

Minutes of the Extraordinary meeting of Full Council

Held on Monday, 13th October 2025

At High Copse Pavilion commencing at 19:30

Present: Cllrs Bowler, Boyer, Clarke, Hoyle, Jahromi, James, Johnson, Masseron, Matic, Montgomery and Peer

Attending: BCllrs Glover,
B Winton (Clerk)
S Herring (Deputy Clerk)

3 members of the public

In the absence of a Chair of the Council, Cllr James as Vice-Chair of Finance and Staffing, chaired the start of the meeting.

25/96 Election of Chair of the Council

96.1 One nomination had been received for Chair of the Council for 2025 to 2026

Cllr Boyer – nominated by Cllrs James and Peer

In accordance with Standing Order 6d(i) the election of the Chair was by show of hands

96.2 Cllr Boyer was duly elected as Chair of Shinfield Parish Council for the remainder of 2025/2026

Proposed: Cllr James
Seconded: Cllr Peer
Approved: Unanimously

96.3 Cllr Boyer signed a declaration of acceptance of office as Chair of the Council

25/97 Apologies and declaration of members' interests

97.1 Apologies for absence had been received from BCllr Rance

97.2 There were no declarations of members' interest

97.3 There were no changes to members declaration of pecuniary interest



25/98

Councillor vacancies

- 98.1 The Chair reported that the council had received notice of resignation from Cllr Fernandes (Shinfield North) and Cllr Lias (Grazeley)

Members **NOTED** the resignations and that there were now 12 members of the council.

ACTION – Clerk to ensure that the vacancies were advised to Wokingham Borough Council

25/99

School Green Centre Cafe

- 99.1 The Clerk had issued a presentation covering the aspects of the café requested by members on Friday 10th October. Cllr Masseron had submitted additional questions on Sunday 12th October and the Clerk advised that the presentation had been updated to respond to those questions.

Clerk took members through the presentation and answered additional questions on the detail and provided clarifications as required.

Cllr Masseron suggested that the “Work From Here” scheme should be priced at £5 per half day rather than the suggested £10 per whole day

There will be formal reporting on the progress of the café at each council meeting for the six-month trial period. This will include sales data.

Cllr Masseron thanked the Clerk for answering the questions she had submitted.

The Clerk advised members that getting the café ready to open had been a significant effort by the entire team. Members thanked all staff for their commitment and additional work on this project.

- 99.2 Councillors accepted that all expenditure incurred had been necessary to achieve the opening of the café. It was proposed that the previously approved allocation for one off costs be formally increased to cover the small excess and that the use of certain revenue accounts (e.g. training, uniforms, cleaning) were appropriate provided the total costs to the council remain within the budgets approved for 2025/26 in January 2025.

Proposed: Cllr Masseron
Seconded: Cllr Hoyle
Approved: Unanimously

25/100

Date of Next Meeting

- 100.1 The date of the next Full Council meetings will be Wednesday, 22nd October 2025 at the School Green Centre

Meeting ended at 20.50