

**To all members of Shinfield Parish Council Notice is hereby given, and you are summoned to attend a Meeting of the Full Council on Wednesday, 17<sup>th</sup> December 2025, commencing at 19:30 at the School Green Centre**



Bruce Winton  
Chief Executive and Clerk to the Parish Council  
12<sup>th</sup> December 2025

**Members: Cllrs Bowler, Boyer (Chair), Clarke, Hoyle, Jahromi, James, Johnson, Jones, Masseron Matic, Montgomery, Peer, Pollock, Poole & Rance**

#### **Agenda**

- 1. Public Questions**
  - 1.1 To **RECEIVE** and **CONSIDER** questions from the public
- 2. Apologies and declaration of members' interest**
  - 2.1 To **RECEIVE** and **CONSIDER** members' apologies for absence
  - 2.2 To **RECEIVE** and **CONSIDER** declarations of members' interests
  - 2.3 To **RECEIVE** and **CONSIDER** changes to members' declarations of pecuniary interest
- 3. Minutes of the Full Council meetings held on 19<sup>th</sup> November 2025**
  - 3.1 To **RECEIVE** and **APPROVE** the minutes of Full Council meeting held on 19<sup>th</sup> November 2025\*
  - 3.2 To **RECEIVE** information on matters arising from the minutes of the meeting held on 19<sup>th</sup> November 2025
- 4. Reports from Borough Councillors**
  - 4.1 To **RECEIVE** and **NOTE** reports from Borough Councillors\*
  - 4.2 To raise any questions to Wokingham Borough Council via the Borough Councillors.
- 5. Reports from Committees and associated Working Parties**
  - 5.1 To **RECEIVE** and **NOTE** the draft minutes of the Facilities Committee held on 26<sup>th</sup> November 2025\* and an update from the Chair
  - 5.2 To **RECEIVE** and **NOTE** the draft minutes of the Planning and Highways Committee held on 3<sup>rd</sup> December 2025\* and an update from the Chair
  - 5.3 To **RECEIVE** and **NOTE** the draft minutes of the Finance and General Purposes Committee held on 10<sup>th</sup> December 2025\*\*

- 5.4 To **RECEIVE** a verbal report from the Chair of the Children and Young Adults Committee (no meeting had been held)
- 5.5 To **RECEIVE** and **CONSIDER** newly appointed Councillors' appointment to Committees
- 5.5 To **RECEIVE** a verbal report from the Chair of the Council
- 5.6 To **RECEIVE** reports from outside bodies

**6. Appointments to outside bodies**

- 6.1 To **RECEIVE** and **CONSIDER** the appointment of a Trustee to the Edmund Godson Charity\*
- 6.2 To **RECEIVE** and **CONSIDER** nominations for a representative for Grazeley Village Hall

**7. Member/Officer Conduct Protocol**

- 7.1 To **RECEIVE** and **CONSIDER** a verbal update on the Member/Officer Conduct Protocol

**8. Budget Update**

- 8.1 To **RECEIVE** and **NOTE** a verbal update on the proposed budget for 2026/2027, to be presented for approval to the Full Council meeting in January 2026
- 8.2 To **RECEIVE** and **APPROVE** an application for grant funding from St Barnabas Church\*

**9. School Green Centre Café**

- 9.1 To **RECEIVE** and **NOTE** a verbal update from the Café Working Party\*

**10. Invoices for payment**

- 10.1 To **RECEIVE** and **NOTE** Lloyds Bank payment of invoices within the Clerk's financial delegation\*
- 10.2 To **RECEIVE** and **NOTE** Barclaycard payment of invoices within the Clerk's financial delegation\*
- 10.3 To **RECEIVE** and **APPROVE** payments due to be made that are outside the Clerk's financial delegation\*

**11. Correspondence**

- 11.1 To **RECEIVE** and **NOTE** the Admissions policy 2027-2028 for Shinfield St Mary's C of E Junior School

**12. Date of Next Meeting**

- 12.1 The date of the next Full Council Meeting will be held on 28<sup>th</sup> January 2026

**\* indicates papers attached**

**\*\* indicates papers to follow**