

To all members of Planning & Highways Committee

Notice is hereby given and you are summoned to attend a meeting of the Planning and Highways Committee on Wednesday 8th October 2025, at the School Green Centre, RG2 9EH, commencing 19:30.



Bruce Winton
Chief Executive and Clerk to the Parish Council
3rd October 2025

Members: Cllrs Boyer, Hoyle, Jahromi, James, Lias, Masseron and Peer (Chair)

Agenda

1. Public Questions

- 1.1 To **RECEIVE** and **CONSIDER** public questions

2. Apologies and declaration of members' interests

- 2.1 To **RECEIVE** and **CONSIDER** approval of apologies for absence
- 2.2 To **RECEIVE** members' declarations of interest

3. Minutes of the previous meeting

- 3.1 To **RECEIVE** and **APPROVE** the minutes of the Planning and Highways Committee held on 10th September 2025 as a correct record of the meeting and to authorise the Chair to sign the same*
- 3.2 To **CONSIDER** matters arising from the minutes of the meeting held on 10th September 2025

4. Schedule of Deposited Plans

- 4.1 Planning applications are being reviewed weekly. Plans deposited following the most recent Thursday planning email which require urgent attention will be forwarded as received
- 4.2 To **RECEIVE** and **NOTE** the decision for planning application 233038 - Land East of Hayes Drive of 3 Mile Cross*

5. Appeals

- 5.1 To **RECEIVE** and **CONSIDER** planning inspectorate appeals relating to Shinfield Parish*

6. Enforcement Notices

- 6.1 To **RECEIVE** and **NOTE** the Closed Enforcements tables for September 2025** (for information only)
- 6.2 To **RECEIVE** and **NOTE** the Outstanding Enforcements tables for September 2025** (for information only)

7. Highways, Street Lighting and Footpath Matters

- 7.1 To **RECEIVE** and **CONSIDER** a verbal report on Highways, Street Lighting and Footpath Matters
- 7.2 To **RECEIVE** and **CONSIDER** a verbal update regarding the Clerk's letter to the Traffic Commissioners
- 7.3 To **RECEIVE** and **CONSIDER** a verbal update regarding cars driving across the footpath between School Green Centre and Beke Avenue

8. Renewal of Neighbourhood Development Plan

- 8.1 To **RECEIVE** and **APPROVE** the terms of Reference for Neighbourhood Development Plan Working Party**
- 8.2 To **RECEIVE** and **NOTE** a verbal update regarding fee proposals received for the renewal of the Neighbourhood Development Plan
- 8.3 To **RECEIVE** and **CONSIDER** a verbal update on registering Assets of Community Value

9. Correspondence

- 9.1 To **RECEIVE** and **NOTE** any correspondence received.

10. Future Meetings

- 10.1 To **NOTE** the next meeting of the Planning & Highways Committee meeting is Wednesday, 5th November 2025

*** indicates papers attached**

**** indicates papers to follow**