

Minutes of a meeting of
Children and Young Adults Committee
Held on Thursday 2nd October 2025
At School Green Centre commencing at 19:30

Present: Cllrs Bowler, Matic and Montgomery (Chair)

Attending: Cllr Peer as an observer
B Winton (Chief Executive and Clerk to the Parish Council)

25/CYA/29 Public Questions

29.1 There were no public questions.

25/CYA/30 Apologies for Absence and Declarations of Interest

30.1 The Chair welcomed Cllr Bowler to her first meeting of the committee.

30.2 Approval of apologies for absence

Apologies for absence were received from Cllr Johnson.

30.2 Members' declarations of interest

There were no declarations of members' interests.

25/CYA/31 Minutes of the previous meeting

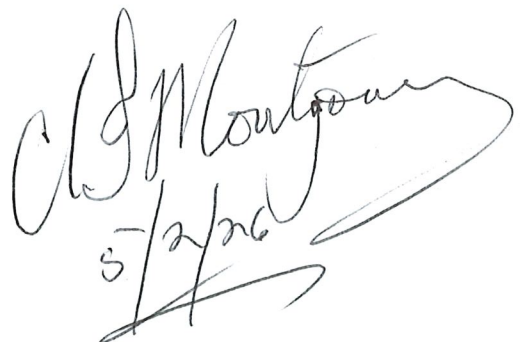
31.1 The minutes of the meeting held on 5th June 2025 were approved and signed by the Chair as a correct record.

Proposed: Cllr Matic
Seconded: Cllr Montgomery
Approved: Unanimously

32.2 Matters arising from the minutes

24/CYA/35.2 Clerk to send out Meeting Invites for the Education Working Party meeting on 3rd July to members of CYA.

This had been done.



5/2/26

- 24/CYA/37.3 Clerk to request the Youth Club to design posters aimed at directing young people to websites relevant to them

The Clerk had requested this but had not been able to follow up if this had been carried out by the Youth Club.

ACTION – Clerk to request the Youth Club to design posters aimed at directing young people to websites relevant to them

- 24/CYA/38.1 Clerk to arrange touchscreen devices for the café

A second touchscreen has been ordered for the café and will be installed while work is taking place in the café. The screen will be located to the left of the “bar” area and sit alongside the poster boards that will be used for community information.

ACTION – Clerk to arrange installation of the touchscreen device

- 24/CYA/38.1 Clerk to arrange a “user-friendly” agenda to be posted alongside the formal agenda for the next meeting

This had not been done for this current meeting.

ACTION – Clerk to arrange “user-friendly” agenda to be posted alongside the formal agenda for the next meeting

- 25/CYA/13.1 Clerk to report back on equipment for streaming meetings following the site visit to other council using the same equipment

The Clerk and Deputy Clerk had spent time with Bracknell Town Council who displayed the equipment they use in their dedicated boardroom. In addition there have been discussions with Cloudy IT who offer software and hardware solutions. Cllr Johnson has also spoken with Cloudy IT, and a meeting has been arranged for 10th October to discuss further.

ACTION – Clerk to provide an update at the next meeting.

- 25/CYA/15.1 Clerk to confirm viability of the route for a Beating of the Bounds type event and report back at the next meeting with a draft outline for the event. To be worked on in conjunction with ACE.

It was agreed that further consideration should be deferred until 2026

ACTION – Clerk to add to the agenda for the February Meetings of both Children and Young Adults and Arts, Culture and Events committees



- 25/CYA/15.2 Clerk to arrange a meeting with students of Oakbank School, to discuss a Young Councillors Working Party

It was agreed to defer discussing this with Oakbank until they had a permanent head teacher in post.

ACTION – Clerk to add to the agenda for the December meeting of the committee

- 25/CYA/15.2 Clerk to advise Oakbank that if they had any set plays or books, they wished to screen a film version of this could be arranged for the Shinfield Cinema

This would be done with the next meeting with the school. This could also extend this to National Theatre Live if it was of interest to the school.

ACTION – Clerk to note for next discussion with Oakbank School

- 25/CYA/15.3 Clerk to arrange promotion of the Shinfield bus to run alongside the Frensham Green bus in August 2025

This had been done and was well received.

- 25/CYA/23.1 Budget ideas to be shared with Chair and the Clerk

Previous discussion was about more direct communications with residents through community ambassadors and door to door exercises.

- 25/CYA/24.1 Clerk to obtain an update regarding Oakbank School from Greenshaw Learning Trust

This was on the Agenda at Item 4.1

- 25/CYA/24.3 Cllr Fernandes to report back to the next meeting on discussions at St Mary's Junior School Governors Meeting

There was no report from Cllr Fernandes.

- 25/CYA/26.2 Clerk to arrange a talk at Oakbank School on what the parish council does that affects students

This is on the agenda at Item 6.2



- 25/CYA/26.4 Clerk to arrange a Working Party on creating a Youth Council when proposals were received for consideration

This was another item to be deferred to the next meeting with the school

ACTION – Clerk to note for next discussion with Oakbank School

25/CYA/32

Education

- 32.1 An update on the change of trust for Oak bank

Cllr Montgomery gave the following report on his visit to Oakbank with Customer Care Team Supervisor

- The CEO of Greenshaw Trust and the interim Head of Oakbank School who provided a tour of the school.
- The students were settled with no disturbances and were very well behaved.
- DFE had attended previously and were impressed with the running of the school.
- Greenshaw Trust will be advertising for the post of music teacher, possibly to be shared on a 50/50 basis with Hartland High School in Whitley. They will also advertise for a permanent post of PT/Sports instructor to replace the current temporary incumbent.
- Staffing levels currently at 27/30 posts. Appointment of permanent Headteacher is to be undertaken in the near future.
- Teachers were now offered a hot meal at lunchtime. Greenshaw Trust had requested £6m from the DfE and had secured £3.5m.
- Greenshaw Trust planned to purchase a minibus to enable students to attend away matches

A member of the public had contacted the Clerk to advise that they had also visited the school and it “was encouraging to see calm, focused classrooms where students were fully engaged in their learning”

- 33.2 The Member of the public also advised that they had been informed that the school had “an ongoing concern regarding the high rates being charged for access to the Leisure Centre.” They explained that these costs were proving prohibitive, preventing the school from expanding the sports and enrichment activities they’d like to offer. The member of the public felt that was a “valuable opportunity for WBC to work collaboratively with Oakbank” and asked if the Education Working Party could explore this further with WBC.

ACTION – Clerk to add to agenda for next Education Working Party

- 32.2 A verbal report from Cllr Fernandes as a Governor of St Mary’s Junior School

There was no report from Cllr Fernandes. Cllr Montgomery advised that St Mary’s Junior School was on track to join Agape Trust in January 2026.



32.3 Other Education matters in the Parish

There were no other matters to consider, although it was noted that the school buses issue seems to have been a lot quieter this year.

25/CYA/33

Anti-Social Behaviour

33.1 Update on Anti-Social behaviour within the Parish

There had been a noticeable issue with youths congregating at Millworth Lane in August particularly into breaking into the sheds on site and spreading broken glass and other debris across large portions of the site. The police and PCSO were very helpful and SPC took direct action by removing all content from the sheds and making them much harder to break in. The plan is to remove the wooden sheds completely in anticipation of the overall Millworth Lane project.

More recently attention has turned to Ryeish Green Pavilion with forced entry and evidence of drugs taking inside the building. Again the security of the building has been enhanced to avoid any future incidents. Longer term the working party intend to submit proposals to the Facilities Committee in December 2025 and to Full Council in February 2026.

25/CYA/34

Youth Matters

34.1 An update on proposals for a Youth event in Shinfield Parish

At the last meeting it was agreed that a Youth event would not be followed up for 2026.

34.2 Oakbank School – presentation by the Clerk on matters of interest to students

This was another item to discuss at the next meeting with Oakbank School

ACTION – Clerk to note for next discussion with Oakbank School

34.3 Ideas on how to Engage with children and young adults including potential for summer holiday excursion

The Clerk suggested Young Enterprise scheme may be a future option and Cllr Matic suggested the Duke of Edinburgh Scheme. It was agreed to investigate the requirement for Duke of Edinburgh Scheme

ACTION – Clerk investigate the requirement for Duke of Edinburgh Scheme

34.4 An update on setting up a Youth Council.

This had been covered earlier in the meeting.



25/CYA/35

Correspondence

35.1 Membership of CYA

Members were asked to consider if they felt they needed to add to the list of councillors on the committee.

ACTION – Members to consider if they felt they needed to add to the list of councillors on the committee

35.2 Attendance on a NALC training course “Future Leaders; Attracting young talent to parish and town councils” on 25th February 2026

The Clerk asked if any members would like to attend this training. Cllr Peer put her name forward and the Clerk would also sign up for the training session.

ACTION – Clerk to register Cllr Peer and himself for the Future Leaders; Attracting young talent to parish and town councils” on 25th February 2026

25/CYA/36

Date of Next Meeting

36.1 The date of the next Children and Young Adults Committee meeting will be 27th November 2025 (Cllr Bowler gave her apologies for that meeting)

The meeting ended at 21.00

A handwritten signature in black ink, appearing to be 'A. G. M.', located in the bottom right corner of the page.