | P Jahromi<br>L James<br>R Tatla<br>S Herring                                                                                                                                                      | 03/08/2023                                      | TBC        | 75,000<br><br>46,372 remaining                 | Replacement of bollards completed<br>Screens installed at the North End of School Green in August 2024<br><br>No further meetings required unless there is a desire to consider formal footpath across School Green. Facilities Manager tasked with coming up with proposals for submission to Facilities Committee. |
| Engagement              | A Grimes<br>B Johnson<br>N Masseron<br>I Montgomery<br>S Herring<br>L Hope<br>B Winton                                                                                                            | 13/3/2025<br>(Public Speaking training session) | TBC        | N/A (From General Training Budget)             | Clerk to draft outline Marketing Strategy as "Aunt Sally" document                                                                                                                                                                                                                                                   |
| Public Art              | TBC<br>TBC<br>Arts4Wokingham                                                                                                                                                                      | 28/03/2025                                      | Various    | N/A<br>(FC agreed to under-write to £42k)      | Full update on the agenda for this meeting (at Item 14)                                                                                                                                                                                                                                                              |

| Project Team         | Membership                                                                        | Last Mtg   | Next Mtg                            | Assigned<br>Budget<br>£ | Comments<br>(Full Council Actions in <b>purple</b> )                                           |
|----------------------|-----------------------------------------------------------------------------------|------------|-------------------------------------|-------------------------|------------------------------------------------------------------------------------------------|
| Film Programming     | P Jahromi<br>Z Matic<br>12 Members of Public                                      | 01/03/2025 | TBC                                 | N/A                     | Film selections to be made in house for May in support of Marking VE80                         |
| Corporate Governance | N Masseron<br>B Winton<br>S Herring<br>J Mason (Finance)<br>L Hope (Transparency) | 07/04/2025 | 14/4/25<br>and weekly<br>thereafter |                         | Work ongoing on detailed Standing Orders with a view to submitting to Full Council in May 2025 |
|                      |                                                                                   |            |                                     |                         |                                                                                                |